

Step by Step Instructions for COB

1

Determine if your Chapter is eligible by finding out what Total has been set to

2

Plan a casual event. Publicize to the campus community, using all available methods. Find out if there are names on the Greek Interest List

3

When Potential Members attend your event, have them fill out a Potential New Member Form (found on the Greek website). Afterwards, turn those in to Stacey so that grades can be checked.

4

After you hear back about PNM's grades, your Chapter may vote. When you decide who you going to extend a bid to, fill out the digital form to notify Stacey.

5

After extending your bid a PNM, they should be given 24 hours to accept. Once they accept, they should see Stacey the next BUSINESS day to sign their acceptance paperwork.