

Step-by-Step Guide to EBooks

Introduction

The Wolfgram Memorial Library subscribes to two (2) EBook collections:

- EBook Academic Collection
- EBSCO EBook Collection

Both collections are interdisciplinary and contain thousands of E-Books. Both collections are searched the same way.

Getting Started

- Begin from the **Wolfgram Memorial Library homepage**:
<http://www.widener.edu/wolfgram>
- Click on **Find Books**
- Click on **EBook Academic Collection** or **EBSCO EBook Collection**

Searching for EBooks

- **To search by Keywords:** type in your **keywords** (for example: **human trafficking**) and then click on the **search button**.

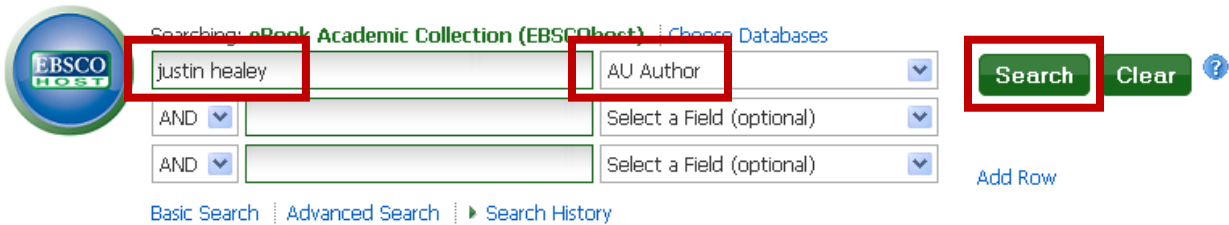
The screenshot shows the EBSCOhost search interface. The search bar contains the text "human trafficking". To the right of the search bar is a dropdown menu labeled "Select a Field (optional)". To the right of the search bar are two buttons: "Search" and "Clear". Below the search bar are three rows of search criteria, each with a dropdown menu labeled "AND" and a dropdown menu labeled "Select a Field (optional)". Below the search bar are links for "Basic Search", "Advanced Search", and "Search History".

- **To search by Title:** Type in the **title of the EBook** you are looking for. Change "Select a Field" to "Title" and then click on the **search button**.

The screenshot shows the EBSCOhost search interface. The search bar contains the text "human trafficking and slavery". To the right of the search bar is a dropdown menu labeled "TI Title". To the right of the search bar are two buttons: "Search" and "Clear". Below the search bar are three rows of search criteria, each with a dropdown menu labeled "AND" and a dropdown menu labeled "Select a Field (optional)". Below the search bar are links for "Basic Search", "Advanced Search", and "Search History".

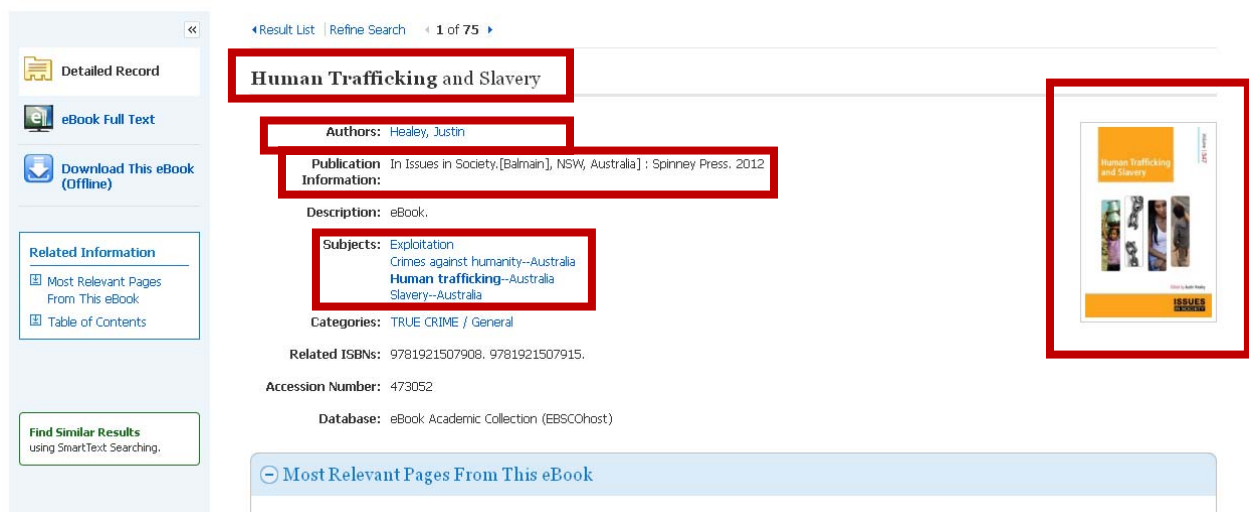
Step-by-Step Guide to EBooks

- To search by Author: Type in the author's name and then change "Select a Field" to "Author." When finished, click on the search button.

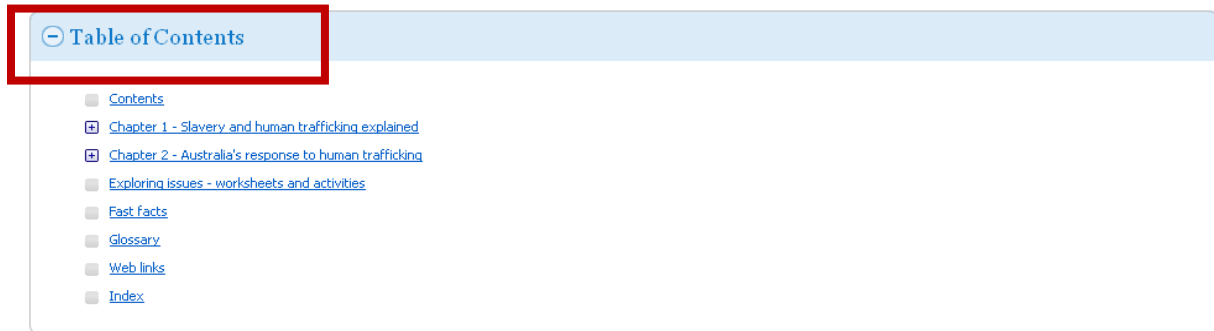


EBook Detailed Record

- Once you have performed your search you get a list of results best matching your search criteria.
- Clicking on the title of one of the Ebooks in your results list takes you to the detailed record for that item.
- The detailed record gives you:
 - Title of the book
 - Author/Editor's name
 - Publication information (publisher, place of publication, date)
 - Applicable subject headings
 - Image of the book's cover
 - Table of Contents

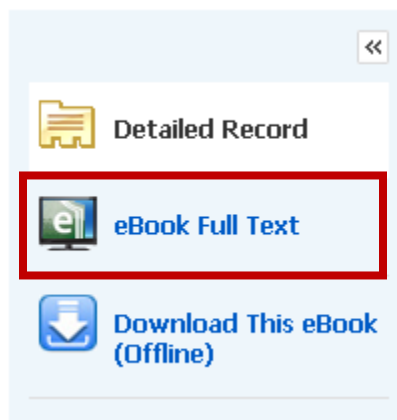


Step-by-Step Guide to EBooks



EBook Viewer

- To read the EBook online, click on the **EBook Full Text** link on the left side of the detailed record



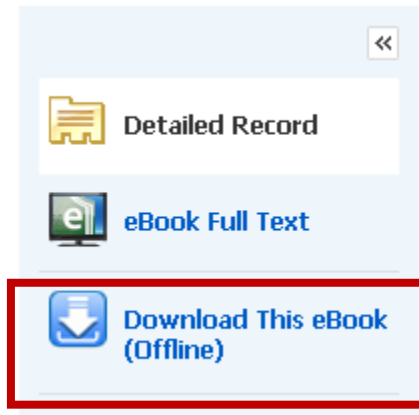
- If you are using a Mac, you will need to install a PDF Browser Plug-in in order to use the EBook Viewer. The plug-in can be found on the following website:
<http://www.schubert-it.com/pluginpdf/>

Downloading an EBook

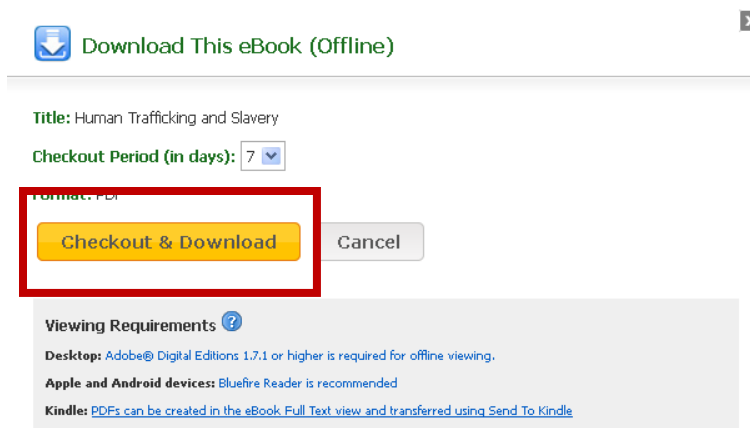
- Before downloading an EBook you need to do two things:
 - Sign up for a My EBSCOHost account (Click on "Sign In" in the upper right corner)
 - Download and install the appropriate viewing software:

Step-by-Step Guide to EBooks

- **Desktop:** Adobe® Digital Editions 1.7.1 or higher (<http://www.adobe.com/products/digital-editions.html>)
 - **Apple and Android devices:** Bluefire Reader (<http://www.bluefirereader.com/bluefire-reader.html>)
 - **Kindle:** PDFs can be created in the eBook Full Text view and transferred using Send To Kindle (http://0-support.epnet.com.libcat.widener.edu/knowledge_base/detail.php?id=6147)
- Once you have created and signed into the **My EBSCOHost** account and downloaded the appropriate viewing software, you can click on **Download This EBook (Offline)**.



- In the pop-up window select the checkout period you want (maximum of 7 days) and then click on **Checkout and Download**.



Step-by-Step Guide to eBooks

Printing an eBook

- If you want to print out part of an eBook, you can do so by clicking on the **EBook Full Text** link and then using the **print icon on the right side of the screen**.
- **NOTE:** You will only be able to print 60 pages of the book at any one time.



Questions or Problems?

Education & Human Sexuality Liaison Librarian: **Molly M. Wolf**

Phone: 610-499-4075

Email: mmwolf@mail.widener.edu

Reference Desk

Phone: 610-499-4073