



# FALL 2021 TEXTBOOK RETURN FORM

Please complete and enclose the Textbook Return Form when returning textbooks to the Cowley College Bookstore. Students who return textbooks without the proper paperwork may not receive credit for the return. Cowley College Bookstore reserves the right to deny any return or exchange.

STUDENT INFORMATION			
Legal Name	First:	Middle:	Last:
Cowley Student ID	(Your 7-Digit Student ID-begins with 9 or 1)		
Today's Date			
Cell Phone	( ) _____ - _____	Email	
TEXTBOOK BEING RETURNED			
Title of Textbook		Rental	
		YES	NO
		YES	NO
		YES	NO
		YES	NO
		YES	NO
REASON FOR RETURN (circle one reason)			
Withdrew/Dropped/Cancelled Course	Bookstore Sent Wrong/Damaged Item	End of Semester Sellback/Rental Return	

## TEXTBOOK REFUND POLICY

Textbooks should be returned in the same condition in which you purchased them. Textbooks can be returned for a 100% refund based on the following schedule:

First 8-Week & 16-Week Courses	Second 8-Week Courses	Short Term Courses < 8-Weeks
100% refund thru Friday, September 3	100% refund thru Monday, October 25	100% refund thru the first 3 days of the course

## TEXTBOOK SELLBACK AND RENTAL RETURN

Textbook sellback is a service provided by the Cowley Bookstore to students who wish to sell back textbooks at the conclusion of each semester. Students who rent textbooks and students who are the recipient of a textbook scholarship are REQUIRED to return all textbooks issued to them. Rental textbooks shipped to the Cowley Bookstore must be received no later than the Rental Due Date with shipping expenses paid by the student. The Cowley Bookstore is not responsible for textbooks that are lost or delayed in transit via any courier.

**FALL 2021 TEXTBOOK SELLBACK – Monday, December 6 thru Friday, December 10**

**RENTAL AND SCHOLARSHIP TEXTBOOK DUE DATE – Friday, December 17**

Cowley College Bookstore | 207 W. 5<sup>th</sup> Avenue | PO Box 1147 | Arkansas City, KS 67005  
620.441.5277 | bookstore@cowley.edu