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UNIVERSITI PUTRA MALAYSIA  
BERILMU BERBAKTI



PERPUSTAKAAN SULTAN ABDUL SAMAD  
"Gateway to Knowledge Across the World"

**UNIVERSITI PUTRA MALAYSIA**  
AGRICULTURE • INNOVATION • LIFE

# MENDELEY

[www.mendeley.com](http://www.mendeley.com)

## LIAISON LIBRARIAN

### Senior Librarian

Research & Information Services Division  
Perpustakaan Sultan Abdul Samad  
Universiti Putra Malaysia

2020

# OUTLINE

- Introduction
- What Is Mendeley
- Getting Started With Mendeley
  - Mendeley Account
  - Mendeley Web
  - Mendeley Desktop
- Organize : Setting up a library
  - Adding references and document
- Organize : Managing your library
  - Managing your library
- PDF Viewer
  - Highlight and Annotating
- Cite
  - Installation Plug-in
  - Finding a citation Style
  - Generate in-text citations
  - Merging citations
  - Insert Bibliography



# Introduction

## Reference Management Tool :-

Use to storing and organizing **references**, generating **citations** and **bibliographies** in the preferred style and easily converting referencing styles to suit publication requirements.

Examples of reference management tools

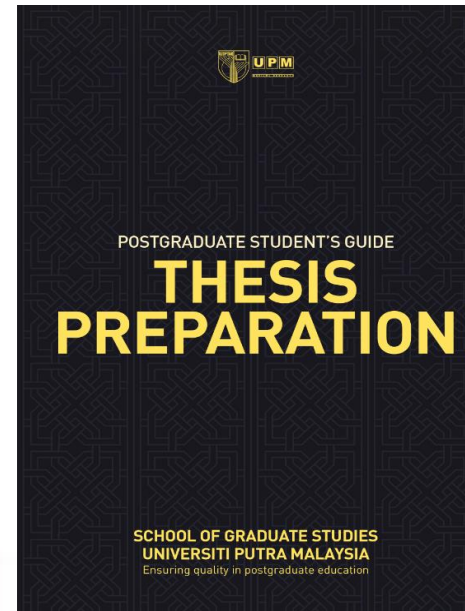


Previously, we are creating citation and bibliography by manually. We spent lot of time to do this

## Introduction

- A **citation** is the way you tell your readers that certain material in your work came from another source. It also gives your readers the information necessary to find that source again, including information about the author, the title, date & page numbers of the material.
- **References** and **bibliography** provides the information necessary for readers to identify and retrieve each work cited in the text. In addition, **bibliography** may also include other sources consulted even if they not directly cited in the paper.
- Further information on citation and reference for UPM students:

<https://sgs.upm.edu.my/thesis-2977>



# Introduction

## 2.12 References/Bibliography

The References or Bibliography section contains the list of works cited in the thesis. Students should not cite as references articles published from the studies that they themselves conducted during their candidature.

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<sup>1</sup>This is here simply to illustrate the use of footnotes.

<sup>2</sup>As above.

14

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Guide to Thesis Preparation

The SGS does not specify which reference style is to be used. However, students are advised to follow a style used by an authoritative journal in the field of study. Although different journals and publishers use different reference styles, a thesis has to have **one (1)** consistent style. See Appendices J1-2 for samples of commonly used reference styles.

Students should check for the latest versions of different reference styles. Some systems, such as the American Psychological Association (APA) reference format, are frequently updated.

## 4.8.1 Direct Quotations

Direct quotations less than three lines in length can be indicated using double quotations marks. If the length of the quotation is three full lines or more, use indentation and include page numbers. Indented quotations should be single-spaced with no quotation marks.

Example of a direct quotation that is less than a sentence and is worked smoothly into your text:

As Hattersley and McJannet (2005, p.121) explain, feedback, both giving and receiving, is an "essential" management skill.

Guide to Thesis Preparation

### Appendix J1 Examples of Reference Format

For details on the specific style of a particular discipline, see the reference books named in each of the examples in Appendix J2. For more general advice, the following examples will be helpful. The titles of journal articles may be abbreviated based on convention (e.g., *Mol. Biol.*) but this style must be maintained throughout the List of References/ Bibliography.

#### Journal article

Type 1:

Chan, T.K., Herlina, S. and Ruangsap, B. 1993. Cloning of promoter sequences from *Escherichia coli*. *Journal of Molecular Biology* 45: 567-575.

Type 2:

Chan, T.K., Herlina, S. and Ruangsap, B. (1993). Cloning of promoter sequences from *Escherichia coli*. *Journal of Molecular Biology* 1993; 45: 567-575.

Type 3:

Chan, T.K., Herlina, S. and Ruangsap, B. Cloning of promoter sequences from *Escherichia coli*. *Journal of Molecular Biology* 1993; 45: 567-575.

## What is Mendeley?

**Mendeley** is a **free** citation and paper management tool with up to **2 GB of cloud storage**.

Mendeley has a **desktop application, mobile app**, and making it **easy to use** across multiple devices.

Cross-Platform (Windows/Mac/Linux/Mobile).



All Major Browsers.



## What is Mendeley?

- Mendeley is a reference manager allowing you to manage, share, read, annotate and cite your research papers
- It can help you manage your sources and organize citations in accordance with whichever citation format you follow
- It can generate references, citations and bibliographies in a whole range of journal styles with just a few clicks.
- It is a research network to manage your papers online, discover research trends and statistics, and to connect to like-minded researchers.





## Who used Mendeley?

Mendeley is now being used by over

**6 MILLION**

users/researchers worldwide and

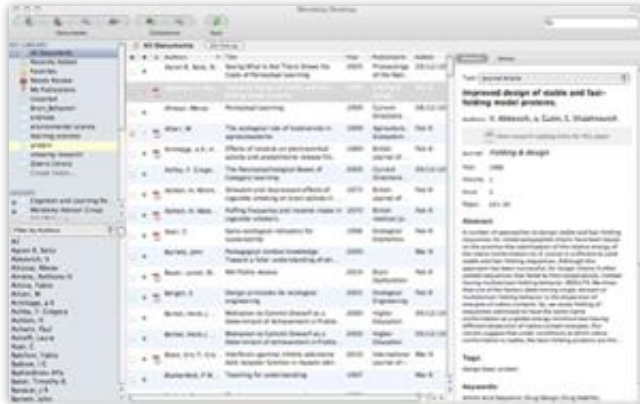
**30 MILION** references





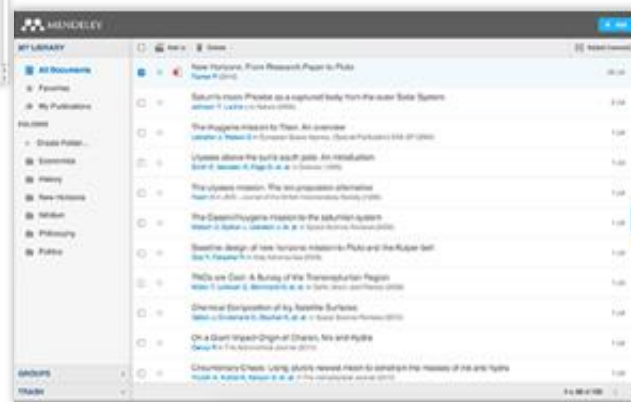
# How do you use Mendeley?

## Desktop



**Mendeley's Desktop** - offers the most complete experience - allowing you to organize, collaborate and discover, as well as use the citation plugin to cite as you write in Microsoft Word.

## Web

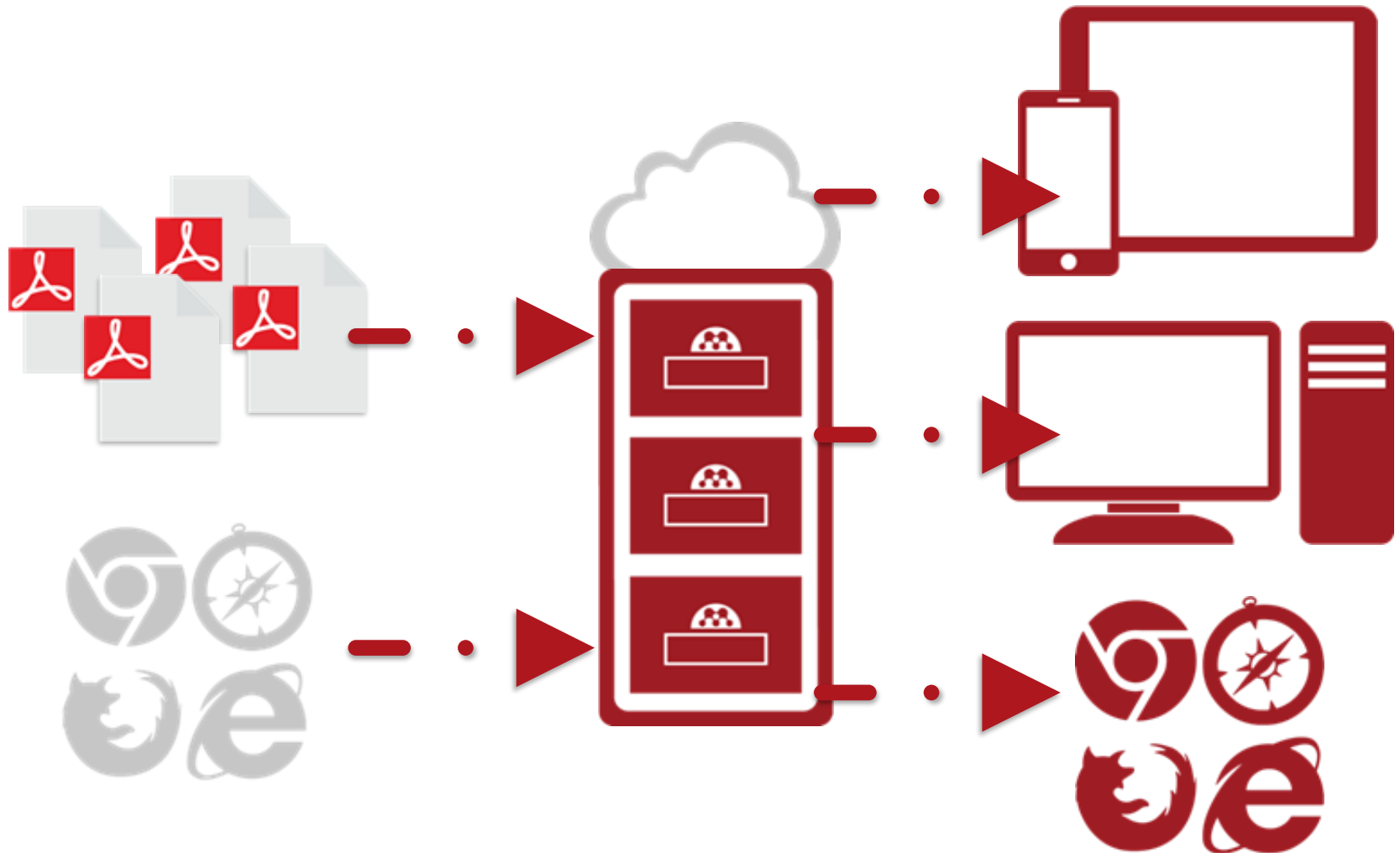


## Mobile



**Web and Mobile** - offer you the ability to access your references on the go, as well as making notes and annotations

## How does Mendeley Help?



## Mendeley Term

Before we get started, here are some terms you should be familiar with:

- **Mendeley Desktop:** Mendeley Desktop is the downloaded part of the software installed onto your computer. **Download Mendeley Desktop** if you haven't already.
- **Mendeley Web:** This is the Mendeley website where you can access the web version of your library, edit your profile and search for papers, groups or people.
- **Sync:** The process of synchronizing your Mendeley data across devices.
- **Web Importer:** The browser bookmarklet that lets you quickly import documents from anywhere on the web.
- **Citation Plugin:** A plugin you can install that allows you to create and format your citations and bibliography according to your chosen style.

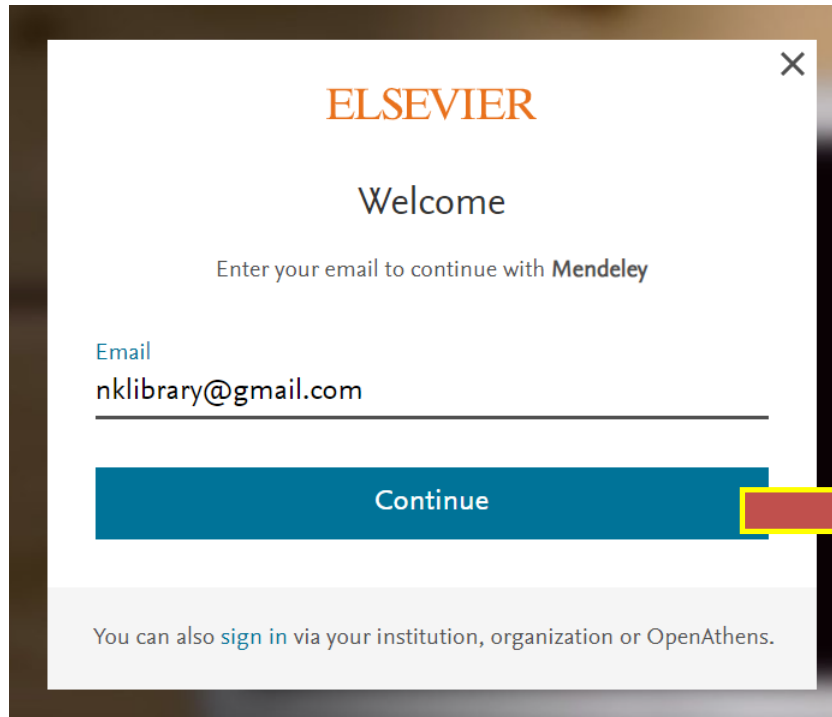
# Getting Started with Mendeley

# I KNOWLEDGE

Mendeley brings your research to life, so you can make an impact on tomorrow

Create a free account

# Create Account



ELSEVIER

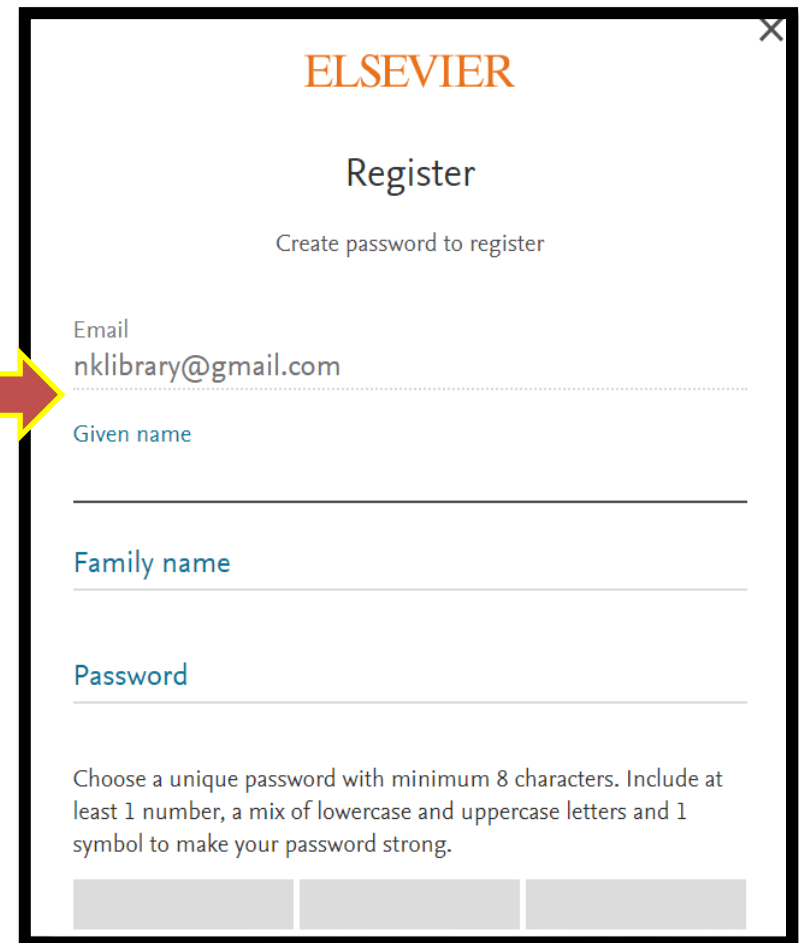
Welcome

Enter your email to continue with Mendeley

Email  
nklibrary@gmail.com

Continue

You can also [sign in](#) via your institution, organization or OpenAthens.



ELSEVIER

Register

Create password to register

Email  
nklibrary@gmail.com

Given name

Family name

Password

Choose a unique password with minimum 8 characters. Include at least 1 number, a mix of lowercase and uppercase letters and 1 symbol to make your password strong.



# Mendeley Web





# Mendeley Web Interface



Feed Library Suggest Groups Datasets Careers Funding   Rusniah  

Click to view your Profile

## Welcome to Mendeley

Search for and add articles to your library

Articles 

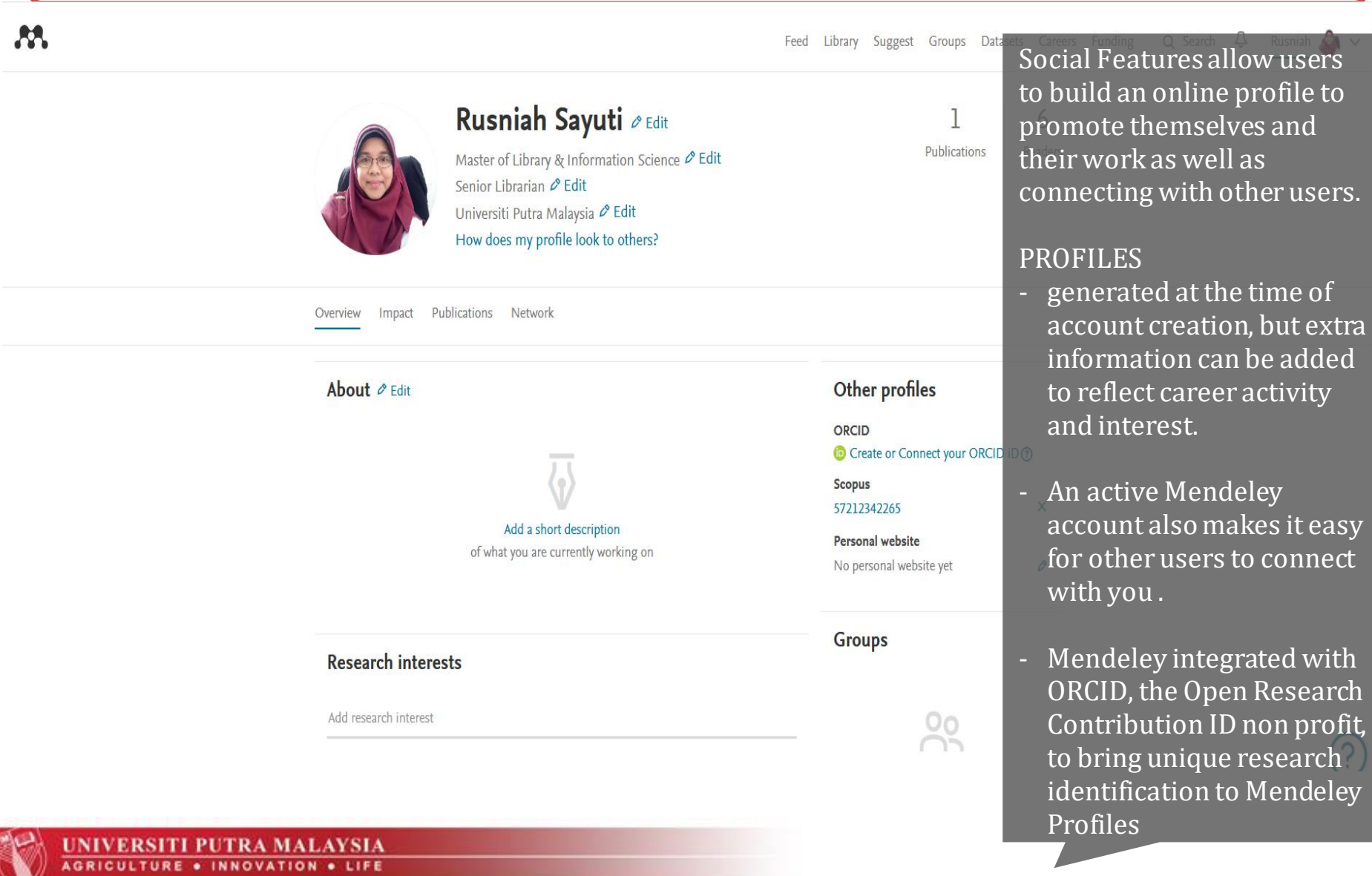
Try: [COVID-19](#) | [Bioenergy](#) | [Obesity](#)

Try the desktop app to manage your library

[Download Mendeley Reference Manager](#)

 What is missing from Mendeley Search?

# Mendeley Web Interface



Feed Library Suggest Groups Datasets Careers Funding Search Rusniah

**Rusniah Sayuti** [Edit](#)

Master of Library & Information Science [Edit](#)

Senior Librarian [Edit](#)

Universiti Putra Malaysia [Edit](#)

How does my profile look to others?

1 Publications

Overview Impact Publications Network

**About** [Edit](#)

[Add a short description](#)  
of what you are currently working on

**Other profiles**

ORCID  
[Create or Connect your ORCID ID](#)

Scopus  
57212342265

**Personal website**  
No personal website yet

**Research interests**

[Add research interest](#)

**Groups**

Social Features allow users to build an online profile to promote themselves and their work as well as connecting with other users.

**PROFILES**

- generated at the time of account creation, but extra information can be added to reflect career activity and interest.
- An active Mendeley account also makes it easy for other users to connect with you .
- Mendeley integrated with ORCID, the Open Research Contribution ID non profit, to bring unique research identification to Mendeley Profiles

# Mendeley Web Interface



[Feed](#) [Library](#) [Suggest](#) [Groups](#) [Datasets](#) [Careers](#) [Funding](#)   [Rusniah](#)  

FILTER BY

All posts

Citation updates

Article suggestions

Recently published articles



Share updates and links with your followers

Click to view your Library

Post



ELSEVIER

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[Copyright](#) • [Terms of use](#) • [Privacy policy](#)

Mendeley supports responsible sharing

 RELX Group™

## Download Mendeley

Access your library on mobile,  
tablet and desktop

Get Reference Manager



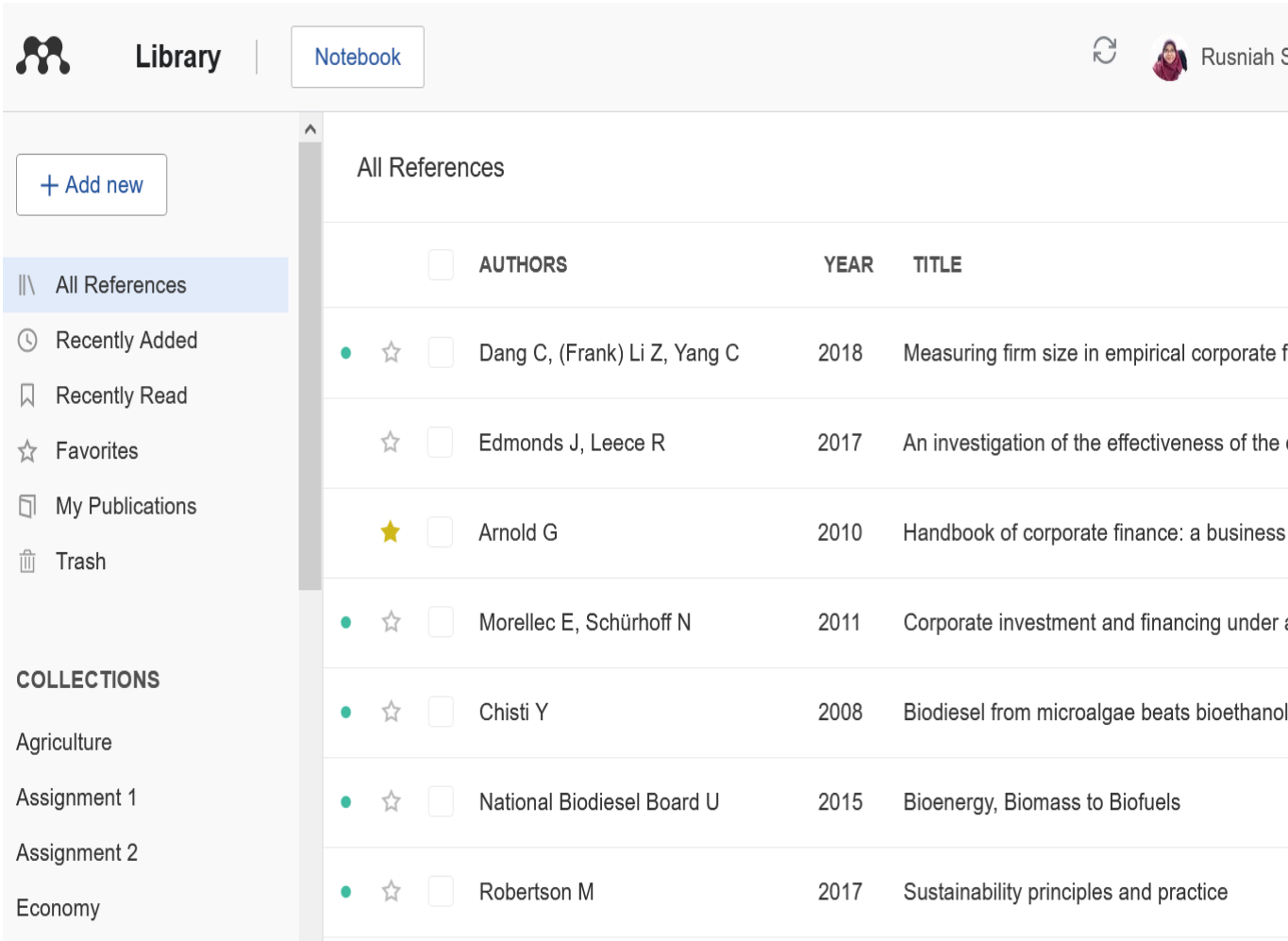
Rusniah Sayuti has new publications

51 minutes ago

**Challenges Faced by Subject Librarians in an Academic Library and Initiatives Toward Overcoming Them: UPM Library Experience**

Samsuddin S, Mohamad Kasim S, Md Nazar A, Sayuti R, Abd Hadi A [See fewer](#)

# Mendeley Web Library Interface



The screenshot shows the Mendeley Web Library interface. At the top, there is a navigation bar with the Mendeley logo, the word "Library", and a "Notebook" tab. A user profile for "Rusniah Sayati" is visible. Below the navigation bar, there is a sidebar on the left with a "+ Add new" button and a list of collection categories: "All References", "Recently Added", "Recently Read", "Favorites", "My Publications", and "Trash". Under "COLLECTIONS", there are sub-categories: "Agriculture", "Assignment 1", "Assignment 2", and "Economy". The main area displays a list of references under the heading "All References". The table has columns for "AUTHORS", "YEAR", and "TITLE". Each row includes a checkbox, a star icon, and a green dot icon.

<input type="checkbox"/>	AUTHORS	YEAR	TITLE
<input type="checkbox"/>	Dang C, (Frank) Li Z, Yang C	2018	Measuring firm size in empirical corporate finance
<input type="checkbox"/>	Edmonds J, Leece R	2017	An investigation of the effectiveness of the division
<input type="checkbox"/>	Arnold G	2010	Handbook of corporate finance: a business compani...
<input type="checkbox"/>	Morellec E, Schürhoff N	2011	Corporate investment and financing under asymmet...
<input type="checkbox"/>	Chisti Y	2008	Biodiesel from microalgae beats bioethanol
<input type="checkbox"/>	National Biodiesel Board U	2015	Bioenergy, Biomass to Biofuels
<input type="checkbox"/>	Robertson M	2017	Sustainability principles and practice

- Allows you to access your Mendeley Library from any modern web browser.
- Similar user interface to Mendeley Desktop.
- Allows importing, reading annotation, organization, searching & (limited) collaboration via group.
- Design for quick access reading & annotation
- Can be used on any computer with an Internet connection.
- RESTRICTION : Citing is not as straightforward as on Mendeley Desktop.

# Mendeley Web Library Interface

Browser address bar: <https://www.mendeley.com/reference-manager/library/all-references>

Library | Notebook | Rusniah Sayuti, Master Of Library & Information Science

**+ Add new**

- File(s) from computer
- Add Manual Entry
- Import library >

My Publications  
Trash

**COLLECTIONS**


- Agriculture
- Assignment 1
- Assignment 2
- Economy
- KLWBC 1



All References

Search

<input type="checkbox"/>	AUTHORS	YEAR	TITLE	SOURCE	ADDED
<input checked="" type="checkbox"/>	<input type="checkbox"/> Dang C, (Frank) Li Z, Yang C	2018	Measuring firm size in empirical corporate finance	Journal of Banki...	6/25/2018
<input type="checkbox"/>	<input type="checkbox"/> Edmonds J, Leece R	2017	An investigation of the effectiveness of the division ...	Research in Acc...	6/25/2018
<input checked="" type="checkbox"/>	<input type="checkbox"/> Arnold G	2010	Handbook of corporate finance: a business compani...		6/25/2018
<input checked="" type="checkbox"/>	<input type="checkbox"/> Morellec E, Schürhoff N	2011	Corporate investment and financing under asymmet...	Journal of Financ...	6/25/2018
<input checked="" type="checkbox"/>	<input type="checkbox"/> Chisti Y	2008	Biodiesel from microalgae beats bioethanol	Trends in Biotec...	6/26/2018
<input checked="" type="checkbox"/>	<input type="checkbox"/> National Biodiesel Board U	2015	Bioenergy, Biomass to Biofuels	Bioenergy	6/26/2018
<input checked="" type="checkbox"/>	<input type="checkbox"/> Robertson M	2017	Sustainability principles and practice		6/26/2018
<input checked="" type="checkbox"/>	<input type="checkbox"/> Zhang Y	2008	Watershed forest management: new tools for water ...		6/26/2018

# Mendeley Web Library Interface


**Library** | Notebook



Rusniah Sayuti, Master Of Library & Information Science

[+ Add new](#)☰

		AUTHORS	YEAR	TITLE	SOURCE	ADDED	FILE
<input type="checkbox"/>	☆	Dang C, (Frank) Li Z, Yang C	2018	Measuring firm size in empirical corporate finance	Journal of Banki...	6/25/2018	
<input type="checkbox"/>	☆	Edmonds J, Leece R	2017	An investigation of the effectiveness of the division ...	Research in Acc...	6/25/2018	
<input type="checkbox"/>	★	Arnold G	2010	Handbook of corporate finance: a business compani...		6/25/2018	
<input type="checkbox"/>	☆	Morellec E, Schürhoff N	2011	Corporate investment and financing under asymmet...	Journal of Financ...	6/25/2018	
<input type="checkbox"/>	☆	Chisti Y	2008	Biodiesel from microalgae beats bioethanol	Trends in Biotec...	6/26/2018	
<input type="checkbox"/>	☆	National Biodiesel Board U	2015	Bioenergy, Biomass to Biofuels	Bioenergy	6/26/2018	
<input type="checkbox"/>	☆	Robertson M	2017	Sustainability principles and practice		6/26/2018	
<input type="checkbox"/>	☆	Zhang Y	2008	Watershed forest management: new tools for water ...		6/26/2018	

**COLLECTIONS**

- All References
- Recently Added
- Recently Read
- Favorites
- My Publications
- Trash
- AGRICULTURE**
- Assignment 1
- Assignment 2
- Economy
- KLWBC 1

# Mendeley Desktop





# Mendeley Desktop : How to Install



Feed Library Suggest Groups Datasets Careers Funding Search Rusniah 

1. Sign in to Mendeley

2. Click Download Mendeley

3. Click Download Mendeley Desktop

4. Save Mendeley Desktop to your hard drive

5. Double click the Mendeley Desktop icon in your browser's download Window and follow the instructions on screen.

**Rusniah Sayuti** [Edit](#)

Master of Library & Information Science [Edit](#)

Senior Librarian [Edit](#)

Universiti Putra Malaysia [Edit](#)

[How does my profile look to others?](#)

1

Publications

Settings & privacy

Download Mendeley

Invite to Mendeley

Support

Logout

Network

## Other profiles

ORCID

[Create or Connect your ORCID iD](#)

Scopus

57212342265

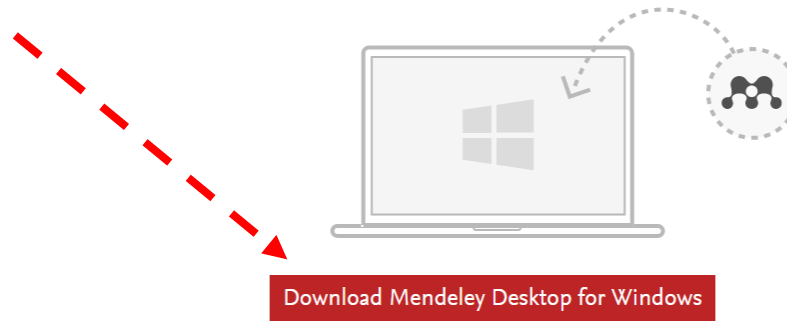
X



 Add a short description

# Mendeley Desktop : How to Install

## Download Mendeley Desktop for Windows



Windows 7, 8.1 and 10 (Version 1803) [See release notes.](#)

Other systems:

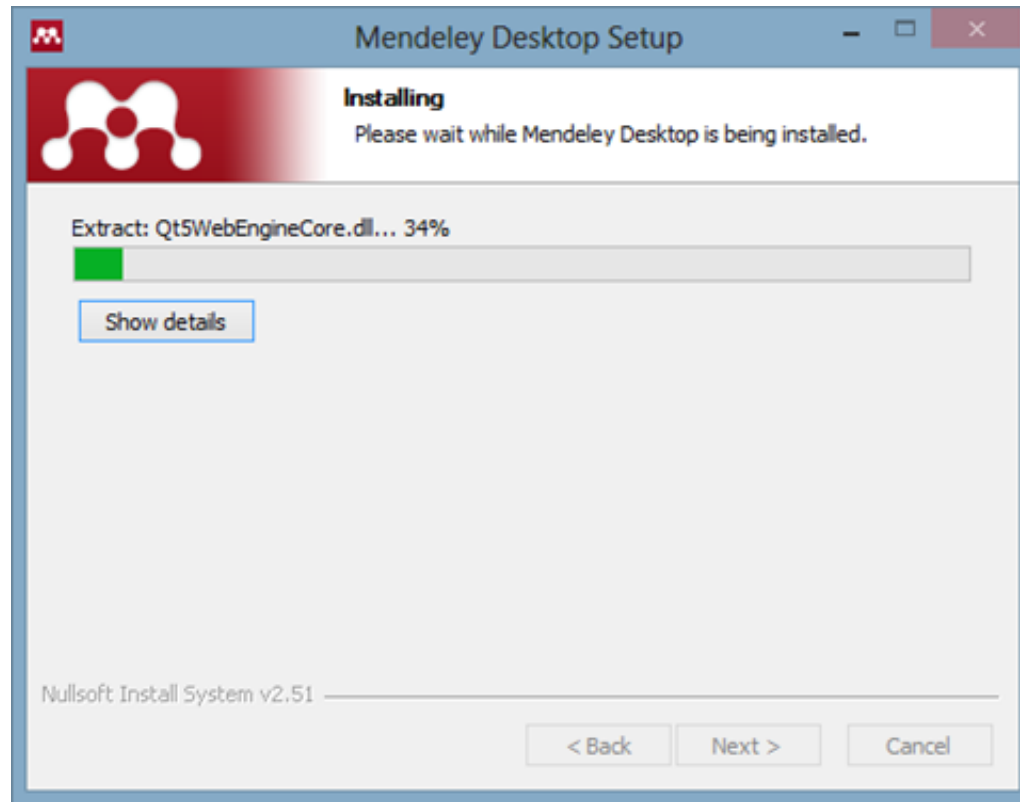


[Mendeley Desktop for macOS](#)

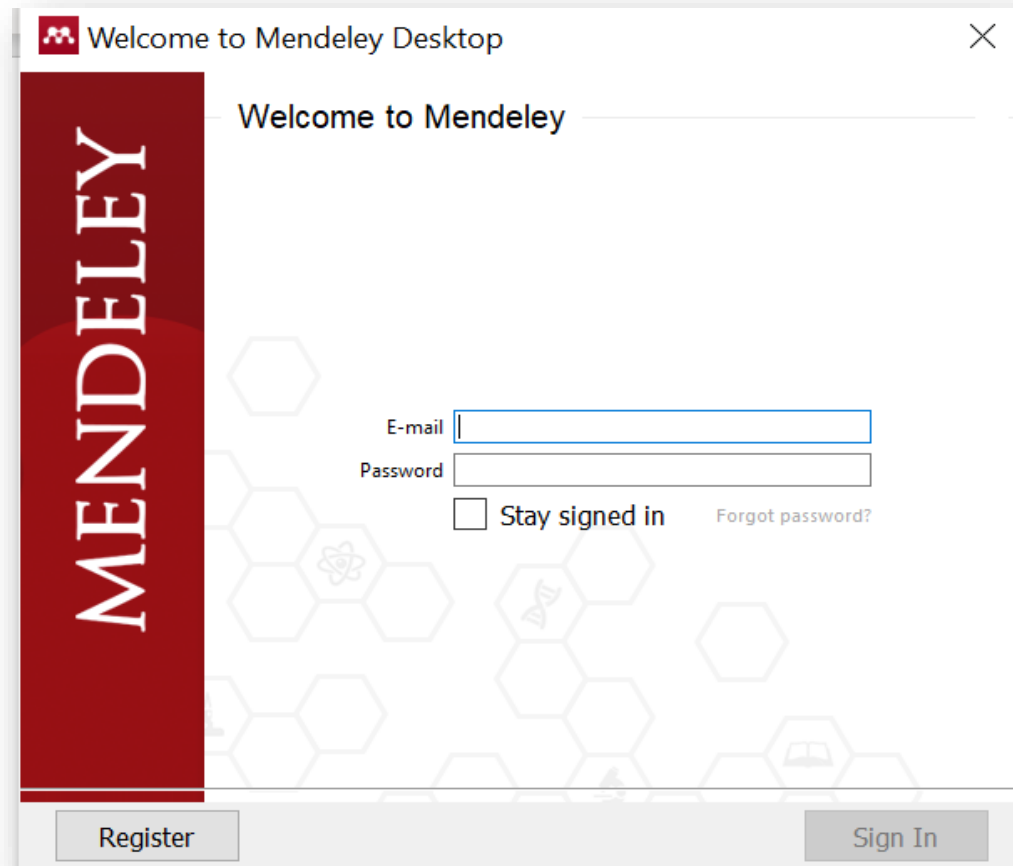


[Mendeley Desktop for Linux](#)

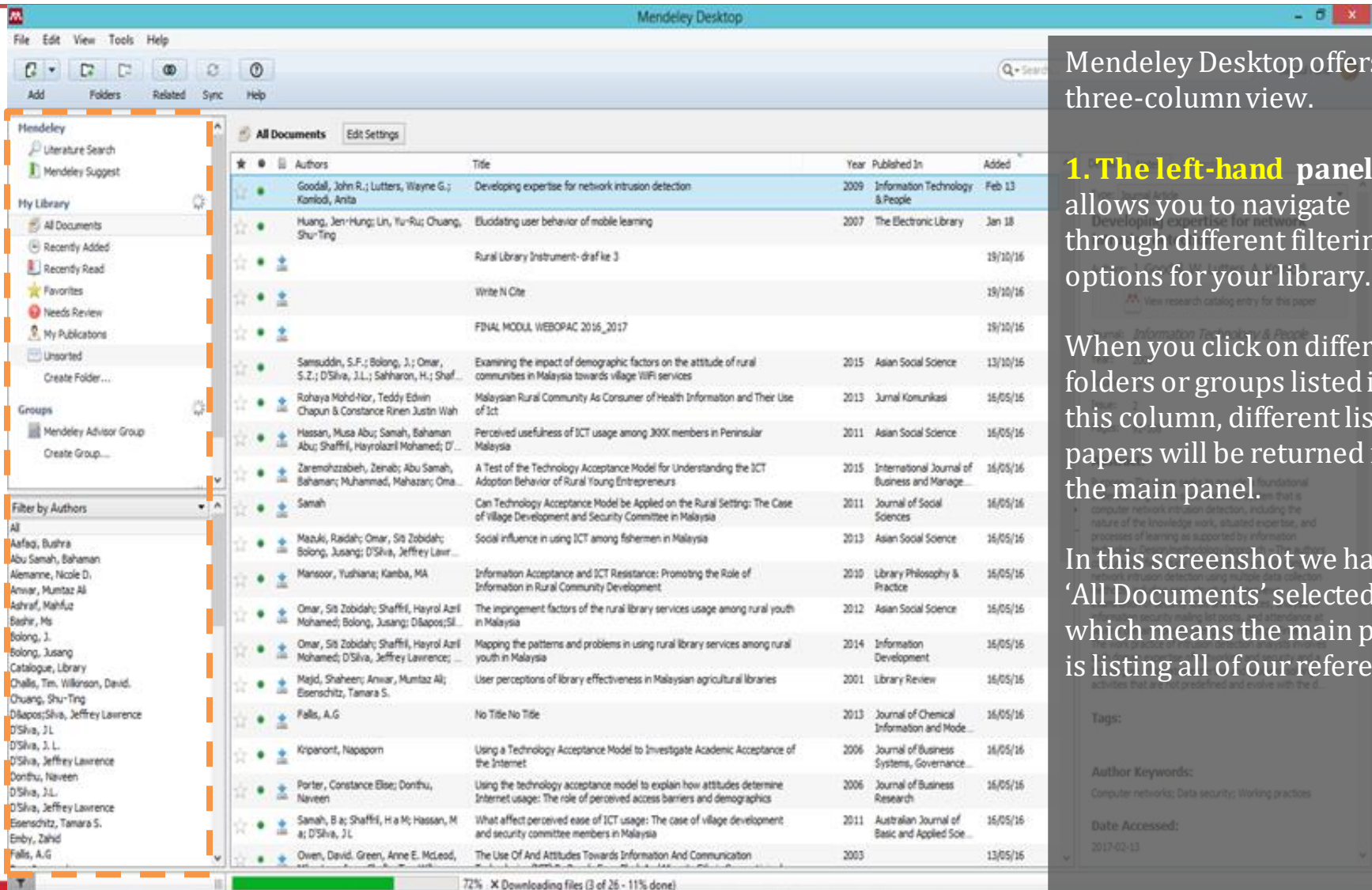
# Mendeley Desktop : How to Install



# Open Mendeley Desktop

A screenshot of the Mendeley Desktop login window. The window title is "Welcome to Mendeley Desktop". The main content area has a red vertical bar on the left with the word "MENDELEY" written vertically in white. To the right of the bar, the text "Welcome to Mendeley" is displayed. Below this, there are two input fields: "E-mail" and "Password". Below the "E-mail" field, there is a checkbox labeled "Stay signed in" and a link "Forgot password?". At the bottom of the window, there are two buttons: "Register" and "Sign In". The background of the window features a faint pattern of hexagons and molecular structures.

# Mendeley Desktop : Interface



Mendeley Desktop offers three-column view.

**1. The left-hand panel** allows you to navigate through different filtering options for your library.

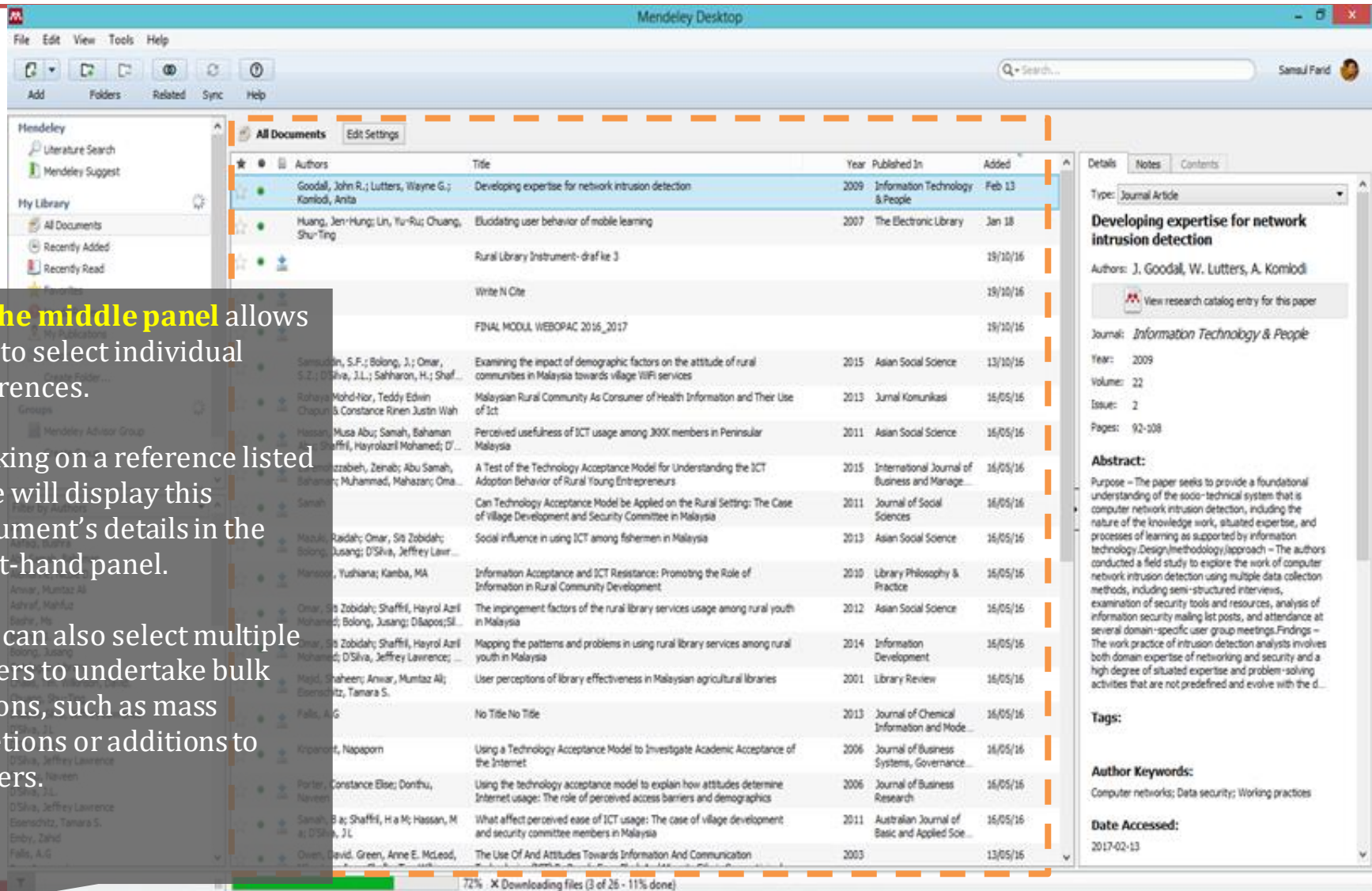
When you click on different folders or groups listed in this column, different lists of papers will be returned in the main panel.

In this screenshot we have 'All Documents' selected, which means the main panel is listing all of our references.

Authors	Title	Year	Published In	Added
Goodall, John R.; Lutters, Wayne G.; Kaniad, Anita	Developing expertise for network intrusion detection	2009	Information Technology & People	Feb 13
Huang, Jen-Hung; Lin, Yu-Ru; Chuang, Shu-Ting	Bluodating user behavior of mobile learning	2007	The Electronic Library	Jan 18
	Rural Library Instrument- draft ke 3			19/10/16
	Write N Cite			19/10/16
	FDNAL MODUL WEBOPAC 2016_2017			19/10/16
Samsuddin, S.F.; Bolong, J.; Omar, S.Z.; D'Silva, J.L.; Sahharon, H.; Shaf...	Examining the impact of demographic factors on the attitude of rural communities in Malaysia towards village WiFI services	2015	Asian Social Science	13/10/16
Rohaya Mohd-Nor, Teddy Edwin Chapun & Constance Rinen Justin Wah	Malaysian Rural Community As Consumer of Health Information and Their Use of Ict	2013	Jurnal Komunikasi	16/05/16
Hassan, Musa Abu; Samah, Bahaman Abu; Shaffri, Hayrolzali Mohamed; D...	Perceived usefulness of ICT usage among 300K members in Peninsular Malaysia	2011	Asian Social Science	16/05/16
Zarenohazabieh, Zenab; Abu Samah, Bahaman; Muhammad, Mahazan; Oms...	A Test of the Technology Acceptance Model for Understanding the ICT Adoption Behavior of Rural Young Entrepreneurs	2015	International Journal of Business and Manage...	16/05/16
Samah	Can Technology Acceptance Model be Applied on the Rural Setting: The Case of Village Development and Security Committee in Malaysia	2011	Journal of Social Sciences	16/05/16
Mazuki, Radiah; Omar, Siti Zobidah; Bolong, Jusang; D'Silva, Jeffrey Lawr...	Social influence in using ICT among fishermen in Malaysia	2013	Asian Social Science	16/05/16
Mansoor, Yushiana; Kamba, MA	Information Acceptance and ICT Resistance: Promoting the Role of Information in Rural Community Development	2010	Library Philosophy & Practice	16/05/16
Omar, Siti Zobidah; Shaffri, Hayrol Azil Mohamed; Bolong, Jusang; D'Silva, J...	The impingement factors of the rural library services usage among rural youth in Malaysia	2012	Asian Social Science	16/05/16
Omar, Siti Zobidah; Shaffri, Hayrol Azil Mohamed; D'Silva, Jeffrey Lawrence; ...	Mapping the patterns and problems in using rural library services among rural youth in Malaysia	2014	Information Development	16/05/16
Majid, Shaheer; Anwar, Mumtaz Ali; Eberschitz, Tamara S.	User perceptions of library effectiveness in Malaysian agricultural libraries	2001	Library Review	16/05/16
Falls, A.G	No Title No Title	2013	Journal of Chemical Information and Mode...	16/05/16
Kripanont, Napeorn	Using a Technology Acceptance Model to Investigate Academic Acceptance of the Internet	2006	Journal of Business Systems, Governance...	16/05/16
Porter, Constance Elise; Donthu, Naveen	Using the technology acceptance model to explain how attitudes determine Internet usage: The role of perceived access barriers and demographics	2006	Journal of Business Research	16/05/16
Samah, B a; Shaffri, H a M; Hassan, M a; D'Silva, J L	What affect perceived ease of ICT usage: The case of village development and security committee members in Malaysia	2011	Australian Journal of Basic and Applied Soc...	16/05/16
Owen, David, Green, Anne E, McLeod,	The Use Of And Attitudes Towards Information And Communication	2003		13/05/16



# Mendeley Desktop : Interface



The screenshot displays the Mendeley Desktop application window. The main area shows a list of documents with columns for Authors, Title, Year, Published In, and Added. A document titled "Developing expertise for network intrusion detection" is selected, and its details are shown in the right-hand panel. The details panel includes the document type (Journal Article), authors (J. Goodall, W. Lutters, A. Komodi), journal name (Information Technology & People), year (2009), volume (22), issue (2), and pages (92-108). The abstract is also visible, discussing the paper's purpose and findings.

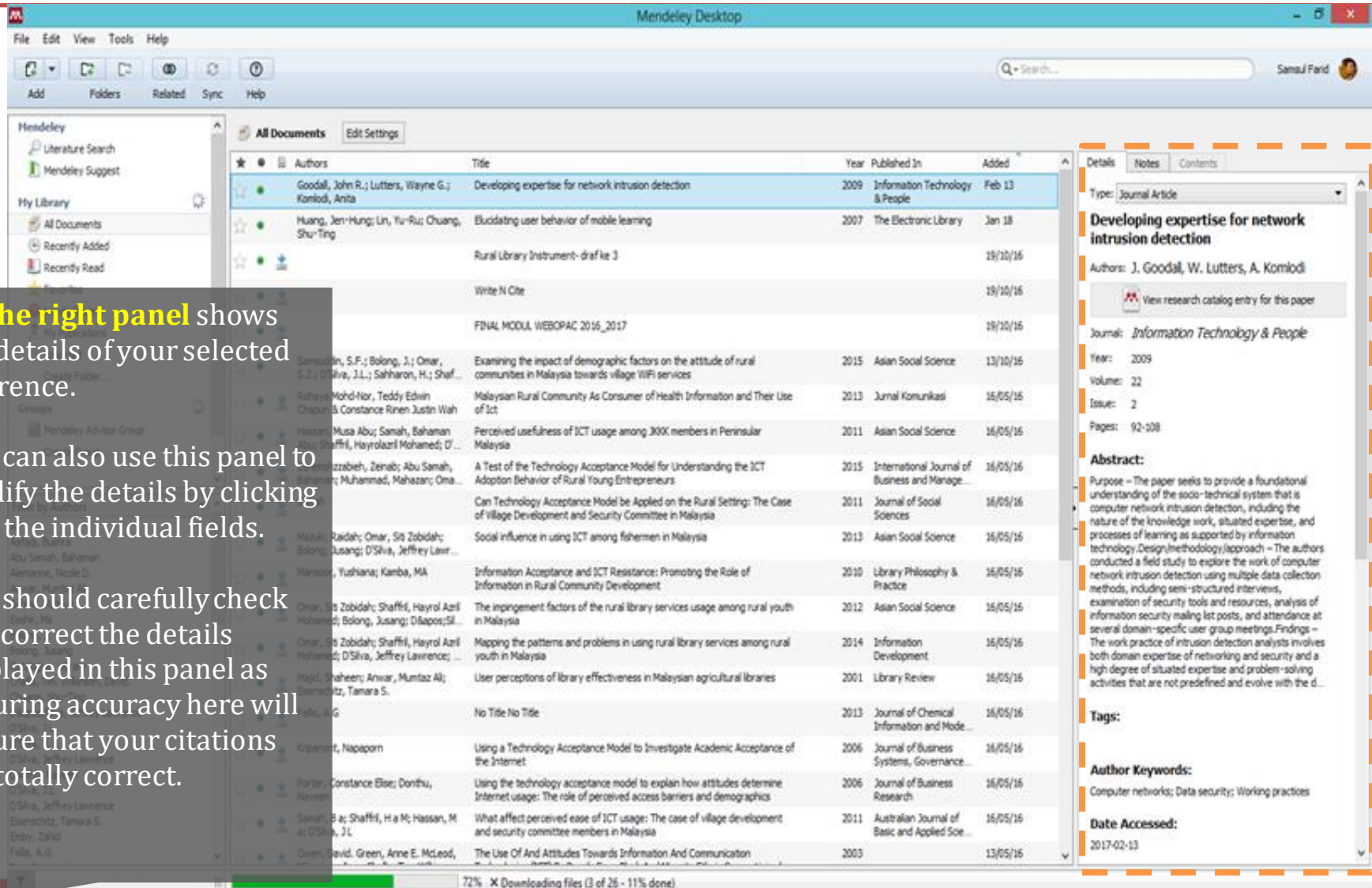
Authors	Title	Year	Published In	Added
Goodall, John R.; Lutters, Wayne G.; Komodi, Anita	Developing expertise for network intrusion detection	2009	Information Technology & People	Feb 13
Huang, Jen-Hung; Lin, Yu-Ru; Chuang, Shu-Ting	Elucidating user behavior of mobile learning	2007	The Electronic Library	Jan 18
	Rural Library Instrument- draft ke 3			19/10/16
	Write N Cite			19/10/16
	FDNAL MODUL WEBOPAC 2016_2017			19/10/16
Samsudin, S.F.; Bolong, J.; Omar, S.Z.; D'Silva, J.L.; Sahharon, H.; Shafiq, Rohaya Mohd-Nor, Teddy Edwin Chopun B. Constance Rinen Justin Wah	Examining the impact of demographic factors on the attitude of rural communities in Malaysia towards village WiFi services	2015	Asian Social Science	13/10/16
Hassan, Musa Abu; Samah, Bahaman Shaffri, Hayrolzail Mohamed; D'...	Malaysian Rural Community As Consumer of Health Information and Their Use of Ict	2013	Jurnal Komunikasi	16/05/16
...	Perceived usefulness of ICT usage among 3000 members in Peninsular Malaysia	2011	Asian Social Science	16/05/16
...	A Test of the Technology Acceptance Model for Understanding the ICT Adoption Behavior of Rural Young Entrepreneurs	2015	International Journal of Business and Manage...	16/05/16
...	Can Technology Acceptance Model be Applied on the Rural Setting: The Case of Village Development and Security Committee in Malaysia	2011	Journal of Social Sciences	16/05/16
...	Social influence in using ICT among fishermen in Malaysia	2013	Asian Social Science	16/05/16
...	Information Acceptance and ICT Resistance: Promoting the Role of Information in Rural Community Development	2010	Library Philosophy & Practice	16/05/16
...	The impingement factors of the rural library services usage among rural youth in Malaysia	2012	Asian Social Science	16/05/16
...	Mapping the patterns and problems in using rural library services among rural youth in Malaysia	2014	Information Development	16/05/16
...	User perceptions of library effectiveness in Malaysian agricultural libraries	2001	Library Review	16/05/16
...	No Title No Title	2013	Journal of Chemical Information and Mode...	16/05/16
...	Using a Technology Acceptance Model to Investigate Academic Acceptance of the Internet	2006	Journal of Business Systems, Governance...	16/05/16
...	Using the technology acceptance model to explain how attitudes determine Internet usage: The role of perceived access barriers and demographics	2006	Journal of Business Research	16/05/16
...	What affect perceived ease of ICT usage: The case of village development and security committee members in Malaysia	2011	Australian Journal of Basic and Applied Soc...	16/05/16
...	The Use Of And Attitudes Towards Information And Communication	2003		13/05/16

2. The middle panel allows you to select individual references.

Clicking on a reference listed here will display this document's details in the right-hand panel.

You can also select multiple papers to undertake bulk actions, such as mass deletions or additions to folders.

# Mendeley Desktop : Interface



3. The right panel shows the details of your selected reference.

You can also use this panel to modify the details by clicking into the individual fields.

You should carefully check and correct the details displayed in this panel as ensuring accuracy here will ensure that your citations are totally correct.



# Organize

Setting Up A Library



## Organize : Setting Up A Library

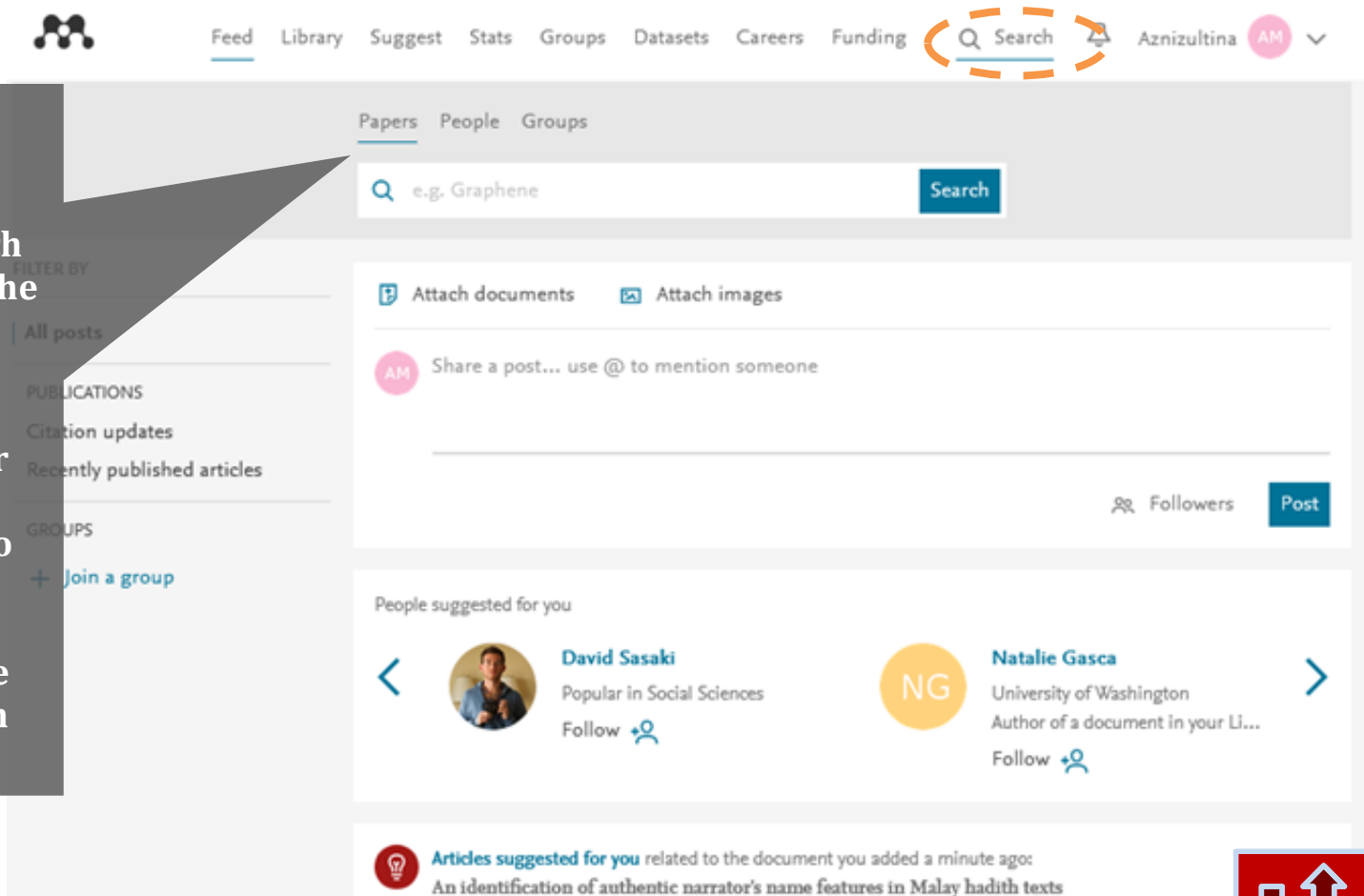
### Adding References & Document

#### 9 ways to add documents to Mendeley:

1. [Add directly from the Mendeley Research Catalog \(web only\)](#)
2. [Add directly from the Literature Search \(desktop only\)](#)
3. [The file menu: Add File / Folder \(web/dekstop\)](#)
4. [The watch folder \(desktop only\)](#)
5. [Add Entry Manually \(web/dekstop\)](#)
6. [Import from another reference manager, or BibTeX \(web/dekstop\)](#)
7. [Drag & Drop Files or Folders \(web/dekstop\)](#)
8. [While browsing web pages/ databases/google scholar/ library catalog  
– web importer \(web/dekstop\)](#)
9. [Synchronize across devices \(web/dekstop\)](#)

# Organize : Setting Up A Library

## 1. Add directly from the Mendeley Research Catalog



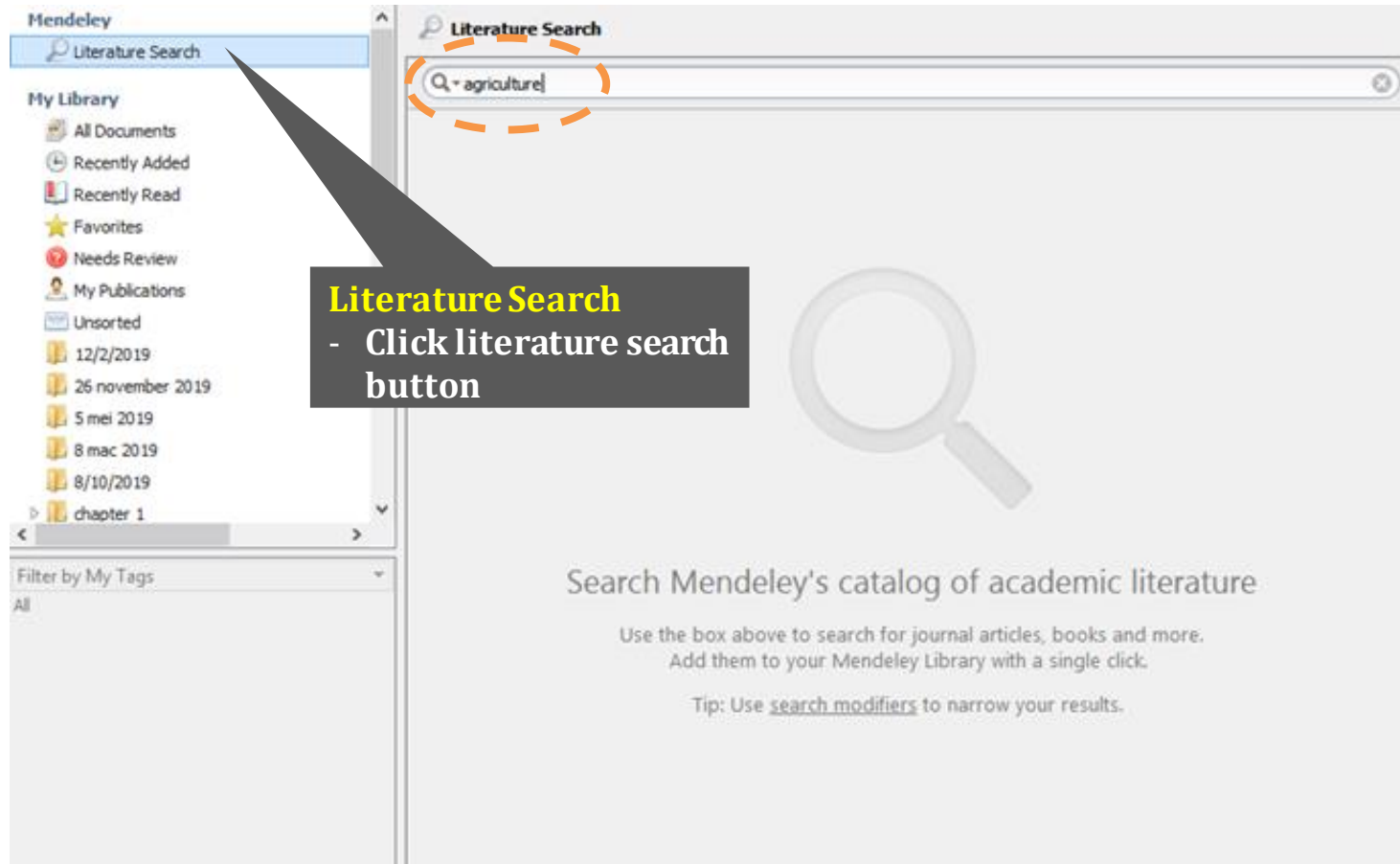
### Mendeley Research Catalog

- The Mendeley research catalog is now one of the world's largest open databases of research
- You can find the paper you're looking for on Mendeley and add it to your library. If the author himself is on Mendeley, you may be able to get a copy from him directly

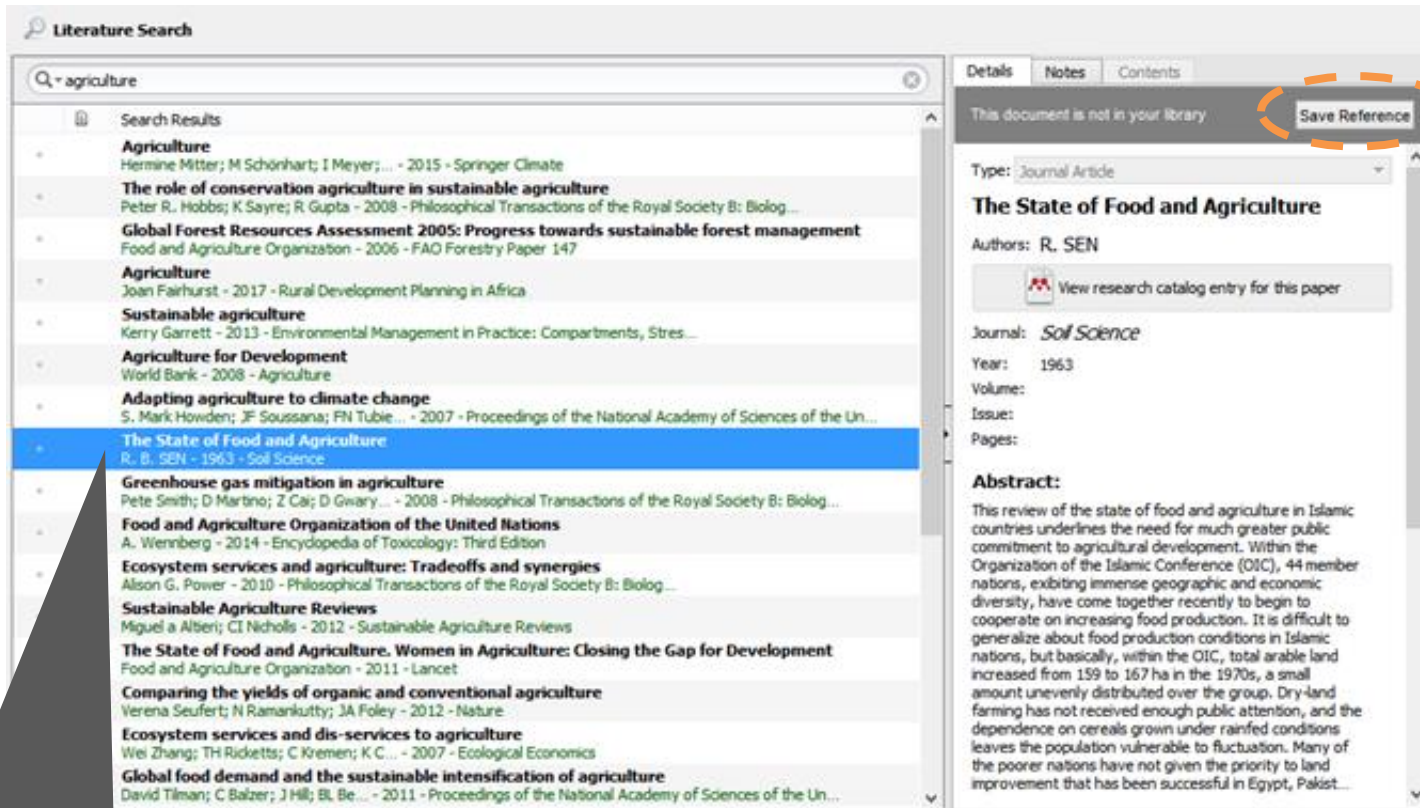


# Organize : Setting Up A Library

## 2. Add directly from the Literature Search



# Organize : Setting Up A Library

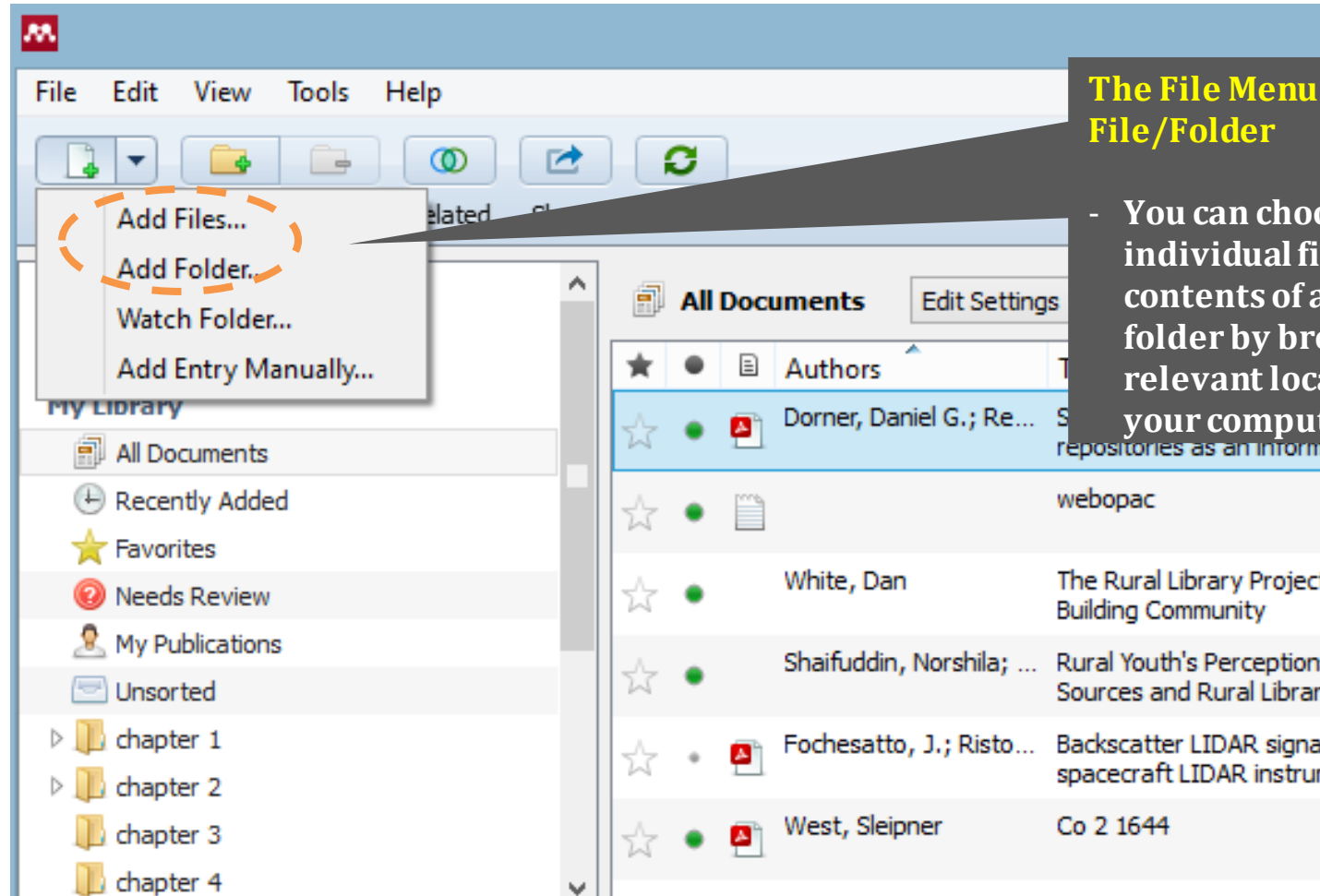


The screenshot shows the Mendeley Literature Search interface. On the left, a search bar contains the word "agriculture". Below it, a list of search results is displayed. One result, "The State of Food and Agriculture" by R. B. SEN, 1963, is highlighted in blue. On the right, the details for this document are shown. A "Save Reference" button is circled in orange. The document title is "The State of Food and Agriculture", the author is "R. SEN", and the journal is "Soil Science". The abstract text is visible below the journal information.

- Choose any selected document
- Click Save References

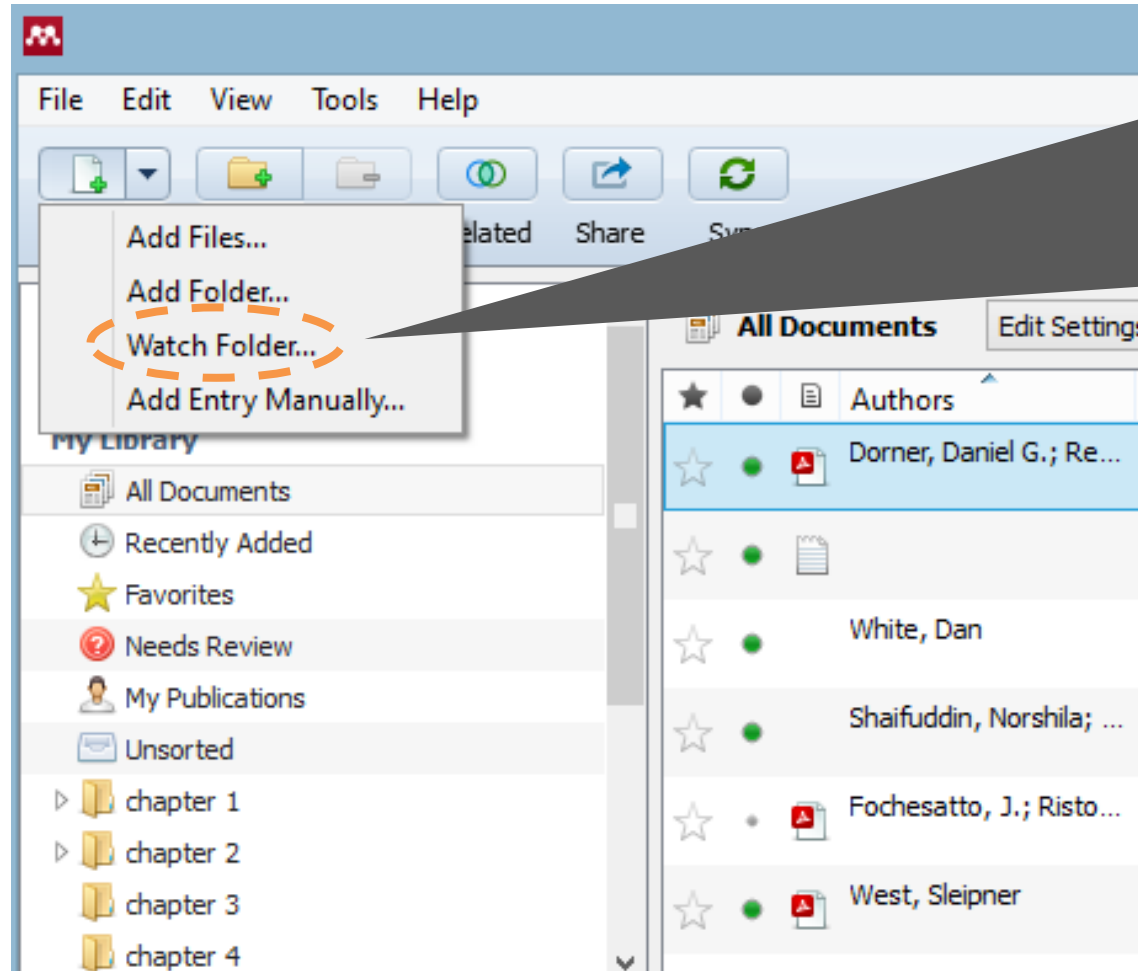
# Organize : Setting Up A Library

## 3. The File Menu : Add Files



# Organize : Setting Up A Library

## 4. The Watch Folder



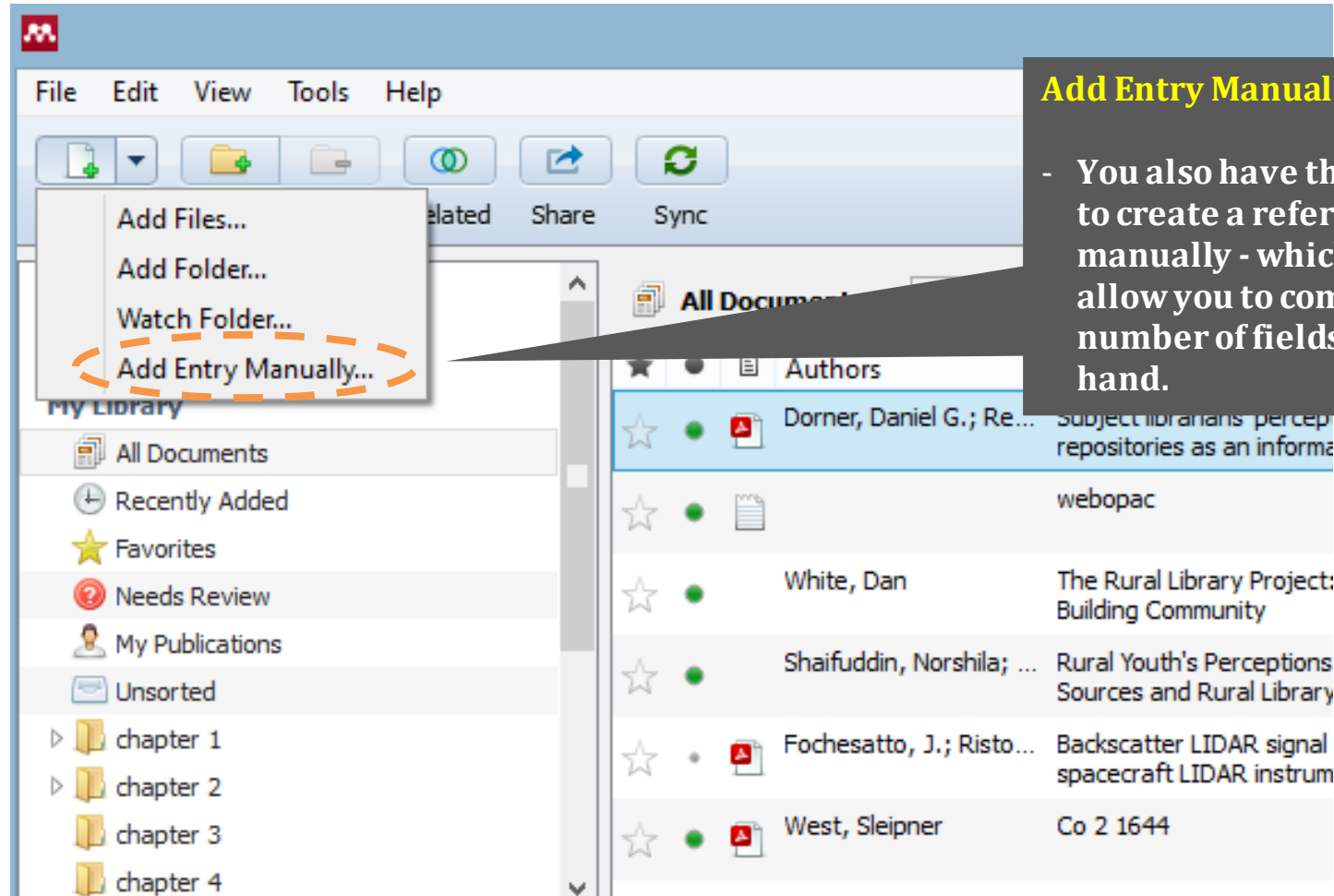
### The Watch Folder

- You can setting to 'watch' a folder - which will mean that Mendeley monitors that location for any new items being dropped into the folder.
- If it finds a new document, that document will be automatically added to your Mendeley library.

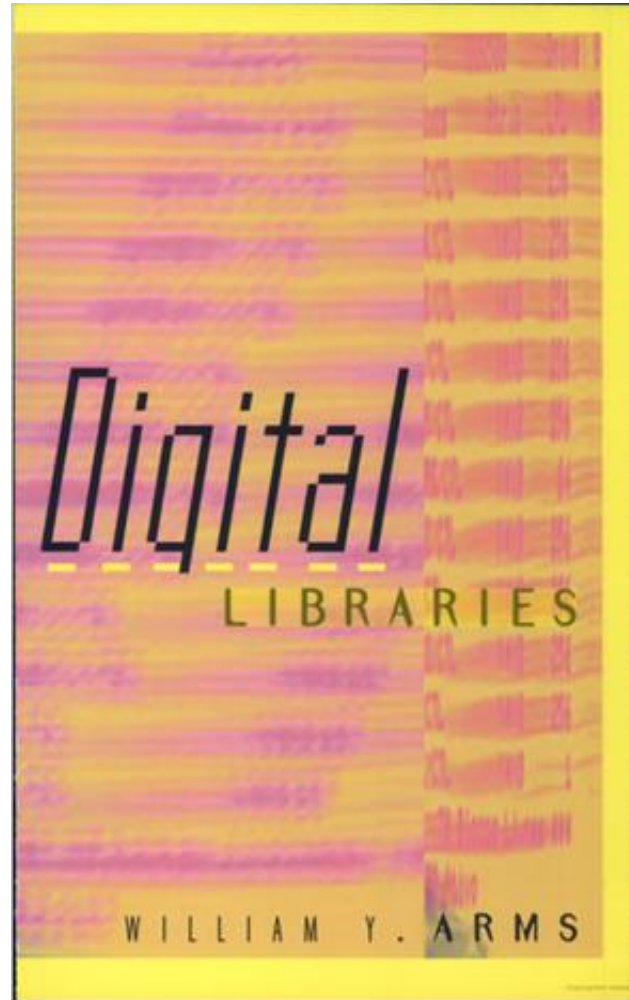


# Organize : Setting Up A Library

## 5. Add Entry Manually



## Exercise



Second printing, 2001

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Arms, William Y.

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p. cm. — (Digital libraries and electronic publishing)

Includes bibliographical references and index.

ISBN 0-262-01880-8 (alk. paper)

1. Libraries—United States—Special collections—Electronic information resources. 2. Digital libraries—United States.

I. Title. II. Series.

Z692.C65A76 2000

025'.00285—dc21

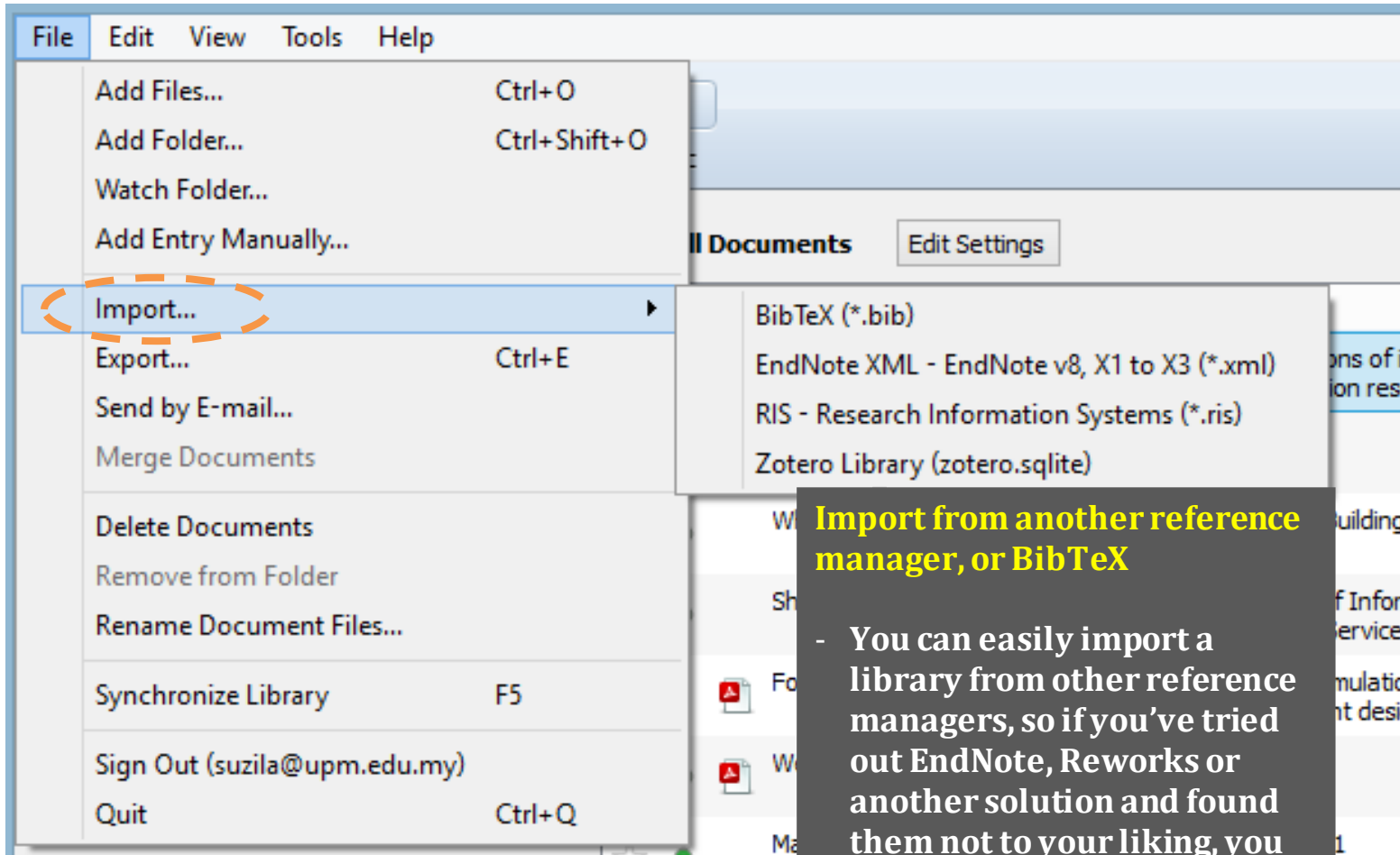
99-14773

CIP

Page: 291

# Organize : Setting Up A Library

## 6. Import from another reference manager, or BibTeX



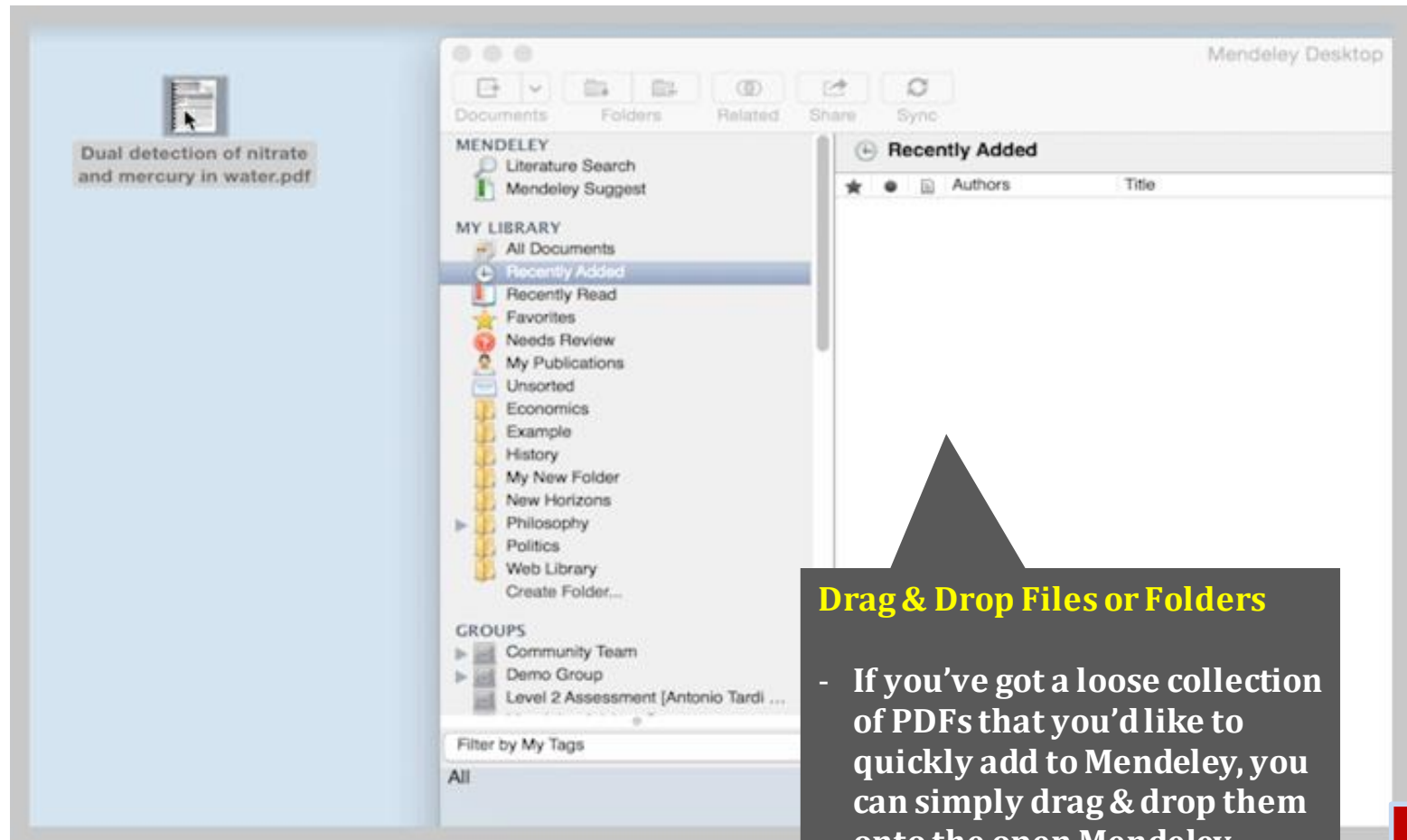
### Import from another reference manager, or BibTeX

- You can easily import a library from other reference managers, so if you've tried out EndNote, Reworks or another solution and found them not to your liking, you can carry across your library to Mendeley easily.



# Organize : Setting Up A Library

## 7. Drag & Drop Files or Folders



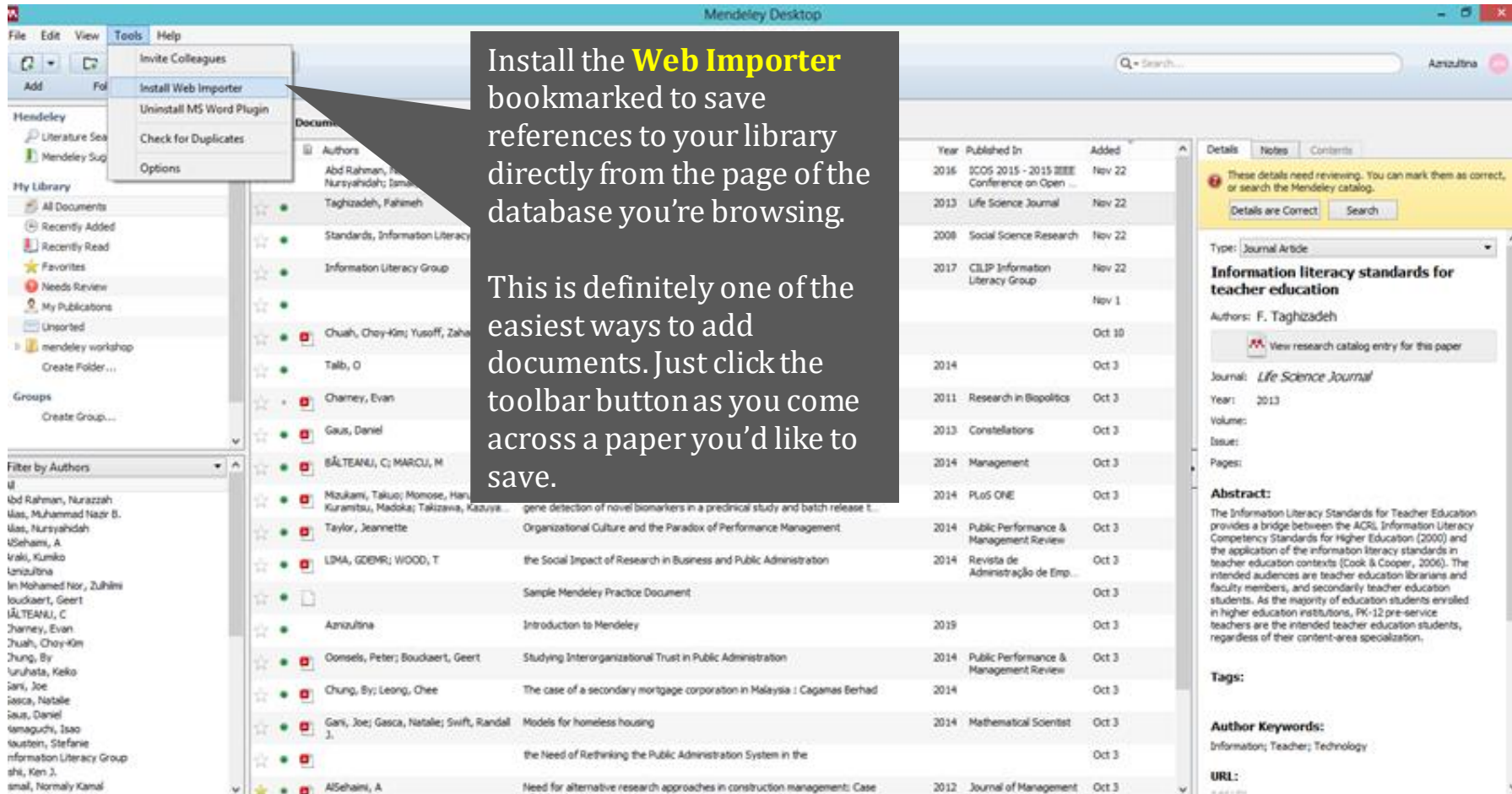
### Drag & Drop Files or Folders

- If you've got a loose collection of PDFs that you'd like to quickly add to Mendeley, you can simply drag & drop them onto the open Mendeley window.



# Organize : Setting Up A Library

## 8. While browsing web pages (web importer)



Install the **Web Importer** bookmarked to save references to your library directly from the page of the database you're browsing.

This is definitely one of the easiest ways to add documents. Just click the toolbar button as you come across a paper you'd like to save.

Year	Published In	Added
2016	ICOS 2015 - 2015 IEEE Conference on Open...	Nov 22
2013	Life Science Journal	Nov 22
2008	Social Science Research	Nov 22
2017	CILIP Information Literacy Group	Nov 22
		Nov 1
2014		Oct 3
2011	Research in Biopolitics	Oct 3
2013	Constellations	Oct 3
2014	Management	Oct 3
2014	PLoS ONE	Oct 3
2014	Public Performance & Management Review	Oct 3
2014	Revista de Administração de Emp...	Oct 3
		Oct 3
2019		Oct 3
2014	Public Performance & Management Review	Oct 3
2014	Mathematical Scientist	Oct 3
2014		Oct 3
2012	Journal of Management	Oct 3

**Information literacy standards for teacher education**  
 Authors: F. Taghizadeh  
 Journal: *Life Science Journal*  
 Year: 2013  
 Volume:  
 Issue:  
 Pages:  
**Abstract:**  
 The Information Literacy Standards for Teacher Education provides a bridge between the ACRI, Information Literacy Competency Standards for Higher Education (2000) and the application of the information literacy standards in teacher education contexts (Cook & Cooper, 2006). The intended audiences are teacher education librarians and faculty members, and secondarily teacher education students. As the majority of education students enrolled in higher education institutions, PK-12 pre-service teachers are the intended teacher education students, regardless of their content-area specialization.  
**Tags:**  
**Author Keywords:**  
 Information; Teacher; Technology  
**URL:**

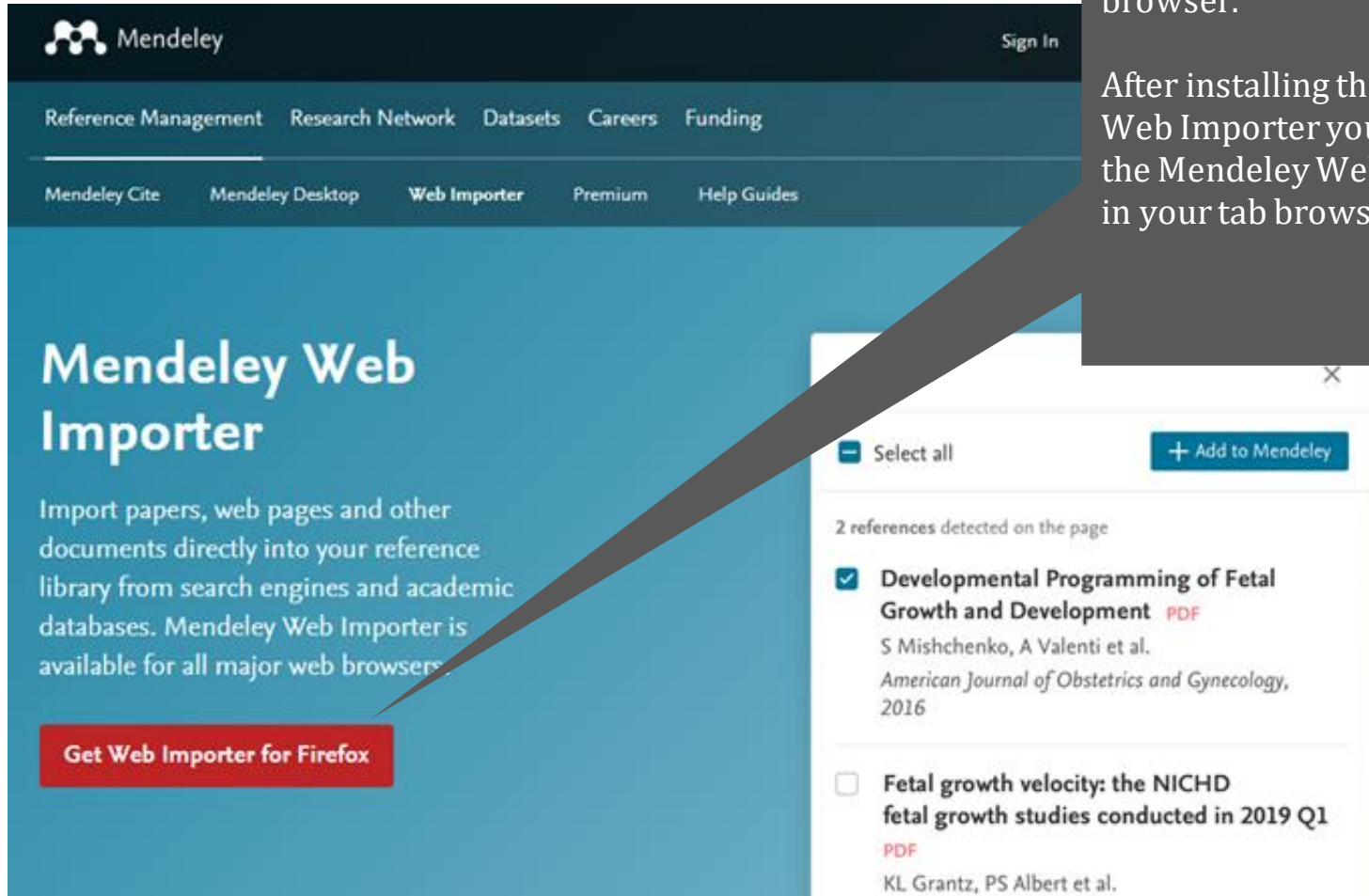


# Organize : Setting Up A Library

## Installing the Web Importer

Choose the appropriate web browser.

After installing the Mendeley Web Importer you will find the Mendeley Web Importer in your tab browser



Mendeley

Sign In

Reference Management Research Network Datasets Careers Funding

Mendeley Cite Mendeley Desktop **Web Importer** Premium Help Guides

## Mendeley Web Importer

Import papers, web pages and other documents directly into your reference library from search engines and academic databases. Mendeley Web Importer is available for all major web browsers.

[Get Web Importer for Firefox](#)

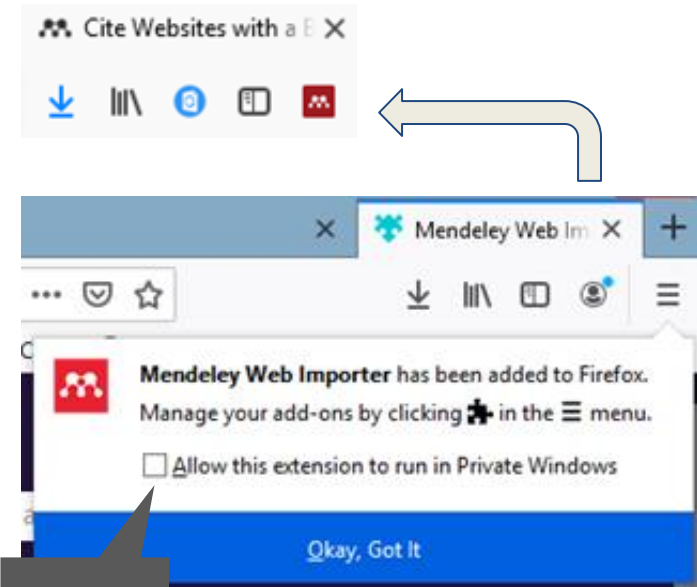
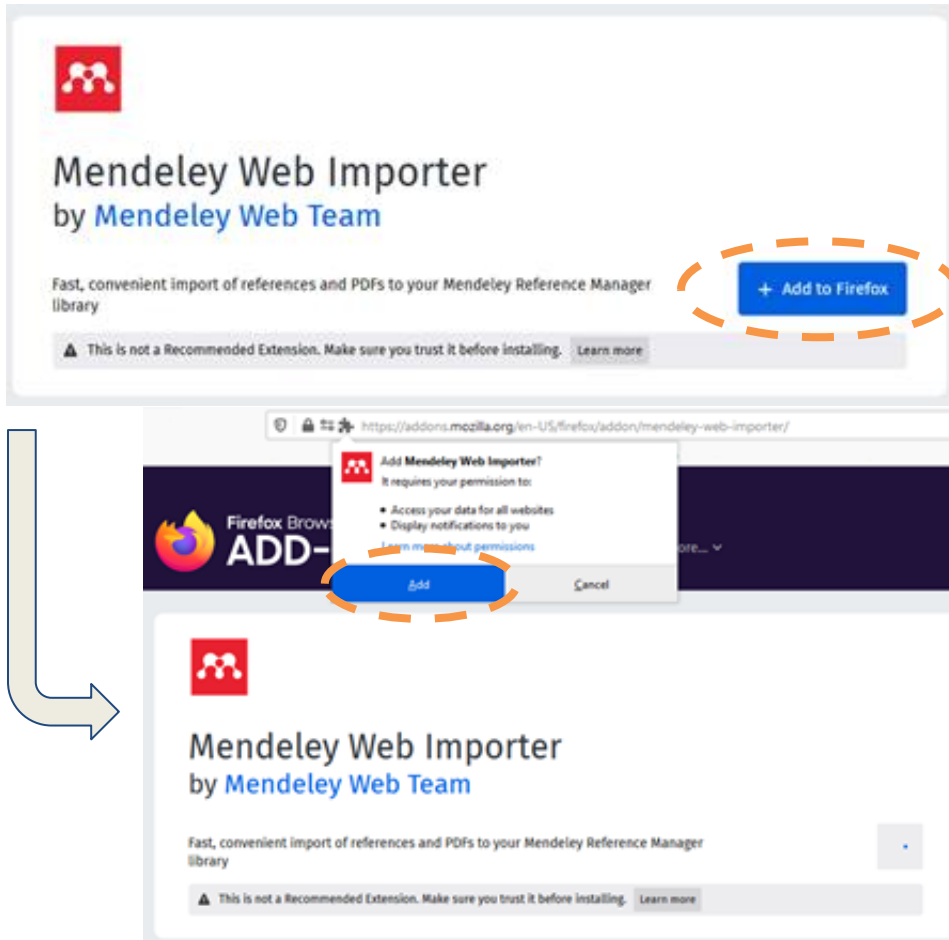
Select all [+ Add to Mendeley](#)

2 references detected on the page

- Developmental Programming of Fetal Growth and Development** PDF  
S Mishchenko, A Valenti et al.  
*American Journal of Obstetrics and Gynecology*, 2016
- Fetal growth velocity: the NICHD fetal growth studies conducted in 2019 Q1** PDF  
KL Grantz, PS Albert et al.

# Organize : Setting Up A Library

## Installing the Web Importer

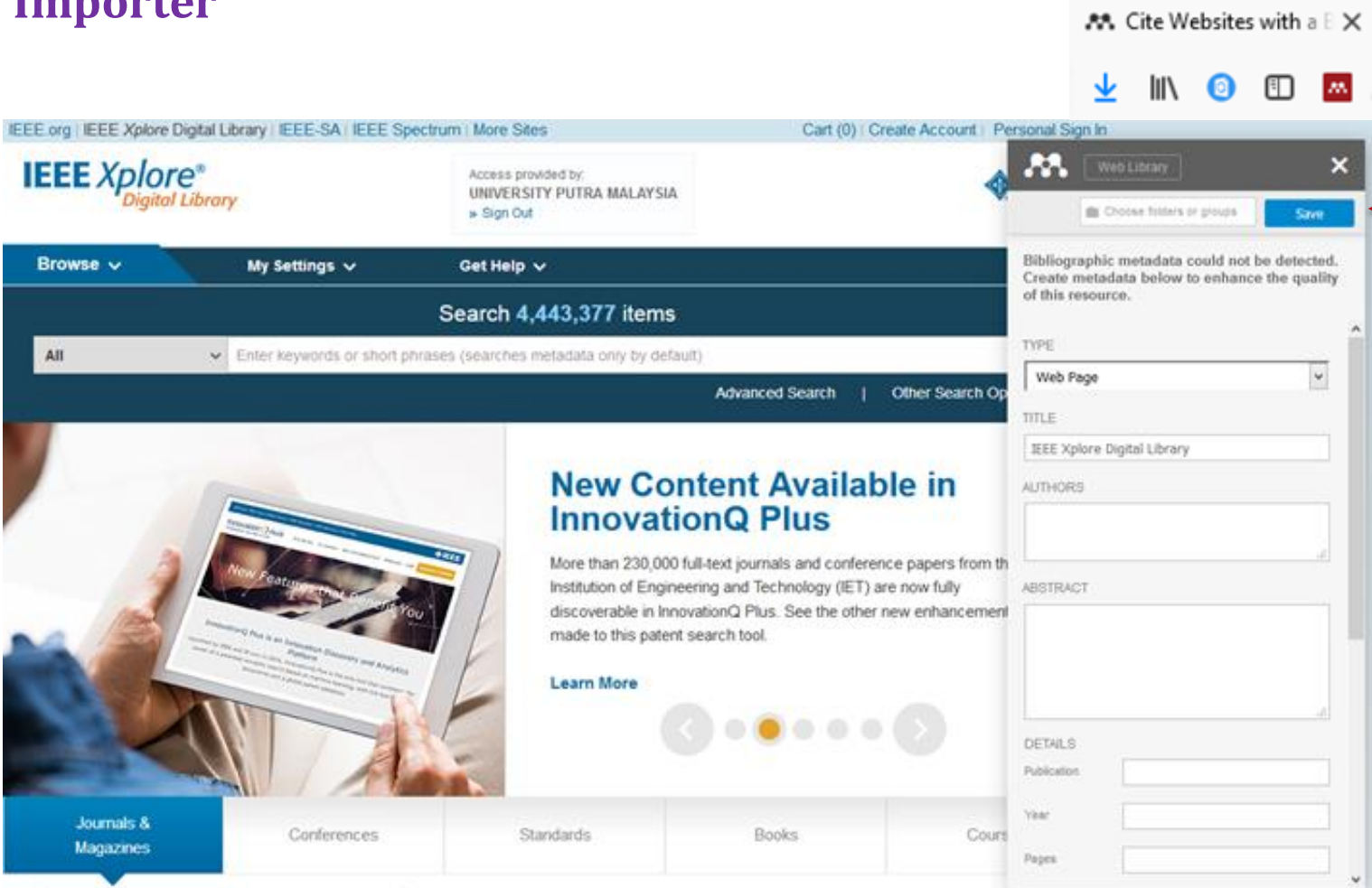


Allow



# Organize : Setting Up A Library

## Web Importer



The screenshot shows the IEEE Xplore Digital Library interface. At the top, there are navigation links for 'IEEE.org', 'IEEE Xplore Digital Library', 'IEEE-SA', 'IEEE Spectrum', and 'More Sites'. On the right, there are links for 'Cart (0)', 'Create Account', and 'Personal Sign In'. The main header includes the 'IEEE Xplore Digital Library' logo and a message: 'Access provided by: UNIVERSITY PUTRA MALAYSIA Sign Out'. Below the header, there are navigation tabs for 'Browse', 'My Settings', and 'Get Help'. A search bar indicates 'Search 4,443,377 items' with a dropdown menu set to 'All'. A promotional banner for 'New Content Available in InnovationQ Plus' is visible, along with a 'Learn More' link. At the bottom, there are category buttons for 'Journals & Magazines', 'Conferences', 'Standards', 'Books', and 'Courses'.

Overlaid on the right side is the 'Cite Websites with a Mendeley Web Library' dialog box. It features a 'Save' button and a 'Choose filters or groups' dropdown. Below this, a message states: 'Bibliographic metadata could not be detected. Create metadata below to enhance the quality of this resource.' The dialog includes input fields for 'TYPE' (set to 'Web Page'), 'TITLE' (set to 'IEEE Xplore Digital Library'), 'AUTHORS', and 'ABSTRACT'. At the bottom, there are 'DETAILS' fields for 'Publication', 'Year', and 'Pages'. Red arrows point to the 'Save' button and the 'Cite Websites with a Mendeley Web Library' title bar.

# Organize : Setting Up A Library

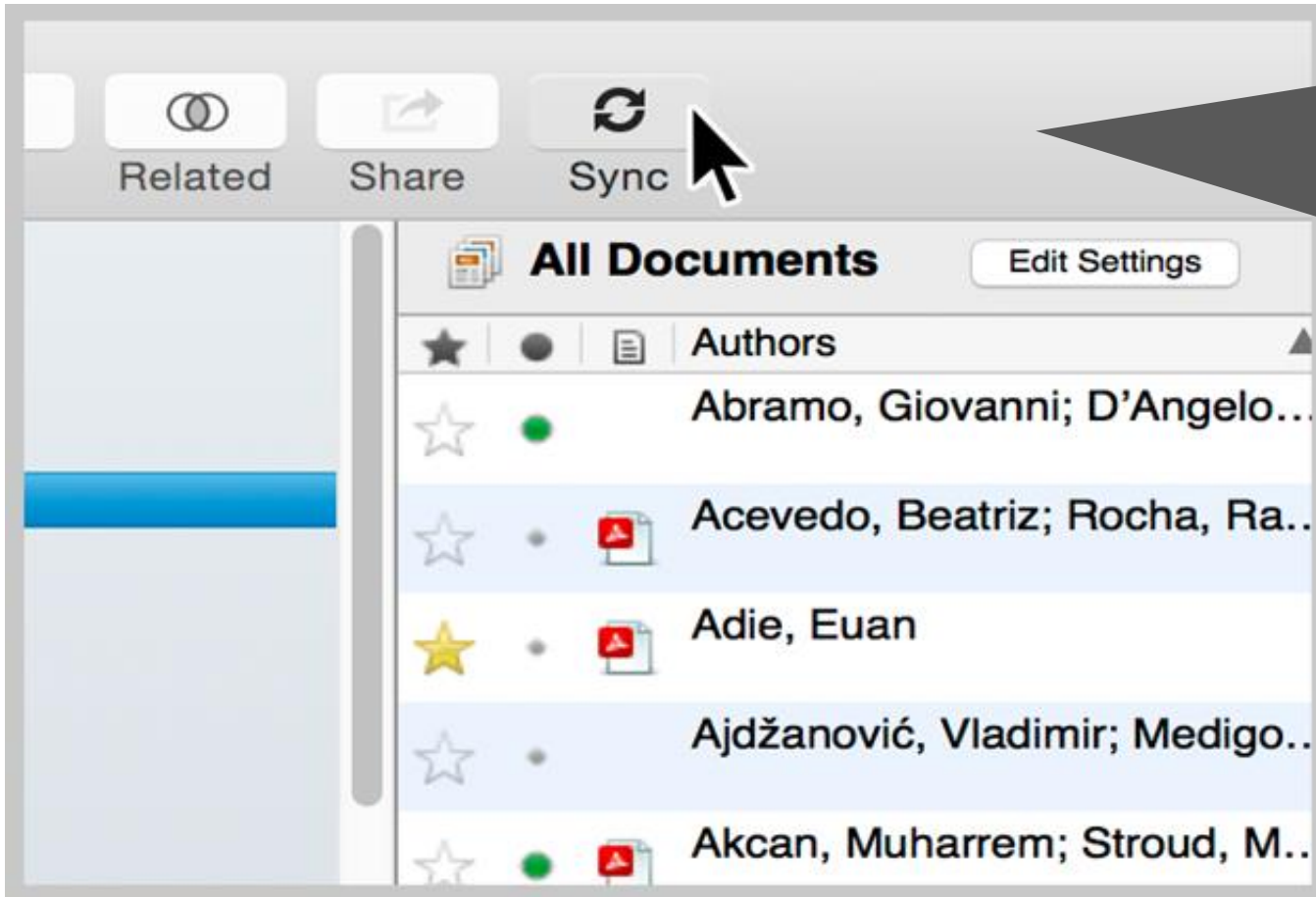
## Web Importer

☆ ●	El-Shekeil, Y.A.; Sapu...	Optimization of blending parameters and fiber size of kenaf-bast-fiber- reinforced the thermo...	2013	Advances in Materials Sci...	17/8/17
☆ ●	Abdul Khalil, H.A.S.; ...	Mechanical and thermal properties of chemical treated kenaf fibres reinforced polyester comp...	2013	Journal of Composite M...	17/8/17
☆ ●	Namvar, F.; Tahir, P.M...	Biomedical properties of edible seaweed in cancer therapy and chemoprevention trials: A ...	2013	Natural Product Com...	17/8/17
☆ ●	Saba, N.; Safwan, A...	Thermal and dynamic mechanical properties of cellulose nanofibers reinforced epoxy composit...	2017	International Journal of Bi...	17/8/17
☆ ●	Kian, L.K.; Jawaid, M...	Isolation and characterization of microcrystalline cellulose from roselle fibers	2017	International Journal of Bi...	17/8/17
☆ ●	Mohd Hawari, N.; Ja...	Case study: survey of patient satisfaction with prosthesis quality and design among below-kn...	2017	Disability and Rehabilitatio...	17/8/17
☆ ●	Chen, You-hua; Wen...	Agricultural pollution and regulation: How to subsidize agriculture?	2017	Journal of Cleaner Prod...	17/8/17
☆ ●	IEEE Xplore Digital Library				11:58am



# Organize : Setting Up A Library

## 9. Synchronize across devices

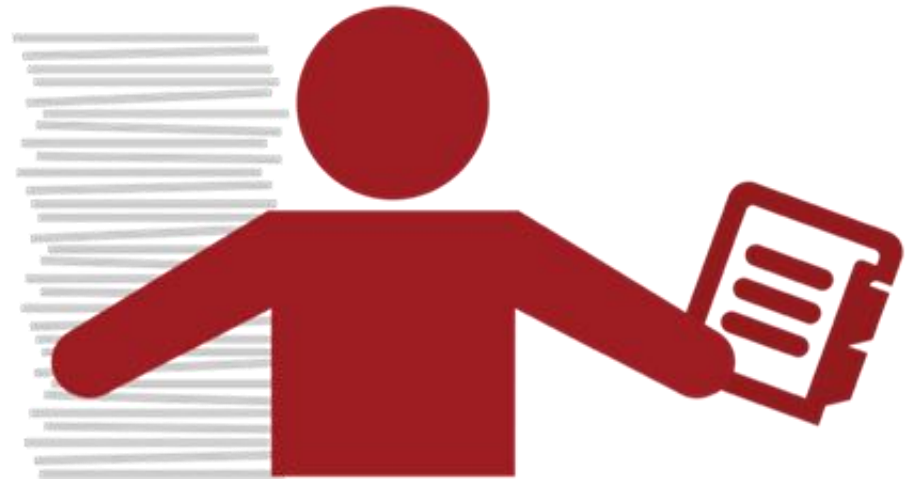


When you click Sync in Mendeley Desktop, your Mendeley library data will be securely stored on the Mendeley servers so you can access it on any machine anywhere you go.







Notes and annotations made in groups will also be available to others after clicking Sync.

# Organize

Managing Your Library









# Organize : Managing your library

-  All items in your personal library
-  Items added in the last two weeks
-  Access your recently read items
-  All items you've starred in your library
-  Items in need of review
-  Items you set as My Publications

**Mendeley**  
Literature Search

**My Library**

-  All Documents
-  Recently Added
-  Recently Read
-  Favorites
-  Needs Review
-  My Publications

- Unsorted
- chapter 1
- chapter 2
- chapter 3
- chapter 4
- Class for today
- mendeley class
- research
- technology
- thesis
- Create Folder...

**All Documents** Edit Settings

★	Authors	Title
☆	Kumar, Akshi; Sharma, Abhilasha	Socio-Sentic Frame Governance
☆		SENARAI NAMA AH
☆		ALAMAT RASMI
☆		Malaysian Palm Oil
☆	Evans, James; Rzhetsky, Andrey	Machine science
★	Gibert, Karina; Horsburgh, Jeffery S; Athanasiadis, Ioa...	Environmental Data
★	Kumar, Raj; Sharma, Vishal	Chemometrics in fo
☆	Katzav, Joel; Parker, Wendy S	Issues in the theor
☆	Fatini Yaacob	Natrah @ Nadra @ cinta, rusuhan, air
☆	Evans, James; Rzhetsky, Andrey	Machine science
☆	Katzav, Joel; Parker, Wendy S	Issues in the theor

Use column headings to order your references

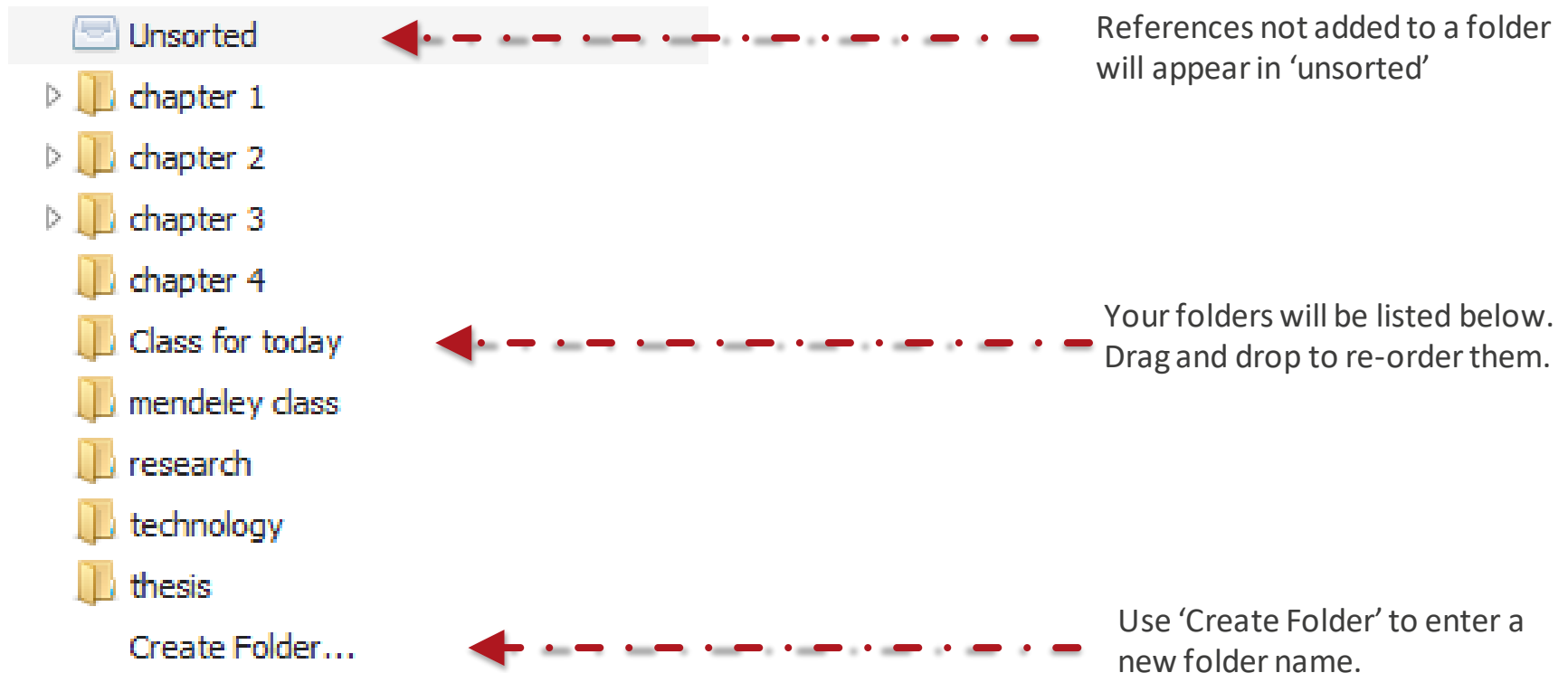
Mark entries read or unread

Entries with attached PDFs can be opened with the PDF Reader

Star items to mark them as favorites

# Organize : Managing your library

## Create and Use Folders



The screenshot shows the Mendeley Desktop interface with a list of folders on the left. The 'Unsorted' folder is highlighted with a grey background. A red dashed arrow points from the text 'References not added to a folder will appear in 'unsorted'' to the 'Unsorted' folder. Another red dashed arrow points from the text 'Your folders will be listed below. Drag and drop to re-order them.' to the 'Class for today' folder. A third red dashed arrow points from the text 'Use 'Create Folder' to enter a new folder name.' to the 'Create Folder...' option at the bottom of the list.

- Unsorted
- chapter 1
- chapter 2
- chapter 3
- chapter 4
- Class for today
- mendeley class
- research
- technology
- thesis
- Create Folder...

References not added to a folder will appear in 'unsorted'

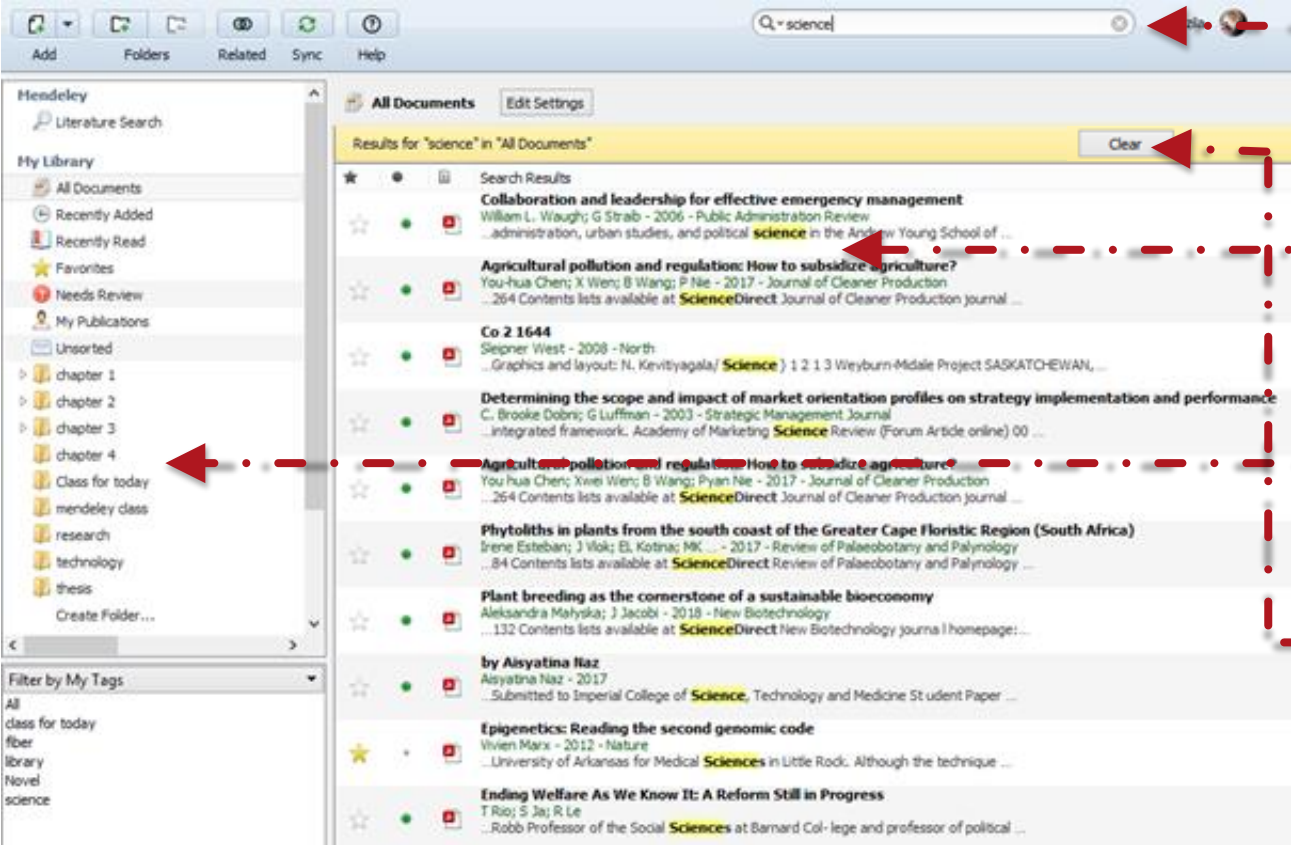
Your folders will be listed below. Drag and drop to re-order them.

Use 'Create Folder' to enter a new folder name.



# Organize : Managing your library

## Search Your Documents



The screenshot shows the Mendeley desktop application. At the top, there is a search bar containing the text "science". Below the search bar, the main area displays search results for "science" in "All Documents". The results list several articles, including "Collaboration and leadership for effective emergency management", "Agricultural pollution and regulation: How to subsidize agriculture?", "Co 2 1644", "Determining the scope and impact of market orientation profiles on strategy implementation and performance", "Phytoliths in plants from the south coast of the Greater Cape Floristic Region (South Africa)", "Plant breeding as the cornerstone of a sustainable bioeconomy", and "Ending Welfare As We Know It: A Reform Still in Progress".

Enter your search term in the search field

The main view will be filtered accordingly

Click on a specific folder to search within it

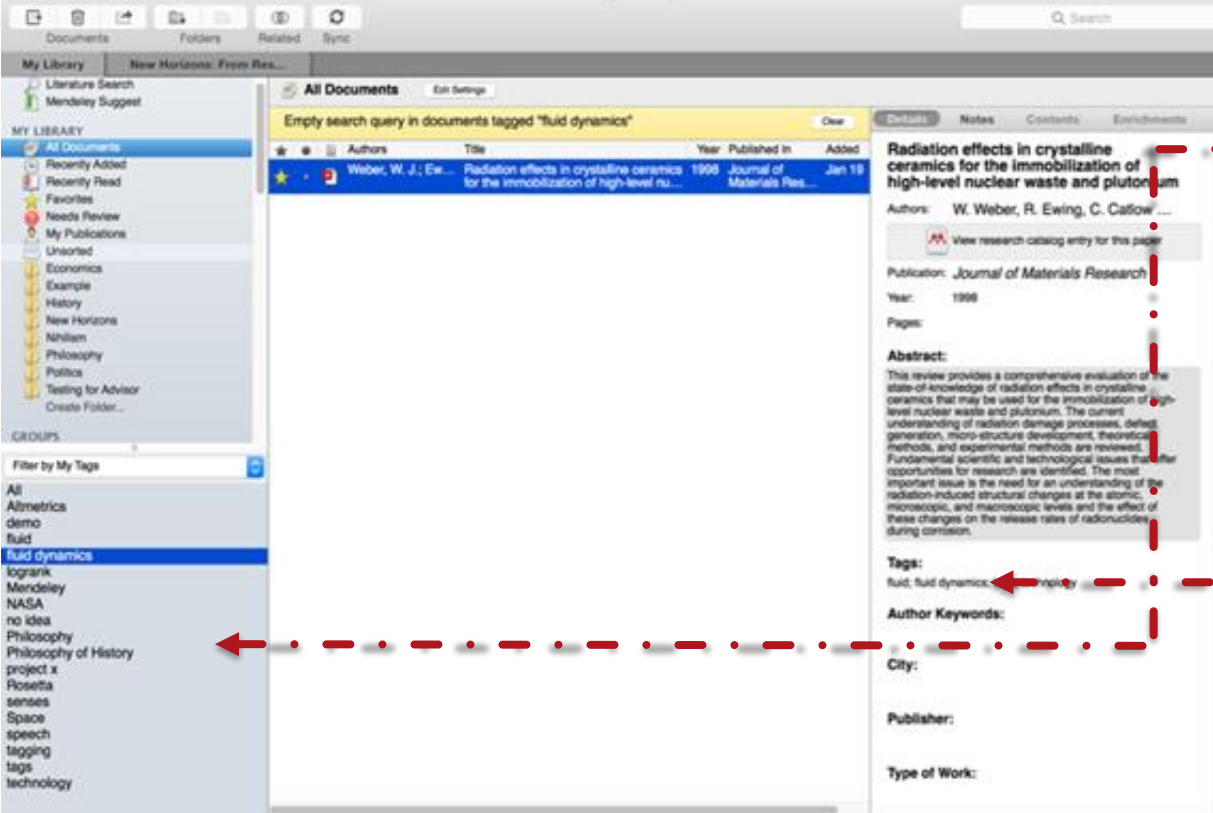
Use the clear button to remove the search filter

Mendeley's search tool will look at reference metadata, but will also search within the full text of PDF papers.



# Organize : Managing your library

## Search Your Documents



The screenshot shows the Mendeley Desktop interface. On the left, the 'MY LIBRARY' sidebar is visible, with a 'Filter by My Tags' dropdown menu. The 'fluid dynamics' tag is selected. The main window displays a search result for 'fluid dynamics' in a table format:

Authors	Title	Year	Published In	Added
Weber, W. J.; Ew...	Radiation effects in crystalline ceramics for the immobilization of high-level nu...	1996	Journal of Materials Res...	Jan 18

Below the table, the details of the selected document are shown:

**Radiation effects in crystalline ceramics for the immobilization of high-level nuclear waste and plutonium**  
 Authors: W. Weber, R. Ewing, C. Caslow, ...  
 Publication: Journal of Materials Research  
 Year: 1996  
 Pages: [unreadable]  
**Abstract:**  
 This review provides a comprehensive evaluation of the state-of-knowledge of radiation effects in crystalline ceramics that may be used for the immobilization of high-level nuclear waste and plutonium. The current understanding of radiation damage processes, defect generation, micro-structure development, theoretical methods, and experimental methods are reviewed. Fundamental scientific and technological issues that offer opportunities for research are identified. The most important issue is the need for an understanding of the radiation-induced structural changes at the atomic, microscopic, and macroscopic levels and the effect of these changes on the release rates of radionuclides during corrosion.  
**Tags:**  
 fluid, fluid dynamics, [unreadable]  
**Author Keywords:**  
 City:  
 Publisher:  
 Type of Work:

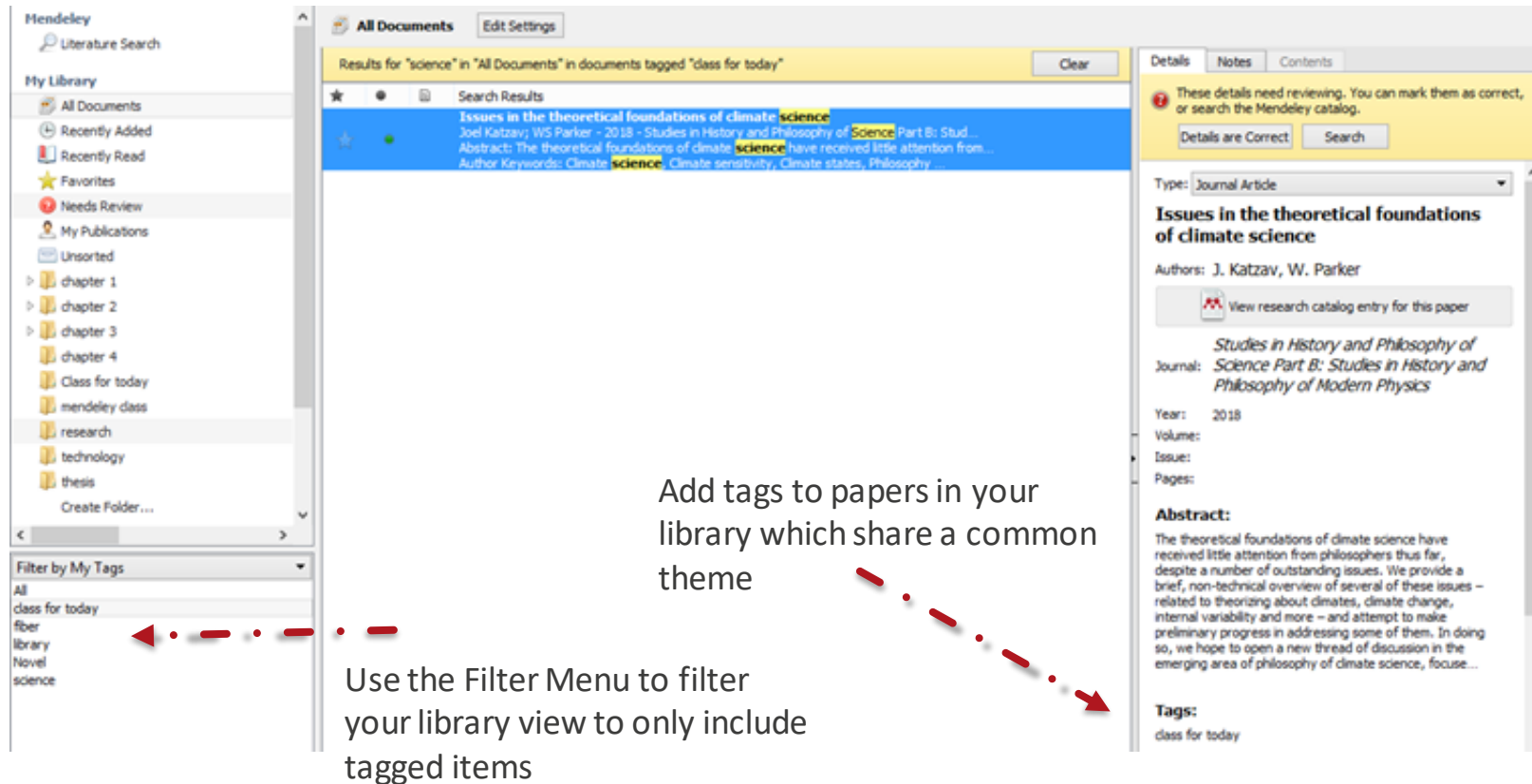
Add tags to papers in your library which share a common theme

Use the Filter Menu to filter your library view to only include tagged items

You can also filter by Author, Author Keywords and Publication

# Organize : Managing your library

## Search Your Documents



The screenshot shows the Mendeley desktop application. On the left is a sidebar with 'My Library' containing folders like 'All Documents', 'Recently Added', 'Recently Read', 'Favorites', 'Needs Review', 'My Publications', 'Unsorted', and several numbered 'chapter' folders, along with 'Class for today', 'mendeley class', 'research', 'technology', and 'thesis'. Below this is a 'Filter by My Tags' menu with options: 'All', 'class for today', 'fiber', 'library', 'Novel', and 'science'. The main window displays search results for 'science' in 'All Documents' in documents tagged 'class for today'. The top result is 'Issues in the theoretical foundations of climate science' by Joel Katzav and WS Parker (2018). The right sidebar shows details for this article, including authors, journal title, year (2018), and an abstract. A yellow banner at the top of the details pane says 'These details need reviewing. You can mark them as correct, or search the Mendeley catalog.' with buttons for 'Details are Correct' and 'Search'. A red dashed arrow points from the 'science' tag in the filter menu to the search results, and another red dashed arrow points from the 'class for today' tag in the filter menu to the 'class for today' tag in the article's 'Tags' field.

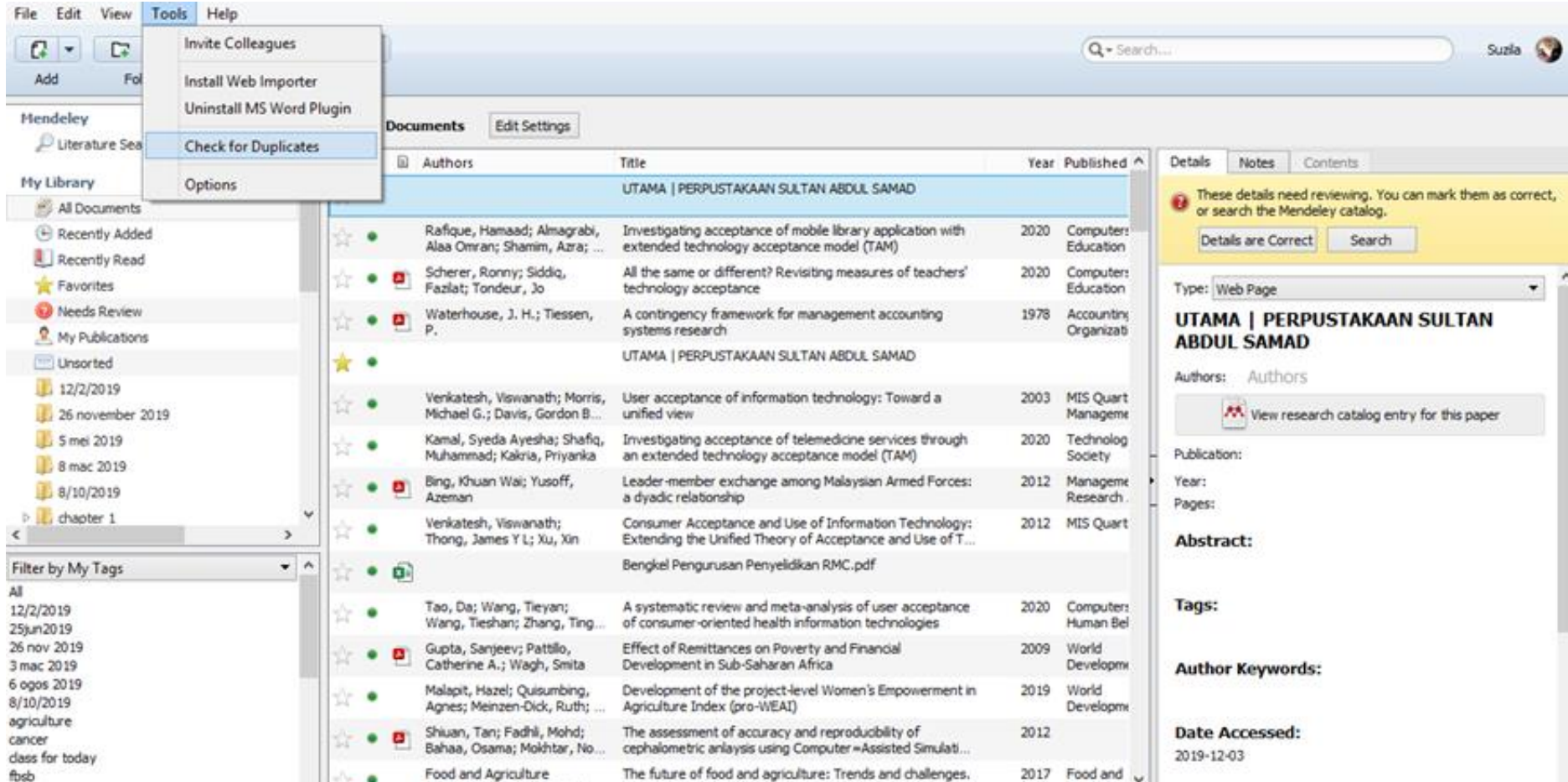
Add tags to papers in your library which share a common theme

Use the Filter Menu to filter your library view to only include tagged items

You can also filter by Author, Author Keywords and Publication

# Organize : Managing your library

## Checking for duplicates

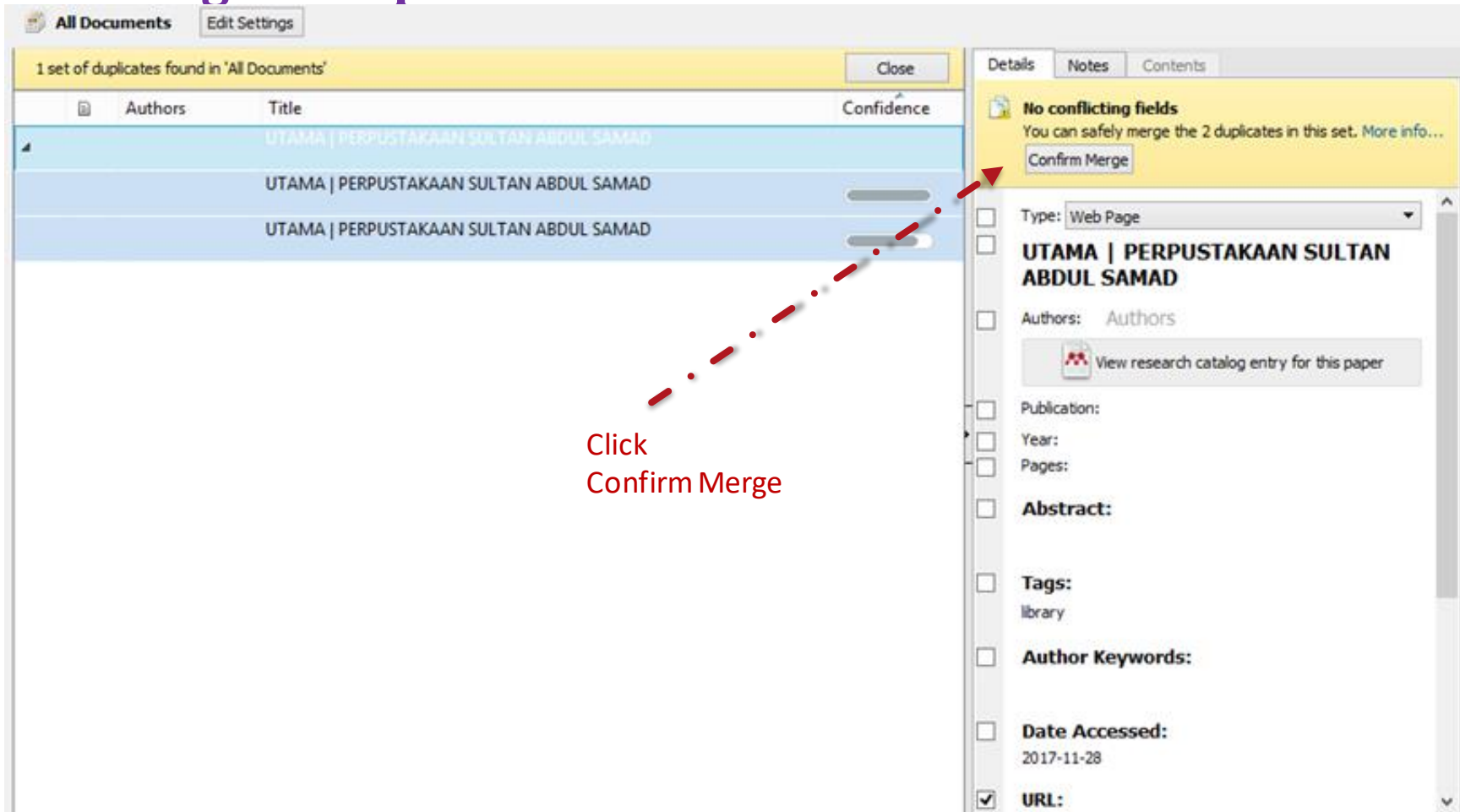


The screenshot shows the Mendeley Desktop application interface. The 'Tools' menu is open, highlighting the 'Check for Duplicates' option. The main window displays a list of documents with columns for Authors, Title, Year, and Published. A document titled 'UTAMA | PERPUSTAKAAN SULTAN ABDUL SAMAD' is highlighted in blue, indicating it is a duplicate. The right-hand pane shows the details for this document, including a warning message: 'These details need reviewing. You can mark them as correct, or search the Mendeley catalog.' Below this, the document type is 'Web Page' and the title is 'UTAMA | PERPUSTAKAAN SULTAN ABDUL SAMAD'. The authors listed are 'Authors'. There is a button to 'View research catalog entry for this paper'. The 'Abstract' section is currently empty.

Authors	Title	Year	Published
UTAMA   PERPUSTAKAAN SULTAN ABDUL SAMAD			
Rafique, Hamaad; Almagrabi, Alaa Omran; Shamim, Azra; ...	Investigating acceptance of mobile library application with extended technology acceptance model (TAM)	2020	Computer: Education
Scherer, Ronny; Siddiq, Fazilat; Tondeur, Jo	All the same or different? Revisiting measures of teachers' technology acceptance	2020	Computer: Education
Waterhouse, J. H.; Tiessen, P.	A contingency framework for management accounting systems research	1978	Accounting: Organizati
UTAMA   PERPUSTAKAAN SULTAN ABDUL SAMAD			
Venkatesh, Viswanath; Morris, Michael G.; Davis, Gordon B...	User acceptance of information technology: Toward a unified view	2003	MIS Quart Manageme
Kamal, Syeda Ayesha; Shafiq, Muhammad; Kakria, Priyanka	Investigating acceptance of telemedicine services through an extended technology acceptance model (TAM)	2020	Technolog Society
Bing, Khuan Wai; Yusoff, Azeman	Leader-member exchange among Malaysian Armed Forces: a dyadic relationship	2012	Managem Research .
Venkatesh, Viswanath; Thong, James Y L; Xu, Xin	Consumer Acceptance and Use of Information Technology: Extending the Unified Theory of Acceptance and Use of T...	2012	MIS Quart
Bengkell Pengurusan Penyelidikan RMC.pdf			
Tao, Da; Wang, Tiejian; Wang, Tieshan; Zhang, Ting...	A systematic review and meta-analysis of user acceptance of consumer-oriented health information technologies	2020	Computer: Human Bel
Gupta, Sanjeev; Pattillo, Catherine A.; Wagh, Smita	Effect of Remittances on Poverty and Financial Development in Sub-Saharan Africa	2009	World Developm
Malapit, Hazel; Quisumbing, Agnes; Meinzen-Dick, Ruth; ...	Development of the project-level Women's Empowerment in Agriculture Index (pro-WEAI)	2019	World Developm
Shuan, Tan; Fadhi, Mohd; Bahaa, Osama; Mokhtar, No...	The assessment of accuracy and reproducibility of cephalometric anlysis using Computer-Assisted Simulati...	2012	
Food and Agriculture	The future of food and agriculture: Trends and challenges.	2017	Food and

# Organize : Managing your library

## Checking for duplicates



The screenshot shows the Mendeley Desktop interface. At the top, there are tabs for 'All Documents' and 'Edit Settings'. A yellow dialog box titled '1 set of duplicates found in 'All Documents'' is open, displaying a table with three rows of duplicate entries. The table has columns for 'Authors', 'Title', and 'Confidence'. The first row is highlighted in blue. A red dashed arrow points from the text 'Click Confirm Merge' to the 'Confirm Merge' button in the dialog box. To the right, the 'Details' panel for the selected document is visible, showing fields like 'Type: Web Page', 'UTAMA | PERPUSTAKAAN SULTAN ABDUL SAMAD', 'Authors: Authors', 'Publication:', 'Year:', 'Pages:', 'Abstract:', 'Tags: library', 'Author Keywords:', 'Date Accessed: 2017-11-28', and 'URL:' (checked).

Authors	Title	Confidence
	UTAMA   PERPUSTAKAAN SULTAN ABDUL SAMAD	
	UTAMA   PERPUSTAKAAN SULTAN ABDUL SAMAD	
	UTAMA   PERPUSTAKAAN SULTAN ABDUL SAMAD	

Click  
Confirm Merge

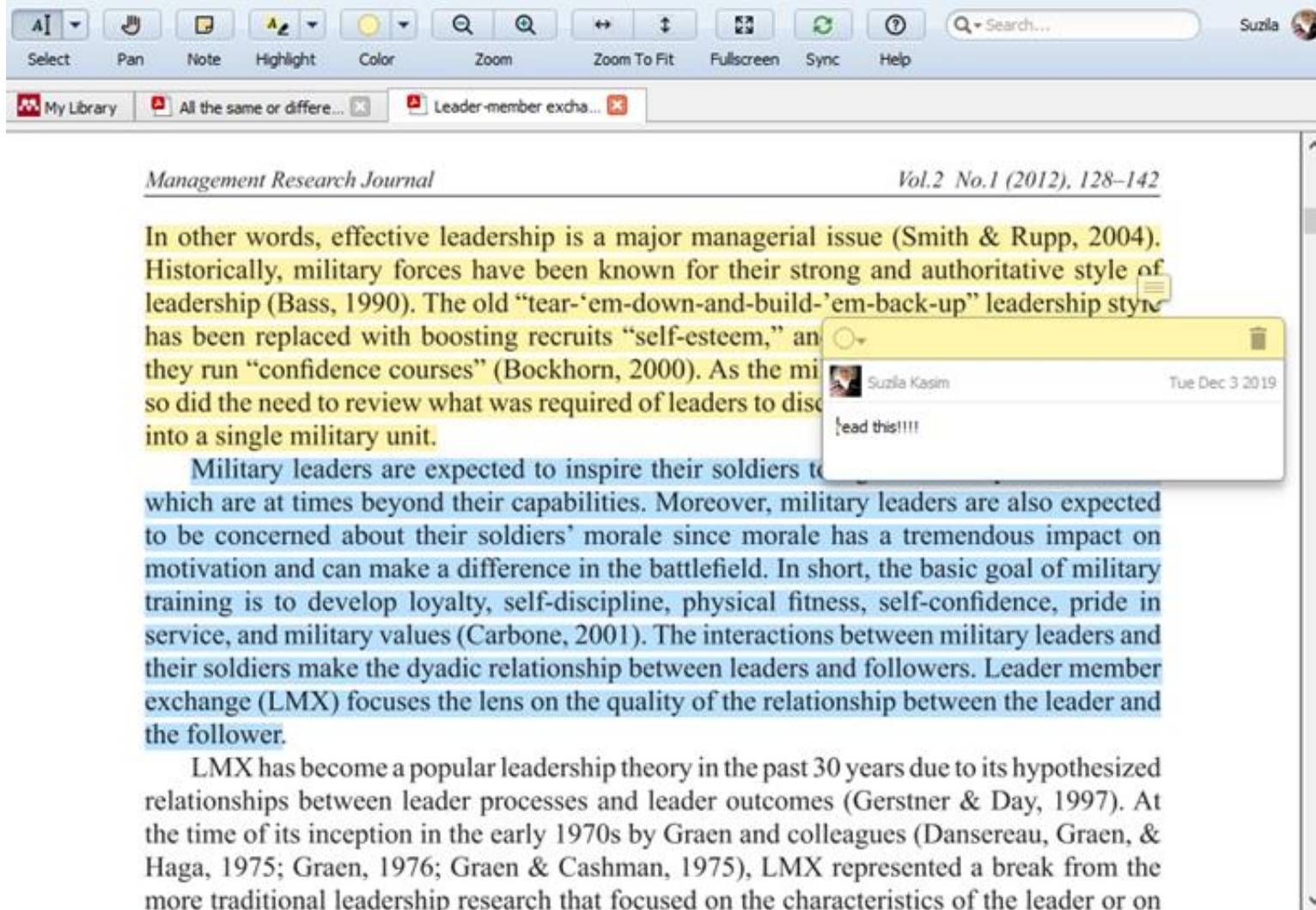
# PDF Viewer

Highlight and Annotate Documents





# PDF Viewer : Highlight and Annotate Document



The screenshot displays a PDF viewer window with a toolbar at the top containing icons for Select, Pan, Note, Highlight, Color, Zoom, Zoom To Fit, Fullscreen, Sync, and Help. Below the toolbar, there are three tabs: "My Library", "All the same or differe...", and "Leader-member excha...". The main content area shows a document titled "Management Research Journal" (Vol.2 No.1 (2012), 128-142). The text is highlighted in yellow, and a blue highlight is visible on the second paragraph. An annotation box is open over the text, showing a profile picture of Suzla Kasim, the name "Suzla Kasim", the date "Tue Dec 3 2019", and the text "lead this!!!!".

*Management Research Journal* *Vol.2 No.1 (2012), 128-142*

In other words, effective leadership is a major managerial issue (Smith & Rupp, 2004). Historically, military forces have been known for their strong and authoritative style of leadership (Bass, 1990). The old "tear-'em-down-and-build-'em-back-up" leadership style has been replaced with boosting recruits "self-esteem," and they run "confidence courses" (Bockhorn, 2000). As the military so did the need to review what was required of leaders to discipline into a single military unit.

Military leaders are expected to inspire their soldiers to which are at times beyond their capabilities. Moreover, military leaders are also expected to be concerned about their soldiers' morale since morale has a tremendous impact on motivation and can make a difference in the battlefield. In short, the basic goal of military training is to develop loyalty, self-discipline, physical fitness, self-confidence, pride in service, and military values (Carbone, 2001). The interactions between military leaders and their soldiers make the dyadic relationship between leaders and followers. Leader member exchange (LMX) focuses the lens on the quality of the relationship between the leader and the follower.

LMX has become a popular leadership theory in the past 30 years due to its hypothesized relationships between leader processes and leader outcomes (Gerstner & Day, 1997). At the time of its inception in the early 1970s by Graen and colleagues (Dansereau, Graen, & Haga, 1975; Graen, 1976; Graen & Cashman, 1975), LMX represented a break from the more traditional leadership research that focused on the characteristics of the leader or on

# Cite

Using the Mendeley Citation Plug-In



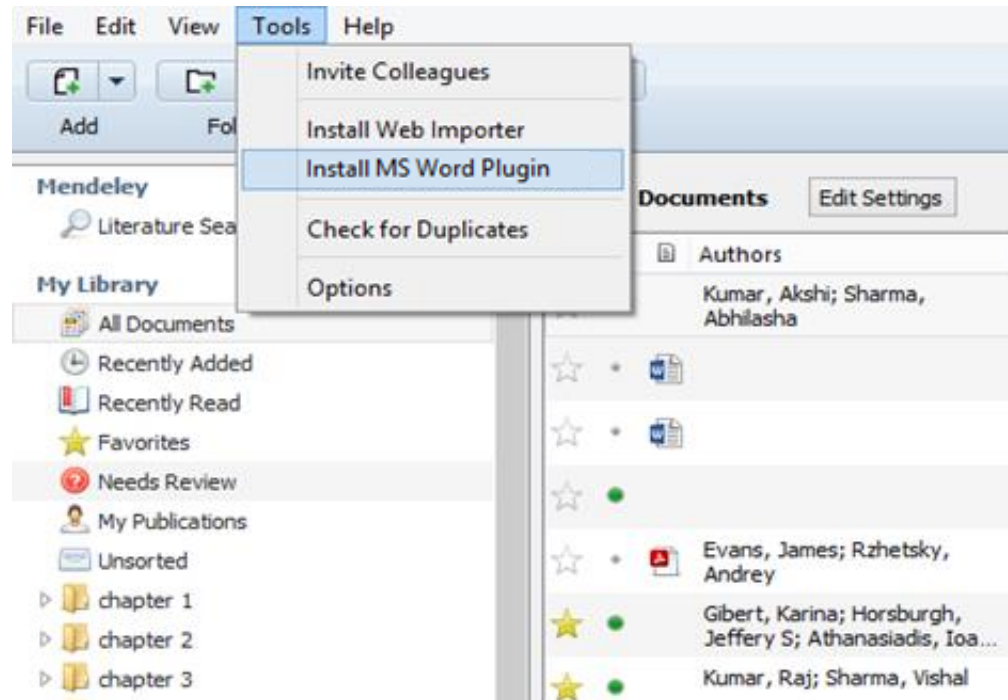


## Introduction - Why citing sources?

- To giving credit to the original author.
- Use other people's work without plagiarizing.
- Helpful to anyone who wants to find out more about your ideas and where they came from.
- Your ideas support with fact.

# Cite :Using the Mendeley Citation Plug-In

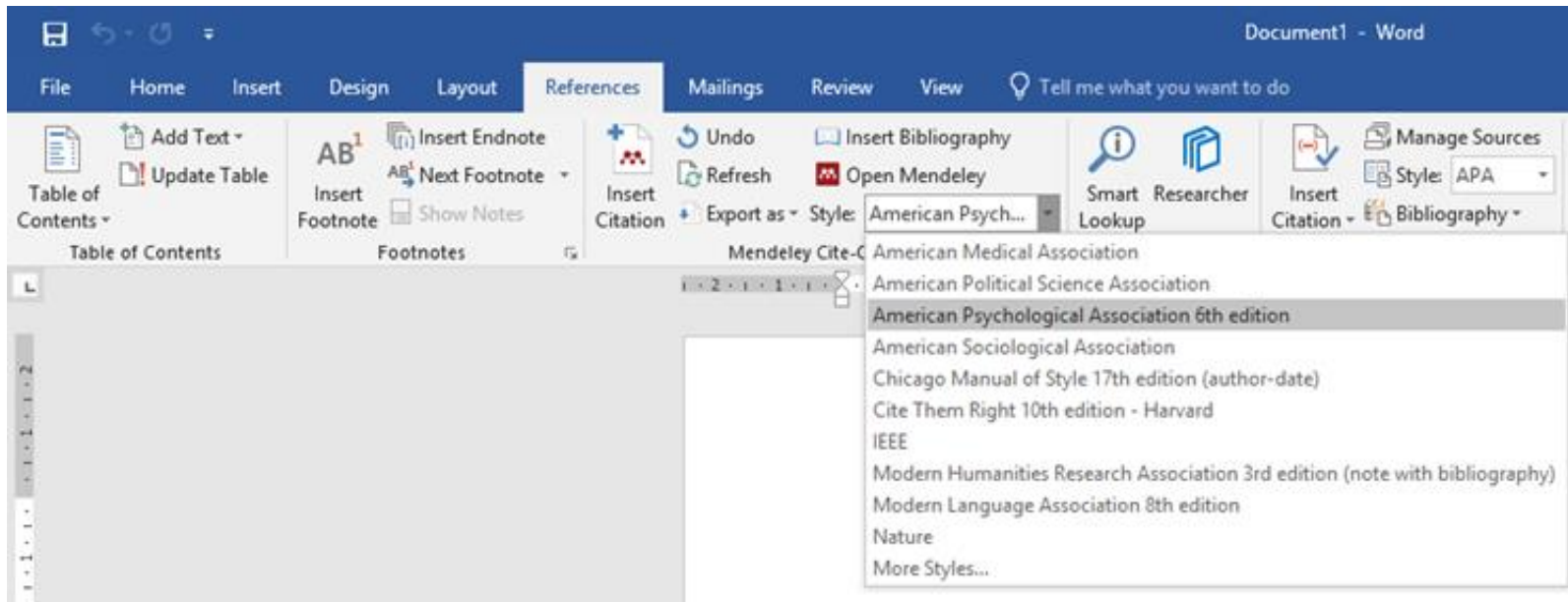
## Install the Citation Plug-in



**LibreOffice**  
The Document Foundation

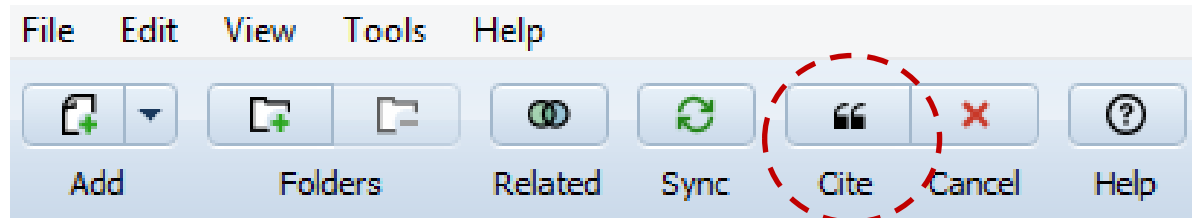
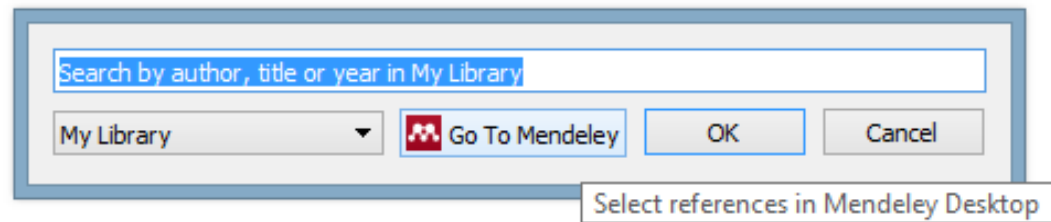
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## Finding a Citation Style



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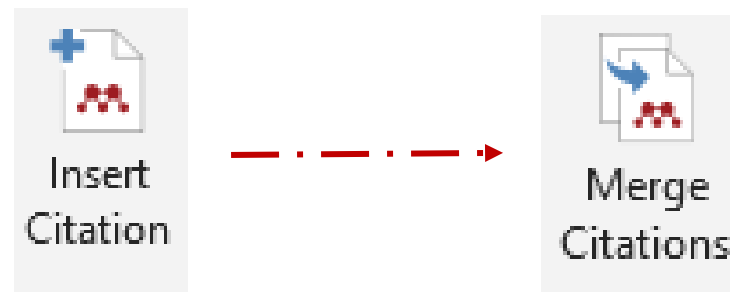
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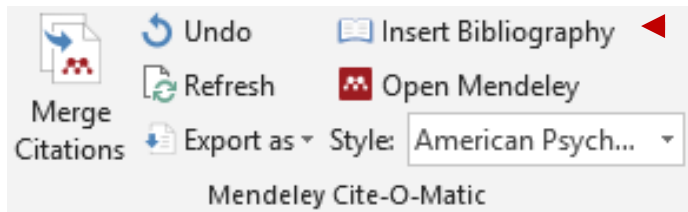
This “dual economy” perspective overlooks the heterogeneity within and synergies between these two broad sectors (Evans & Rzhetsky, 2010)(Katzav & Parker, 2018)



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Bach, L. T. et al. 2012. “Influence of Changing Carbonate Chemistry on Morphology and Weight of Coccoliths Formed by *Emiliana Huxleyi*.” *Biogeosciences* 9(8): 3449–63.

Naik, Azza, V. Meda, and S. S. Lele. 2014. “Application of EPR Spectroscopy and DSC for Oxidative Stability Studies of *Nigella Sativa* and *Lepidium Sativum* Seed Oil.” *JAOCS, Journal of the American Oil Chemists’ Society* 91(6): 935–41.

Steffensen, Ane Y et al. 2014. “Functional Characterization of BRCA1 Gene Variants by Mini-Gene Splicing Assay.” *European journal of human genetics : EJHG* 3: 1–7.  
<http://www.ncbi.nlm.nih.gov/pubmed/24667779> (October 16, 2014).

Tripathi, Vijay S. 1979. “Comments on ‘Uranium Solution-Mineral Equilibria at Low Temperatures with Applications to Sedimentary Ore Deposits.’” *Geochimica et Cosmochimica Acta* 43: 1989–90.

Whitesides, G. M. 2004. “Whitesides’ Group: Writing a Paper.” *Advanced Materials* 16(15): 1375–77.





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Multilingual bibliographic database that connects users directly to a rich collection of research and worldwide technical information on food & agriculture.

AGRIS Database (FAO)

<http://agris.fao.org/agris-search/index.do>

AGRIS Database (Malaysia)

<http://www.agris.upm.edu.my:8080/dspace>

### MYAGRIC PORTAL

Malaysian Agricultural Repository (MyAgric) is a portal that contains information of Malaysian agricultural science and technology. This portal is a concept for a web sites and union catalogues that serve gateway to Malaysian agriculture information.

<http://myagric.upm.edu.my>

### AGRI@UPM PORTAL

The Agri@UPM Portal which contains with 12 topics / subjects. The deve agricultural information sources by field has been developed loplment of this portal is intended to support the visibility of agricultural information in UPM.

<https://upm.edu.my/agri>

### EZACCESS PORTAL

Remote access to library online databases/journals and e-books

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### UPM INFO HUB

PSAS Research Information Portal showcases the breadth and diversity of research information prepared/compiled by the Research Support Division, PSAS (UPM)

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Sharing of statistical knowledge and micro data service between Department of Statistics Malaysia (DOSM) and UPM

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