

FY20 Notes

Instruction: Please see the numbered item under notes on the spread sheet that correspond with the numbered items below:

1. Property Tax Rate: No change to current tax rate 0.6329.
2. Refuse Revenue based on annual fee \$327 per HH. No change from previous year.
3. Local Income Taxes & Other: Previous years overpayment of Local Income Tax Forgiven (\$140,000). Estimated based on State audit boundaries.
4. Highway User Revenue (HUR): New legislation passed.
5. Rental Licenses Revenue: Based on three-year renewals.
6. Gaming/Electronic Machine Revenue: Bridge construction has had some negative impact on the revenue. Revenue estimate is based on the last 3 years actuals.

FY16 \$285,161

FY17 \$390,407

FY18 \$374,550

SUM \$1,050,118 divided by 3 yrs.= \$350,039

7. Beach Fees: No change at this time.
8. Shirt Shack: Based on FY2018 revenues.
9. Summer Events: No revenue for planned summer events.
10. End Hunger: All Revenue goes to the End Hunger Fund Raiser, no revenue to cover staff & expenses.
11. Mayor's Operating Expense: Increase to cover MACO/MML/Etc.
12. Permanent Employees: 1% COLA raises.

13. Code Enforcement: INCLUDES RAISE AND INCREASE IN HOURS/PORION OF SALARY IS UNDER PLANNING & ZONING/011-33511 \$38,620 / 011-14592 \$3,972 /011-15592 \$4,000 Senior Officer 011-33511 \$780 / 088-11508 \$19,500 PT Code Officer.
14. New Code Enforcement Software \$9,550 Plus existing Comcate \$4,000 New add on for tracking & GIS.
15. Licenses Office Supplies: Ipad Cellular Serv \$1,320.00/ Cell Reimb \$600 / Computer Support \$300/ Misc Supply \$500/Uniforms \$300.
16. General Code Annual Maint \$3,500/ New GIS Mapping & General Code \$7,990.
17. Website: Annual Maint Virtual Town Hall \$1,800 and Notification System \$2,500.
18. Marketing Materials: BROCHURE & POST CARD PAPER/NEWSLETTER PAPER/MML BOOTH/ BANNERS/ GENERAL GIVEAWAYS /MML Main St Registration.
19. Marketing Training: For MML June.
20. Marketing Supplies: Adobe Software/A. Biel Photography/Social Media Automation/Facebook Promo/Supplies/Marketing/Wedding Events.
21. Printing & Binding: \$2,600 Marketing and \$5,000 copies on Xerox.
22. Office Supplies & Repairs: Reduced by \$1,269 Wifi/cable move to new IT item.
23. Contributions: \$2,500 Misc, \$6,000 NBVFD, \$5,000 CMH for Five Years.
24. Town Hall Operations: Reduced by 7,390 Abtech/Also Reduced by 3,700 Wifi/cable/internet moved to new IT Item.
25. Legal Counsel: Atty fees reduced Atty only to attend meetings when Mayor request. Avg per month for meetings \$932 x 12mo = \$11,184 reduction.

26. Consulting: 50% PICS/REST CONSULTANT.
27. Computer Support: Reduced by Idea Solutions/moved to new IT Item.
28. Engineering/Zoning and Critical Areas is all a part of Code Enforcement. \$6,000 is part of Code Enf Salary. / Reduced Engineer by \$5,000 (Town Eng not attending Council or Staff mtgs unless Mayor request).
29. Critical Areas/ Engineering + Admin: Zoning/Permit related cost charged to this line item. Town receives a Critical Areas Grant in the amount of \$1,900.
30. Ground Rent Parking: (In negotiations may change) \$3,500 for May, June, July, Aug. Sept. \$2,000 Oct. Nov & Dec \$500.00 each. TBHC 427.62 X 6months and TBHC 449.00 X 6months.
31. Ground Maint Public Areas: Reduced 3,633 for Wifi / moved to new IT Item. No new cameras/mutt stations in FY 2020.
32. Annual Maint Agreement/Flower Beds: Bid Awarded to Garner 2nd Yr of a 3 Yr contract /Plus added additional areas, incl Callis Park.
33. Dragon Boat Races: EVENT HAS NO REVENUE TO OFFSET EXPENSES, ALL IS PAID OUT TO END HUNGER.
34. July 4th Expense: Fence Sunrise Gardens \$2,000 and Misc. Exp.
35. Wedding Payroll: Payroll same as Revenue, no expenditures.
36. Plant the Town (formerly America in Bloom): Plantings for Bay Ave-Spring/Summer, replanting of all containers, Added perennials to flower beds, Reduced America in Bloom regist by \$1500, Reduced flight/hotel by \$2,500.
37. Calvert County Relay for life: Cost breakdown \$100 waterfront staff, \$300 trash bags, \$500 Dawn & Stacy.

38. Payroll Christmas: This is for Tree Lighting/Parade/Xmas on Beach. Set up is under 011-16605 and 088-11508.
39. Payroll Community Conservation: Covers Cost not included in EDC Line item.
40. Welcome Center Fixed Assets: Stanchions/Umbrellas/Chairs/Tubes.
41. Welcome Center Vehicle: John Deere HPX615E Vehicle.
42. Welcome Center – Computers/Cameras/Registers.
43. Shirt Shack Expenses: Additional Inventory.
44. Beach Patrol Salaries and Wages: Decrease / Event Payroll Separated
45. PT Officers: No Christmas coverage is a reduction of \$15,220.

Farmers Market 1 officer / Memorial Weekend / Labor Day Weekend 138 hrs Farmers \$6,210 / Memorial Weekend \$1,080 / Labor Day Weekend \$810.00 (Rate 45.00 per hour = \$8,100. 54,960.00 (8,100.00) 46,860.00 Reduced No Pt except for Farmers Market / Memorial Weekend / Labor Day Weekend.

46. Resident Deputy Service: NEW DRAFT BUDGET FROM CALVERT COUNTY RECEIVED 02/28/2019 SHOWS NO INCREASE.
47. Building Maint. Town Garage (9402 Dayton): \$1,500 gen maint plus \$7,000 asphalt rear bays. 1,500 Gen Maint/\$7,000 new asphalt level old shop for proper drainage.
48. Street Signs: Sign/New Res Signs Parking.
49. Street and Sidewalk Maintenance: \$20,000 Annual cost.
50. Public Works Equip/Fixed Assets: \$20,000 new leaf vac / \$17,934 bulk material storage bins (\$20,000 new leaf vac/ \$17,934 bulk material storage bins).

51. Public Works Equipment: NEW Ford Trk 4x4 trailer/snow plow NEW Ford Trk 4x4 trailer/snow plow.
52. Sewer Rates / Minimum reduced 6,000 gallons to achieve another step in the Water Conservation Plan. Letter to be mailed with last quarter of FY 19 (July 2019 billing).
53. Sewer Overtime: 2 hrs Sat/Sun = 4 hrs No Comp and allow for Overtime for emergencies.
54. Treatment Cost/Operate & Maint: WWTP Budget: \$195,680 Fixed Cost and \$186,352 Variable Cost = \$382,032.
55. WWTP ENR Project: Now 100% completed.
56. Sewer/Capital Expend: Flow meter \$9,100 plus install \$5,900.
57. Water Rates / Minimum reduced 6,000 gallons to achieve another step in the Water Conservation Plan. Letter to be mailed with last quarter of FY 19 (July 2019 billing).
58. Water Overtime: 2 hrs Sat/Sun = 4 hrs Allow for OT for emergencies.
59. Utility Services Maintenance Agreement \$11,100 per year.
60. Suntrust Bond #83 = Water System Debt increased due to Allonge.
61. Capital Expenditures: Self-Fund Well House Replacement and Water Meter Replacement/Installation Projects.
62. Capital Projects: Revenue shows No new grants.
63. Calvert Health: Revenue reflects ongoing negotiation with Calvert Health for repairs.
64. CMH/TBHC Building: Facia and Colum's need replacing.

65. Stormwater Projects: \$100,000 Additional pump 5th st / \$100,000 upgrade 9th st Station. \$95,000 Clean pipe from outfall to Chesapeake Beach. Calvert County to pay 50% of stormwater pipe cleaning and additional monies for the pump replacement at Greenwood Station, per the Mayor's meeting with Calvert County on 01/22/2019.
66. Roads/Streets/Sidewalk/ Construction: Sidewalk Repair/replace \$75,000.
67. New Cameras: New cameras Overlook/Walkway Overlook btw Pubwks & Burnt Oaks/Bay Ave.
68. MOSCA: Abigail's request 10 new lights for trees.
69. Christmas: Covers installation only.

Special Notes

EDC \$2.00 for every Adult Out of County Fee charged for the beach.

WC Capital Fees \$5.00 from Out of County Adult and \$4.00 for In County Adult goes to WC Capital Improvements.

FY 2020 Budget Schedule:

Budget Work Session: April 4, 2019

Budget Work Session: May 2, 2019

Budget Public Hearing: May 9, 2019

Special Session: June 6, 2019

05/08/2019 Updated Items:

- A. Added a 1% COLA to all permanent employees wages .
- B. Reinstated \$3,450 dollars for Sunrise Celebration of the Arts (Page 5).
- C. Increased Community Conservation Expense to \$7,000 (Page 5).
- D. Reduced / recalculated FICA (Page 6).
- E. Increased Annual Retirement Contribution to allow for 1% COLA (Page 6).
- F. Reduced Workman's Compensation Expense (Page 6).
- G. Reduced Contingency Reserve (Page 8).
- H. Water and Sewer Minimum set at 6,000 gallons.