

PROJECT POST IMPLEMENTATION REVIEW TEMPLATE

PROJECT TITLE:			DATE:				
PROJECT SPONSOR:			PROJECT MANAGER:				
PROJECT COMPLETION:	<input type="checkbox"/> Early	<input type="checkbox"/> On-time	<input type="checkbox"/> Late	FINAL BUDGET:	<input type="checkbox"/> Under	<input type="checkbox"/> Balanced	<input type="checkbox"/> Over

REVIEW

Category	Issue Name	Description	Impact on Project	Recommendations
SCOPE MANAGEMENT				
SCHEDULE MANAGEMENT				

Project Review Report Template

Category	Issue Name	Description	Impact on Project	Recommendations
HUMAN RESOURCES MANAGEMENT				
COMMUNICATIONS MANAGEMENT				
FINANCIAL MANAGEMENT				

Project Review Report Template

Category	Issue Name	Description	Impact on Project	Recommendations
QUALITY MANAGEMENT				
RISK MANAGEMENT				
PROCUREMENT MANAGEMENT				

Project Review Report Template

PROCESS IMPROVEMENT RECOMMENDATIONS

Process	Recommendation	Owner	Time Scale

FINAL SIGN OFF

Signature	Name & Title	Date