

Basha Elementary
Student Council Constitution

Article One (Name)

The name of this organization shall be the Basha Elementary School Student Council, hereinafter called the Council.

Article Two (Purpose)

The purpose of the Council shall be to:

1. Strive for good citizenship.
2. Respect all individuals in the school and community.
3. Involve all students in sharing ideas to make our school the best it can be.
4. Promote school spirit.
5. Give all students practice in democracy in action.
6. Provide service to groups in our school and community.

Article Three (Membership)

Section 1: All students in Grade 4, 5 and 6 shall have the opportunity to make application to and serve in the Student Council, to vote and to offer ideas for Student Council action.

Section 2: All members of each year's fourth, fifth, and sixth grade class are eligible to become a student council member. An application and membership agreement must be completed and signed by parents/guardians.

Section 3: The Student Council shall have an elected leadership team. The leadership team shall be a President, Vice-President, Secretary, Treasurer and Public Relations who are elected by the entire fourth, fifth and sixth grade.

Section 4: The principal of Basha Elementary School shall be the final authority over all actions of the Student Council.

Article Four (Eligibility for Member in Good Standing)

Section 1: (Qualifications) A student who wishes to be a candidate for the Student Council shall:

1. Be a good citizen in the classrooms, on the playground, in the lunchroom, and when representing our school in the community, on campus or away.
2. Be a hard-working and diligent student.
3. Relate well to other students and adults.
4. Be interested in being a Student Council member in good standing.
5. Must have a C or higher in all classes.
6. Regular school attendance.

Section 2: (Nominations & Election of Officers and Representatives)

Officers: Each student in grades 5-6 will be eligible for running for Student Council Office if requirements are met. Our leadership team will consist of President, Vice-President, Secretary, Treasurer, and Public Relations. Campaign speeches will take place during morning announcements for leadership team. Each student in grades 4, 5, and 6 will vote by secret ballot. The student receiving the majority of votes shall be declared the winner after administrator approval.

Representatives: Each student (not officers) in grades 4-6 will be eligible for running for Class Representative. Speeches will be written in class and numbered anonymously. The teacher will read the speeches, and students in grades 4-6 will vote by secret in their homeroom. The student receiving the majority of votes shall be declared the winner after teacher and administrator approval.

Section 3: (Powers and Duties) Each Student Council member shall be responsible for performing the duties of membership including: attend leadership and committee meetings, be an active voice for students disseminating information to the school, complete five hours of community service a semester, complete committee service responsibilities, set a good example for others, and show school spirit.

Article Five (Officers and Sponsors)

Section 1: The officers shall be the President, Vice-President, Secretary, Treasurer and Public Relations.

Section 2: (Elections) The election of officers shall take place no later than the last week in September of each school year and shall follow procedures approved by the Principal.

Section 3: (Duties and Powers) The officers shall have the powers and duties listed for each office.

President: The President is responsible for running all meetings. The President acts as a facilitator during discussions and gives assistance, guidance, and praise to all Student Council Members. He/She must also maintain frequent contact with faculty and administration. The President will work with advisors on all planning and must participate in all Student Council sponsored events and activities. The President must have exceptional leadership skills.

Vice President: The Vice President is responsible for working closely with the President. He/She will assume the President's duties when needed. The Vice President is responsible for working with the President and Treasurer in preparing the calendar and budget. The Vice President also assists the President in preparing meeting agendas.

Treasurer: The Treasurer is responsible for overseeing expenses and revenues. He/She must maintain accurate and detailed records of the finances and give monetary advice to the council. The Treasurer authorizes payments and deposits of all money collected. The Treasurer works with the President and Vice President in preparing the calendar and budget.

Secretary: The Secretary is responsible for taking minutes during all meetings. He/She works with the Public Relations officer to create publications. The Secretary is responsible for updating the Student Council Website, along with one of the sponsors. He/ She will also be responsible for thank you notes and any other correspondence necessary.

Public Relations: The Public Relations person is responsible for keeping all Representatives informed of events, fundraisers and community service events. The Public Relations person is also responsible for ensuring that proper communication from the Representatives to the classrooms is happening. This person must obtain approval for all events and work with the President, Vice President and Treasurer on preparing the calendar. The Public Relations person is responsible for organizing Representatives to create posters or fliers to publicize school events and photographing Student Council events, as well.

Class Representative: The Class Representative is responsible for disseminating information from the meetings to their assigned classrooms. Representatives are responsible for representing the students when making decisions in meetings and presenting student feedback. They will also be assigned to committees throughout the school year and be responsible for participating in Student Council events.

Section 4: (Term of Office) The term of office for all officers shall be one calendar year, from the completion of the elections to the last day of school.

Section 5: (Sponsors) The Sponsors shall be members of the school staff who shall be responsible for fulfilling the duties and responsibilities of a sponsor. Sponsors shall file a calendar of activities to be approved by Principal.

Article Six (Removal from office)

Any officer or representative may be removed from office by a majority vote of the Student Council membership for poor attendance (2 or more unexcused absences) at Council meetings or events, failure to perform required/requested duties, unsatisfactory academic performance, or failure to follow school rules or class rules.

Article Seven (Meetings)

Section 1: Student Council meetings shall take place at least once a month to conduct the business of the council. The Student Council membership will decide each year the appropriate meeting dates and times.

The meeting dates and times will be placed on the calendar of activities. For example: first Tuesday of the month at 2:45 p.m. An agenda shall be prepared and handed out to each member at the beginning of the meeting. Student Council members may initiate agenda items. All items for agenda must be submitted to the sponsor two days before a meeting. Additional agenda items may be added at the beginning of each Student Council meeting by a majority vote of Council members. If a quorum (half of Council members plus one) is not present for a meeting, no Council action may be voted upon.

Article Eight (Voting Procedures and Rules)

Section 1: Each member shall have one vote.

Section 2: All motions require a second; all motions require (for passage) a majority vote of the Council members.

Section 3: Any and all actions of the Student Council are not official until approved by the Principal.

Article Nine (Amendments)

This constitution may be amended by a two-thirds vote of the Student Council members.