



HANDBOOK ON WEATHER SAFETY

UC BLUE ASH COLLEGE



UNIVERSITY OF CINCINNATI SAFETY GUIDE

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TABLE OF CONTENTS

BASIC INFORMATION	02
SAFETY STEPS FOR WEATHER	03
MUNTZ HALL	04
MUNTZ HALL CONTINUED	05
FLORY CENTER	06
ANNEX	07
THE PAVILIONS	08
WALTERS HALL	09
MAP	10

BASIC INFORMATION

Should a severe warning be issued employees should close outside windows and doors, turn off outside air conditioners/fans, leave personal belongings, and direct all occupants to the nearest emergency shelter location in the building. For everyone's safety, occupants/students should move at a quick steady pace with as little conversation and noise as possible. This will allow instructions to be heard avoiding confusion and keep the situation under control. Employees and occupants should stay in designated shelter locations until the emergency is over or further instructions are given.

UCBA has an alarm system that is in conjunction with the Hamilton County siren warning system in the event of severe weather. Both warning systems are tested every first Wednesday of the month at 12pm (campus system only through the months of March – July) to ensure the systems are running properly. The campus system is not only used in the case of severe weather warnings (not watches) but also in the case of a fire. The system delivers warning sirens as well as detailed instructions for each occasion. Each building on campus has emergency shelters located away from windows. The shelters are used for all people in the event of tornado and severe thunderstorm warnings, all locations can be found on the schools web site.

Please read through this guide and become familiar with the layout of the campus and location of all Safe Zones.

SAFETY STEPS FOR WEATHER

Tornado

Steps:

- Objective 1.1 ▶ Call for help by dialing 911 or by using a blue help phone.
- Objective 1.2 ▶ If you are able, warn others if a tornado is approaching.
- Objective 1.3 ▶ If a warning is sounded (three long siren alerts), immediately proceed to the nearest Tornado Safe Spots, which are designated in plain site by a red and gray sticker on the walls. Most of those Safe Spots are located near stairwells, offices, bathrooms, and class rooms.
- Objective 1.4 ▶ Do not hide or take shelter in any open areas or rooms that have windows.

On or Off-campus Emergency

Steps:

- Objective 1.1 ▶ Call the Student Affairs Office.
- Objective 1.2 ▶ Wait for the office to locate you if you are already in a building or on campus ground.
- Objective 1.3 ▶ Report to the Security/Public Safety Department by calling 911 (or 9-911 from telephone).
- Objective 1.4 ▶ If no telephone is available find the closest blue help phone located outside of campus.

Fire on Campus

Steps:

- Objective 2.1 ▶ Pull the fire nearest fire alarm.
- Objective 2.2 ▶ Immediately notify an employee of the college
- Objective 2.3 ▶ Do not attempt to put a fire out by yourself

Thunder Storms or Severe Weather

Steps

- Objective 3.1 ▶ If possible, go inside to take cover until the storm passes
- Objective 3.2 ▶ If there is excessive hail, do not attempt to leave the building or your vehicle.
- Objective 3.3 ▶ Do not take shelter under or near a tree, lightning is more likely to strike a tree than a building.

MUNTZ HALL

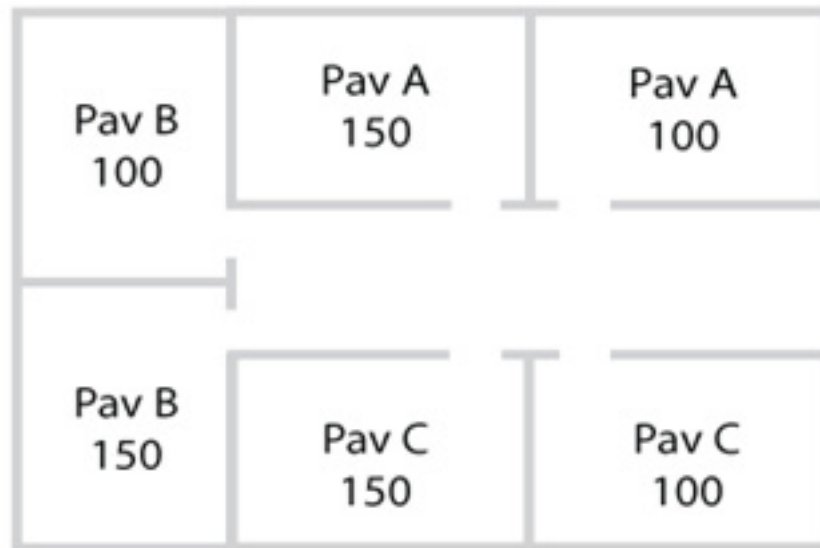


MUNTZ HALL CONTINUED

SAFETY PROCEDURE

- ▶ Seek immediate shelter in the BATHROOMS, STAIRWELLS or INNER HALLWAYS of this building.
- ▶ There are three stories to this building as well as four stairwells to seek shelter with as easily as possible.
- ▶ If possible, strive to hide in a restroom because they are the closest to the telephones.

THE PAVILIONS

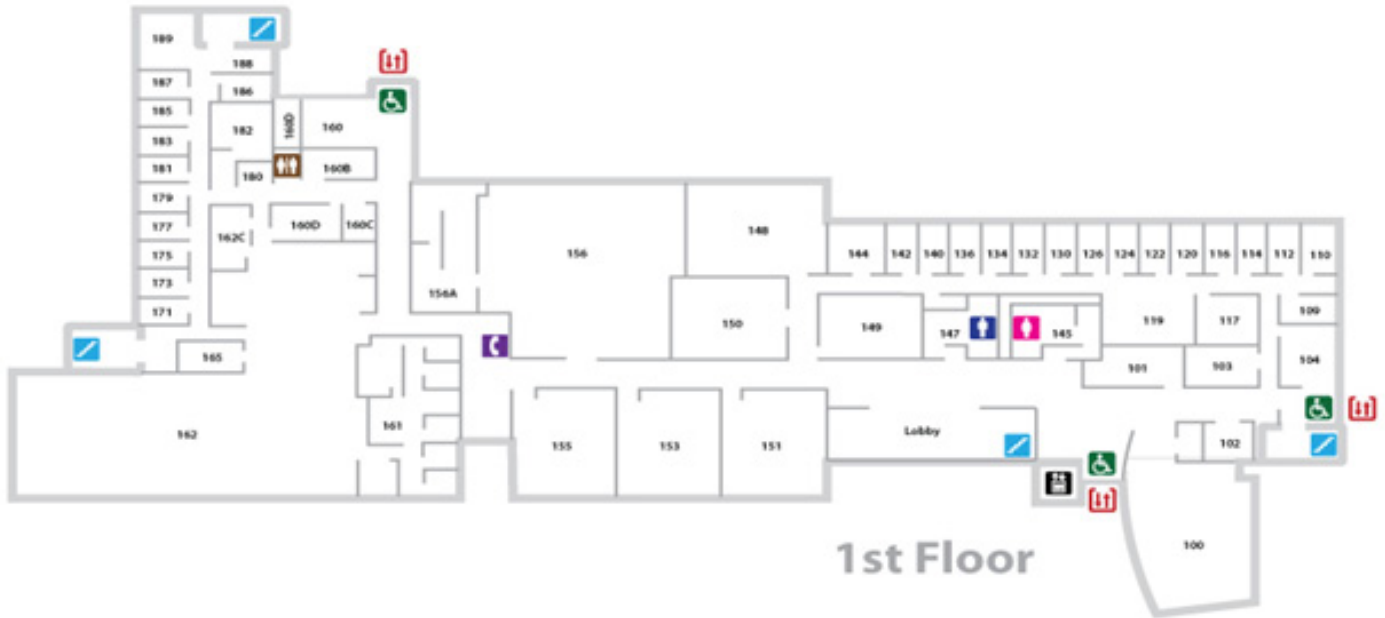


SAFETY PROCEDURE

- ▶ Seek immediate shelter in The Muntz Hall building.
- ▶ There is NO suitable shelter for this building! It is one large loop with no stairwells, telephone, or basement.
- ▶ If there is no possible way out of the pavilion, shut the door and hide under a sturdy desk.

MUNTZ HALL

Walters Hall



SAFETY PROCEDURE

- ▶ Seek immediate shelter in the BATHROOMS, STAIRWELLS or INNER HALLWAYS of this building.
- ▶ There are multiple stories to this building as well as four stairwells, a central telephone, and men and women's rest rooms.
- ▶ Never use the elevator in case of an emergency or when the University has issued a warning. Always use the staircase in case the power were to fail.



END OF HANDBOOK