

Injury and Illness Prevention Program (IIPP)

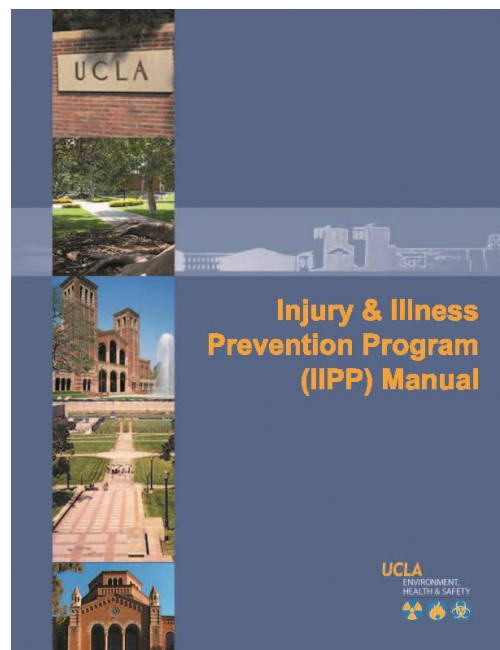
What is an IIPP?

The Injury and Illness Prevention Program (IIPP) is state-mandated program under Cal/OSHA (Title 8, CCR Section 3203), and provides a summary of the safety protocols and procedures specific to your workplace. The IIPP acts as your department's "umbrella" safety program that references any other safety programs that you may have in place geared towards specific work tasks/exposures (e.g. Shop Safety Manual, Lab Safety Manual, Biosafety Manual, etc.).

What does an IIPP include?

The Cal/OSHA regulation states that all IIPPs shall have the following eight components:

1. **Introduction and Scope:** References the Cal/OSHA regulation and introduces the topics covered by the program.
2. **Responsibilities:** Summary of responsibilities associated with the implementation and maintenance of the IIPP. All employees (faculty and staff) are held accountable for safety.
3. **Identification and Evaluation of Hazards:** Specifies the different types of inspections done for your department (office, lab, shop, etc.) and how to report hazardous work conditions.
4. **Correcting Hazards:** States that all hazards found during inspections or otherwise must be correctly in a timely manner.
5. **Communicating Hazards:** Methods of communication and resources available to employees with information about the hazards they may encounter at work.
6. **Injury Reporting and Investigation:** Procedures that must be followed if an employee is injured at work.
7. **Training and Documentation:** Training requirements that must be fulfilled by UCLA employees, and references any department-specific trainings that take place. All training must be documented.
8. **Compliance:** Non-compliance with the IIPP will result in disciplinary action.



How can I access my department's IIPP?

Ask your departmental safety coordinator/liaison or safety committee where you can access your IIPP.

Additional Information

- IIPP Template:
<http://ehs.ucla.edu/IIPP/IIPP-Template.docx>
- CCR Title 8, Section 3203:
<http://www.dir.ca.gov/title8/3203.html>
- UCLA EH&S Fact Sheets:
<http://map.ais.ucla.edu/go/1004391>

Contact EH&S:
Tel: 310-825-9797
Fax: 310-825-7076
www.ehs.ucla.edu