



## REQUEST FOR SEVERE ECONOMIC HARDSHIP EMPLOYMENT AUTHORIZATION

Severe economic hardship employment was established to provide students who have experienced a legitimate and unforeseen economic hardship since obtaining F-1 status the opportunity to obtain employment authorization. Just what constitutes a legitimate and unforeseen economic hardship is debatable. Some examples would include: loss of on-campus employment; unexpected loss of a scholarship; serious currency devaluation when the funds come from abroad; excessive tuition and fee increases; medical bills; burglary or robbery (with a police report); substantial increases in living costs; disruption of a sponsor's income; death of a sponsor, etc.

You will need to document to UC International Services your "severe" and "unforeseen" economic hardship. If determined the circumstances to be a severe and unforeseen we will recommend to the DHS approval of your application for a work permit. If granted, the work permit is valid for part-time employment (20 hours a week or less while school is in session) and full time during scheduled breaks. Our recommendation does not guarantee approval of your application. Please complete this form and bring all required documents listed to UC International Services for evaluation if you believe you have a severe and unforeseen economic hardship. You should call 556-4278 to schedule an appointment once all required documents are compiled.

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\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Degree Objective

\_\_\_\_\_  
UC ID Number

\_\_\_\_\_  
Date Started at U.C.

**(If you have not been in F-1 status for at least one full academic year, you are not eligible to apply for work permission).**

Did you ever receive an R.A. /GA at UC? (Circle one) Yes No  
If yes, list dates: \_\_\_\_\_

Are you currently receiving an R.A. /GA at UC? (Circle one) Yes No

If yes, stipend amount \$\_\_\_\_\_

Are you currently receiving a UGS? (Circle one) Yes No

Reason(s) for requesting work permission:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**The change in your financial situation must be unforeseen and through no fault of your own.**

All reasons must be verified with supporting documentation. For example, if you lost departmental funding, a letter must be supplied from the department describing what funding has been lost and that it was through no fault of your own.

How much money do you have in the bank? \$\_\_\_\_\_ (A bank statement must be submitted.) In addition, you must also prepare an expense sheet listing all monthly bills to be paid and any income you are receiving.

**You must call 556-4278 to schedule an appointment with a UC International Services advisor. The following documents must be brought to your appointment:**

- \* Documentation of reason for severe economic hardship
- \* Bank statement
- \* Listing of monthly expenses and income
- \* Copies of current I-20, Passport, Visa Stamp and I-94 card (front and back)
- \* Completed I-765 Form (form attached). There are several questions on the I-765 students have problems completing. They are: Question #16, Eligibility Category is (c) (3)(iii). Don't forget to sign, date and put your telephone number on the certification line.
- \* Completed form G-1145.
- \* A check for **\$380.00** made out to "**The Department of Homeland Security**"
- \* 2 photos of yourself. **Photos must include the following:** color photos with a white background taken no earlier than 30 days before submission to the USCIS; photos should be un-mounted; printed on thin paper; glossy; and un-retouched. The photos should be passport style photos. Your head should be bare unless you are wearing a headdress as required by a religious order to which you belong. The photo should be 2 x 2 inches, with the distance from the top of the head to just below the chin measuring 1 inch to 1 3/8 inches. Lightly print your name and your A#, if known, on the back of each photo with a pencil. **PHOTOS MUST MEET THESE SPECIFICATIONS.** For your convenience, you can obtain the required photos in two locations on campus. They are:

1) Department: Photographic Services  
Location: 3300 Edwards Center Two  
Hours: 8:00 a.m. to 5:00 p.m.  
Phone: 556-3001  
Price: \$7.50 set of two

2) Department: Medical Photography  
Location: Rm. G44 HPB (Health Professions Bldg)  
Hours: 1:30 – 4:30 MWF by Appointment  
Phone: 558-6111  
Price: \$12.05 set of 2 prints;  
\$7.25 for ea. Add'l set of 2

**NOTE:** During your appointment your documents will be reviewed and determined your eligibility will be determined. If a UC International Services advisor thinks you qualify, the entire package will be mailed to the U.S. Citizenship and Immigration Services in Lincoln, Nebraska. If approved, a copy of your Employment Authorization Document must be supplied to UC International Services.

I certify that the above information provided on this form is correct and complete.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

E:\request for severe economic hardship employment authorization