

**Position: Summer Youth Activity Program After-Care Instructor**

**Pay Rate: \$8.75 per hour**

**Supervisor: Assistant Director, Summer Youth Activity Program**

**Job Description:**

The goal for Summer Youth Activity Program (SYAP) Instructors is to provide all of the individuals who are involved with SYAP a unique, valuable and fun experience. Instructors are expected to anticipate potential problems and endeavor to create a culture that reflects the overarching values, beliefs, and ethics of those associated with SYAP. This position requires critical thinking skills, and the ability to work independently.

**Specific Responsibilities:**

- Serve as a representative of the University, displaying courtesy, tact, consideration, and discretion in all interactions with other members of the Rice Community.
- Teach activity classes in a progressive manner that is appropriate for 6-8 year old and 9-11 year old children.
- Prepare a 5-day lesson plan for each class that is approved by the Director.
- Assist the Assistant Director with the supervision of all late care activities.
- Assist in the supervision of the campers throughout the day.
- Assist the Assistant Directors with the coordination and organization of all Breaks and Lunch times.
- Assist other Instructors with all class activities.
- Assist the Assistant Director in maintaining a safe environment for the campers.
- Assist the Assistant Director with the conduct of the campers (i.e. reporting warnings that have been given to campers).
- Nominate campers for awards
- Assist the assistant directors with daily camp operation.
- Perform other summer duties as assigned the Director.

**Minimum Qualifications:**

- Must have enthusiasm for working with youth and the benefits of physical activity.
- Must have experience teaching at least one activity offered during SYAP.
- Must have general knowledge of all activities and programs offered through SYAP.
- Must be able to think independently and make decisions for everyday and emergency situations.
- Must have a positive attitude and interact well with SYAP campers, parents, and co-workers.
- Must have the ability to complete Basic First Aid, CPR and AED (training provided).