

**Attachment 4**  
**Research Subaward Agreement**  
**Reporting Requirements**

Subrecipient agrees to the following:

- ☐ A Final technical/progress report will be submitted to the Pass-through Entity's identified in Attachment 3 within \_\_\_\_\_ days after the end of the period of performance.
- ☐ Monthly technical/progress reports will be submitted to the Pass-through Entity's identified in Attachment 3, within \_\_\_\_\_ days of the end of the month.
- ☐ Quarterly technical/progress reports will be submitted within thirty (30) days after the end of each project quarter to the Pass-through Entity's identified in Attachment 3.
- ☐ Technical/progress reports on the project as may be required by Pass-through Entity's in order that Pass-through Entity may be able to satisfy its reporting obligations to the Federal Awarding Agency.
- ☐ Annual technical /progress reports will be submitted within \_\_\_\_\_ days prior to the end of each project period to the Pass-through Entity's identified in Attachment 3. Such report shall also include a detailed budget for the next budget period, updated Other Support for key personnel, certification of appropriate education in the conduct of human subject research of any new key personnel, and annual IRB or IACUC approval, if applicable.
- ☐ In accordance with 37 CFR 401.14, Subrecipient agrees to notify PTE's identified in Attachment 3A within \_\_\_\_\_ days after Subrecipient's inventor discloses invention(s) in writing to Subrecipient's personnel responsible for patent matters. The Subrecipient will submit a final invention report using Awarding Agency specific forms to the PTE's identified in Attachment 3A within 60 days of the end of the period of performance so that it may be included with the PTE's final invention report to the Awarding Agency. A negative report is \_\_\_\_\_ is not required.
- A Certification of Completion, in accordance with 2 CFR 200.201(b)(3), will be submitted within \_\_\_\_\_ days after the end of the project period to the Pass Through Entity 's identified in Attachment 3 (for Fixed Price subawards only.)
- Property Inventory Report; frequency, type, and submission instructions listed here and only to be used when required by PTE Federal Award

Other Special Reporting Requirements