



Research, Teaching, and Learning Technologies Committee Charter

Charge

As part of UC Berkeley's IT Governance model, the Research, Teaching, and Learning Technologies Committee

(RTLTC) supports UC Berkeley's teaching and learning and research missions by reviewing, evaluating, and recommending strategies, plans, and policies regarding IT projects and services that support teaching and learning for and research by faculty and students. The committee solicits input from key stakeholders and constituencies across the campus to ensure that institutional needs are being met and policies and services offered are in alignment with the campus strategic direction.

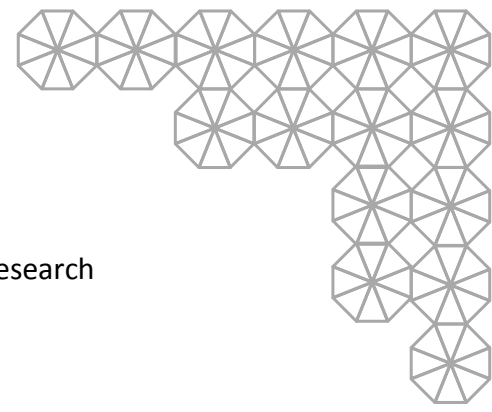
Decision Domains

- The scope of RTLTC review and recommendation is the areas of research, teaching and learning technologies.
- The RTLTC brings policy issues and requests for funding to the IT Strategy Committee (ITSC) for review and recommendation to the IT Executive Committee (ITEC).
- The RTLTC is charged with making recommendations to the IT Strategy Committee (ITSC) regarding policies, priorities and funding needs for the areas of research and teaching and learning.

Areas of Focus

The RTLTC will consider topics related to campus research, teaching and learning needs, including but not limited to the following:

- Strategic planning about technologies needed to support campus research and teaching and learning activities.
- Strategies to assist Principle Investigators secure future grant funding, including leveraging grant funding to support existing technology investments (e.g., BRC).
- Data science technologies and infrastructure.
- Digital teaching and learning.
- Incorporating online content into the curriculum across the spectrum from hybrid to fully online courses.
- Incorporating innovative and more effective pedagogical strategies into



- the curriculum (e.g., the “flipped” classroom).
- Collaboration Services
 - High Performance Computing / Computationally-Intensive Research
 - Research Data Management

Membership

RTLTC membership is designed to be representative of campus research and teaching functions.

Please visit technology.berkeley.edu/RTLTC for the list of current committee members.

Procedures

- **Meeting frequency** – Twice per semester. The Committee will determine modifications to the meeting schedule as needed based on current activities.
- **Time Commitment** – In addition to the scheduled meetings, members can expect to spend 2-3 hours between meetings reviewing related material.
- **Meeting structure** – The chair or a designee will collect agenda items and circulate agendas in advance of each meeting to ensure informed discussion of scheduled topics.
- **Reporting** – The Co-Chairs will report on decisions.
- **Documentation of proceedings** – All meetings will have notes of discussions, recommendations, and action items.
- **Voting** – Quorum is 70% of voting members; one vote per person.
- **Sub-Committees/Working Groups** – Additional ad hoc sub-committees or working groups may be established to work on specific projects or topics as needed.
- **Council Support** – The Office of the CIO will provide administrative support as needed by the co-chairs.

With these guidelines as a basis, the RTLTC will determine its need for other operational procedures.