

## ***Satisfactory Academic Progress Policy for Federal Financial Aid Recipients***

### **SATISFACTORY ACADEMIC PROGRESS**

To receive Federal/Title IV financial aid, a student must be considered to be making satisfactory academic progress as defined below (please see the “Annual Satisfactory Academic Progress Review” section of the student handbook for additional information regarding academic standing). As such, students must:

- Maintain a minimum cumulative grade point average of B-, and may carry no more than one incomplete in the EdM and CAS programs; maintain a minimum cumulative grade point average of B+, with A caliber work in some courses in the EdD and EDLD programs
- Satisfy academic degree requirements as defined by the academic program;
- Complete at least 50% of the cumulative attempted courses (during coursework phase for doctoral candidates). Attempted credits are defined as any credits for which a student has registered in a given semester;
- Complete degree requirements for graduation within 150% of the normal time allotted for students in similar situations:

The maximum time for which financial aid can be received is:

<b>Degree</b>	<b>Full-Time Student</b>	<b>Part-Time Student</b>	<b>Evaluation Schedule</b>
EdM or CAS	3 semesters	6 semesters	At the end of fall and spring semesters
EdLD	9 semesters	Not applicable	At the end of fall and spring semesters
EdD	20 semesters	20 semesters	At the end of each academic year

Failure to satisfy these requirements will result in a **Financial Aid Warning**, for programs evaluated at the end of each semester. A Financial Aid Warning shall consist of one additional semester of eligibility subsequent to the period in which a student failed to meet the conditions for Satisfactory Academic Progress. Once the Financial Aid Warning period has expired, if a student is still failing to make Satisfactory Academic Progress, that student will lose financial aid eligibility. If after that semester the student now meets the satisfactory progress requirements, they will no longer be in warning status, and maintain eligibility.

EdD students who fail to meet the Satisfactory Academic Progress standards when reviewed at the end of the school year, will lose federal financial aid eligibility for the following semester. They may request another review after that semester to determine if they now meet the standards. If so, then they will regain eligibility for the next semester. If not, then until a review is conducted demonstrating that they now meet the Satisfactory Academic Progress standards, they will not have eligibility for federal student aid.

No student may receive federal student aid beyond the timeframe noted in the chart above.

HGSE does not allow for an appeal process.

### **Treatment of Withdrawals, Incompletes, SAT/UNSAT**

- Course withdrawals are not included in the average grade calculation nor in attempted coursework
- Incomplete grades are not included in the average grade calculation, but are considered a non-completion of attempted coursework. If the Incomplete grade is replaced with a permanent grade, academic progress will be re-evaluated.
- Failing grades are treated as attempted courses and are included in the average grade calculation. UNSAT grades are treated as non-completion of attempted courses, but not part of the average grade calculation.
- SAT grades are treated as attempted and completed courses, but not included in the average grade calculation