



# California University of Pennsylvania

## **POLICY: Academic Forgiveness**

### **A. Purpose & Scope:**

To define the process and procedure for undergraduate academic forgiveness

### **B. Definition(s):**

Grade point: Grade points are determined by multiplying the number of credits for a course by the points associated with the grade earned.

Academic Year: An academic year is defined as consecutive summer term, fall semester, and spring semester.

Grade point average: Grade point average is determined by dividing the total number of quality points earned by regular courses at California University of PA by the total number of credit hours attempted.

Permanent Record: A student's academic history typically recorded on an academic transcript.

### **C. Policy:**

Academic forgiveness is intended for the student who is returning to the University with a grade point deficiency and who has not been enrolled at California University of Pennsylvania for at least four consecutive academic years. The student may request academic forgiveness for up to two complete semesters of academic course work. Academic forgiveness allows for courses successfully completed with a D or better to retain academic credit; however, the grade points will be removed from calculation of grade-point average. Awarding of academic forgiveness does not absolve the student from completion of specific academic program requirements, for example, earning a grade of C or better in courses for an education major. Normally, no grades will be removed from the permanent record. Academic forgiveness will be granted only once for any student, and forgiveness extended by California University of Pennsylvania may not be recognized by other academic institutions to which the student may transfer. The University registrar will give consideration for academic forgiveness when a signed written request is received from the student. All students requesting academic forgiveness must have earned at least a 2.0 GPA during the first 12 credit-hours of course work attempted at California University of Pennsylvania after readmission. A student cannot apply for academic forgiveness until they have earned a 2.0 in their first 12 credit hours after readmission. Students interested in applying for academic forgiveness must make the request in writing or by e-mail to Office of Academic Records ([AcademicRecords@calu.edu](mailto:AcademicRecords@calu.edu)).

### **D. Procedure(s):**

**Effective date:** 2005-2006 Undergraduate Catalog

**Updated date:** July 12, 2012