



**Contact List for Payroll Questions  
(updated 7/11/16)**

Question Topic	Department	Phone Number	E-mail Address	Website
<i>Benefits</i>				
Employer contributions and credits	Benefits	556-6381 (Option "1")	<a href="mailto:benefits@uc.edu">benefits@uc.edu</a>	<a href="http://www.uc.edu/hr/benefits.html">http://www.uc.edu/hr/benefits.html</a>
Tuition Remission	Benefits	556-6381 (Option "1")	<a href="mailto:tuitionremission@uc.edu">tuitionremission@uc.edu</a>	<a href="http://www.uc.edu/hr/benefits/tuition_remission.html">http://www.uc.edu/hr/benefits/tuition_remission.html</a>
<i>Deductions</i>				
Athletics	Athletics	556-0606	<a href="mailto:athletics@uc.edu">athletics@uc.edu</a>	<a href="http://www.gobearcats.com/staffdir/cinn-staffdir.html">http://www.gobearcats.com/staffdir/cinn-staffdir.html</a>
Benefits	Benefits	556-6381 (Option "1")	<a href="mailto:benefits@uc.edu">benefits@uc.edu</a>	<a href="http://www.uc.edu/hr/benefits.html">http://www.uc.edu/hr/benefits.html</a>
Campus Services	Campus Rec Ctr	556-1272	<a href="mailto:schoenls@ucmail.uc.edu">schoenls@ucmail.uc.edu</a>	<a href="http://www.uc.edu/af/campuservices.html">http://www.uc.edu/af/campuservices.html</a>
Child Support / Garnishments / etc.	Payroll	556-2451	<a href="mailto:ucflexpa@uc.edu">ucflexpa@uc.edu</a>	<a href="http://www.uc.edu/af/controller/payroll.html">http://www.uc.edu/af/controller/payroll.html</a>
Liberty Mutual	Payroll	556-2451	<a href="mailto:ucflexpa@uc.edu">ucflexpa@uc.edu</a>	<a href="http://www.uc.edu/af/controller/payroll.html">http://www.uc.edu/af/controller/payroll.html</a>
Ohio Deferred Compensation	Ohio Def Comp	(877) 644-6457	<a href="mailto:Ohio457@Nationwide.com">Ohio457@Nationwide.com</a>	<a href="https://www.ohio457.org/iApp/tcm/ohio457/index.jsp">https://www.ohio457.org/iApp/tcm/ohio457/index.jsp</a>
OPERS/STRS BuyBack	Benefits	556-6381 (Option "1")	<a href="mailto:benefits@uc.edu">benefits@uc.edu</a>	<a href="http://www.uc.edu/hr/benefits.html">http://www.uc.edu/hr/benefits.html</a>
Parking	Parking	556-2283	<a href="mailto:parking@uc.edu">parking@uc.edu</a>	<a href="http://www.uc.edu/parking.html">http://www.uc.edu/parking.html</a>
Rec Center	Rec Center	556-0604	<a href="mailto:reccentr@uc.edu">reccentr@uc.edu</a>	<a href="http://www.uc.edu/campusrec.html">http://www.uc.edu/campusrec.html</a>
Retirement Savings	Benefits	556-6381 (Option "1")	<a href="mailto:benefits@uc.edu">benefits@uc.edu</a>	<a href="http://www.uc.edu/hr/benefits.html">http://www.uc.edu/hr/benefits.html</a>
Rowe Loan	Benefits	556-6381 (Option "1")	<a href="mailto:benefits@uc.edu">benefits@uc.edu</a>	<a href="http://www.uc.edu/hr/benefits/resources.html">http://www.uc.edu/hr/benefits/resources.html</a>
UC Foundation	UC Foundation	556-6781	<a href="mailto:ucfoundation@uc.edu">ucfoundation@uc.edu</a>	<a href="https://foundation.uc.edu/">https://foundation.uc.edu/</a>
Union dues	Payroll	556-2451	<a href="mailto:ucflexpa@uc.edu">ucflexpa@uc.edu</a>	<a href="http://www.uc.edu/af/controller/payroll.html">http://www.uc.edu/af/controller/payroll.html</a>
<i>Payroll Processing</i>				
Base Pay / Hourly Rate / Other Pay	Your Department or College's Business Office			
Overpayments / Underpayments	Your Department or College's Business Office			
Hours Worked	Your Department Timekeeper			
Payroll Calendars	Payroll Website	556-2451	<a href="mailto:ucflexpa@uc.edu">ucflexpa@uc.edu</a>	<a href="http://www.uc.edu/af/controller/payroll/resources.html">http://www.uc.edu/af/controller/payroll/resources.html</a>
Payroll Forms	Payroll Website	556-2451	<a href="mailto:ucflexpa@uc.edu">ucflexpa@uc.edu</a>	<a href="http://www.uc.edu/af/controller/payroll/resources.html">http://www.uc.edu/af/controller/payroll/resources.html</a>
Personnel Change Request (PCR)	Central HR	556-6381 (Option "0")	<a href="mailto:hris@uc.edu">hris@uc.edu</a>	<a href="http://www.uc.edu/hr">http://www.uc.edu/hr</a>
Sick, Vacation and other Leave Balances	Your Department or College's Business Office			
Tax Calculations	Payroll	556-2451	<a href="mailto:ucflexpa@uc.edu">ucflexpa@uc.edu</a>	<a href="http://www.uc.edu/af/controller/payroll.html">http://www.uc.edu/af/controller/payroll.html</a>
Taxes for City and/or State are Wrong	Central HR	556-6381 (Option "0")	<a href="mailto:hris@uc.edu">hris@uc.edu</a>	<a href="http://www.uc.edu/hr">http://www.uc.edu/hr</a>
Taxable Memo Earnings – GTLI Taxable	Benefits	556-6381 (Option "1")	<a href="mailto:benefits@uc.edu">benefits@uc.edu</a>	<a href="http://www.uc.edu/hr/benefits.html">http://www.uc.edu/hr/benefits.html</a>
Taxable Memo Earnings – Taxable Prizes	Your Department or College's Business Office			
Understanding How to Read Your Paystub	Payroll Website	556-2451	<a href="mailto:ucflexpa@uc.edu">ucflexpa@uc.edu</a>	<a href="http://www.uc.edu/af/controller/payroll.html">http://www.uc.edu/af/controller/payroll.html</a>
<i>W-2's</i>				
Original and Reprinted W-2 Information				
Online W2 Information / Election				