

## BIWEEKLY BENEFITS DEDUCTION SCHEDULE 2017

**Health benefit deductions are paid in advance.** Non-exempt employees on a biweekly pay cycle have 50% of health benefits deducted from each \*pay check. The schedule below conveys which benefit month(half) is being deducted from the employees biweekly pay check.

Benefit Month for Payroll Health and Welfare Deductions	Check Date	Pay Period Begin Date	Pay Period End Date	Pay Cycle	Leave Accrued	Ledger Month
<b>Benefits holiday*</b>	<b>01/11/17</b>	<b>12/18/16</b>	<b>12/31/16</b>	<b>B1</b>		<b>December</b>
1st half of February	01/25/17	01/01/17	01/14/17	B2	X	January
2nd half of February	02/08/17	01/15/17	01/28/17	B1		January
1st half of March	02/22/17	01/29/17	02/11/17	B2	X	February
2nd half of March	03/08/17	02/12/17	02/25/17	B1		February
1st half of April	03/22/17	02/26/17	03/11/17	B2	X	March
2nd half of April	04/05/17	03/12/17	03/25/17	B1		March
1st half of May	04/19/17	03/26/17	04/08/17	B2	X	April
2nd half of May	05/03/17	04/09/17	04/22/17	B1		April
1st half of June	05/17/17	04/23/17	05/06/17	B2	X	May
2nd half of June	05/31/17	05/07/17	05/20/17	B1		May
1st half of July	06/14/17	05/21/17	06/03/17	B2	X	June
2nd half of July	06/28/17	06/04/17	06/17/17	B1		June
1st half of August	07/12/17	06/18/17	07/01/17	B2	X	July
2nd half of August	07/26/17	07/02/17	07/15/17	B1		July
<b>Benefits holiday*</b>	<b>08/09/17</b>	<b>07/16/17</b>	<b>07/29/17</b>	<b>B2</b>	<b>X</b>	<b>July</b>
1st half of September	08/23/17	07/30/17	08/12/17	B1		August
2nd half of September	09/06/17	08/13/17	08/26/17	B2	X	August
1st half of October	09/20/17	08/27/17	09/09/17	B1		September
2nd half of October	10/04/17	09/10/17	09/23/17	B2	X	September
1st half of November	10/18/17	09/24/17	10/07/17	B1		October
2nd half of November	11/01/17	10/08/17	10/21/17	B2	X	October
1st half of December	11/15/17	10/22/17	11/04/17	B1		November
2nd half of December	11/29/17	11/05/17	11/18/17	B2	X	November
1st half of January	12/13/17	11/19/17	12/02/17	B1		December
2nd half of January	12/27/17	12/03/17	12/16/17	B2	X	December

**\*Benefits Holiday: During a Benefits Holiday, no flat dollar deductions are taken from the employees paycheck. Flat dollar check deductions are non-percentage based deductions such as medical and dental.**