

Useful links and resources

Disability Support at University of Brighton:

www.brighton.ac.uk/disability

Disabled Students Allowance (UK students only)

For NHS-funded students:

bit.ly/NHSdsa

For all other UK students:

bit.ly/DSAinformation

The university's Disability Disclosure Policy:

bit.ly/DisabilityDisclosure

Useful policies:

bit.ly/brightonregs

ASK study kit, including workshops:

www.brighton.ac.uk/ask

Contact us

To arrange an appointment with a member of our team, contact your local Student Services office:

Falmer: Checkland Building E Wing.

Tel: 01273 643584

Eastbourne: Trevin Towers Student Centre.

Tel: 01273 643845

Grand Parade: Room 153 Main Building.

Tel: 01273 643187

Hastings: Room 108 Priory Square Building.

Tel: 01273 644643

Moulsecomb: Manor House.

Tel: 01273 643799

Email disability@brighton.ac.uk

Or log an enquiry using the Help and Advice tab on studentcentral -

studentcentral.brighton.ac.uk



University of Brighton

Disability and Dyslexia Team

5 Steps to accessing disability support at university



Approximately **1 in 10** students at the university, or **more than 2400**, have declared a disability. Use the steps in this leaflet to take a positive and proactive approach to your disability or Specific Learning Difficulty.

5

Steps to accessing disability support at university

1. Provide evidence

To provide students with disability support, we need to see medical evidence, such as a note from your doctor or an Educational Psychologist (EP) report.

- If you think you might have dyslexia or you haven't had an EP report since your 16th birthday, we can book you for a free screening. You will then be referred to an EP, who will provide an up-to-date report.
- If you have another type of disability and are unsure what evidence we require, we can supply you with a note for your doctor that requests this.

2. Arrange a meeting with a member of the Disability and Dyslexia Team

We will look at your evidence and talk about the effect that your disability has on your studies and university life. We can then make recommendations to your academic school about adjustments that can helpfully be made to your teaching and assessment, such as extra time in exams or copies of lectures in advance.

We will also talk to you about the funding that's available for additional support, including Disabled Students Allowances for UK Students. These grants can provide funding for Academic Support Workers or Communications Support Workers (eg scribes, readers or British Sign Language interpreters), learning support tuition or mentoring. It may also pay for specialist IT equipment and training. We will help you to apply for any funding that is available.

3. Confirm your funding (if applying for Disabled Students Allowance)

After your appointment with us, you will need to send off your DSA1 form. After two to three weeks, they will contact you inviting you to a Needs Assessment. It is important that you book this and attend as soon as possible. Details are contained in the letter, or you can contact us for support if required.

After your appointment, the Needs Assessment Centre will send you a copy of their report so that you can see what they have recommended.

4. When your funding has been confirmed

Two to three weeks after your Needs Assessment appointment, you should get another letter (called DSA2) confirming what funding has been agreed.

At this stage, you can order any IT equipment that has been recommended by contacting the companies detailed on the letter. You will be asked to pay the first £200 towards the cost but some or all of this may be reimbursed by the university, depending on your household income.

The Disability and Dyslexia Team will also contact you at this stage to arrange any other support that has been recommended from the university, such as Learning Support Tuition and/or mentoring.

5. Ongoing support and recommendations for exams and assessment

So that we are aware of any changes in the way that your disability affects your studies, we may maintain contact with some students after your funding has been confirmed.

If you have had exam support, such as a reader or scribe in exams, or extensions to deadlines for your coursework, it is important that you confirm these details with your school each term ahead of the assessment period. This is to ensure the right support to put in place for you each term. You can do this by contacting your school admin team in your school office.