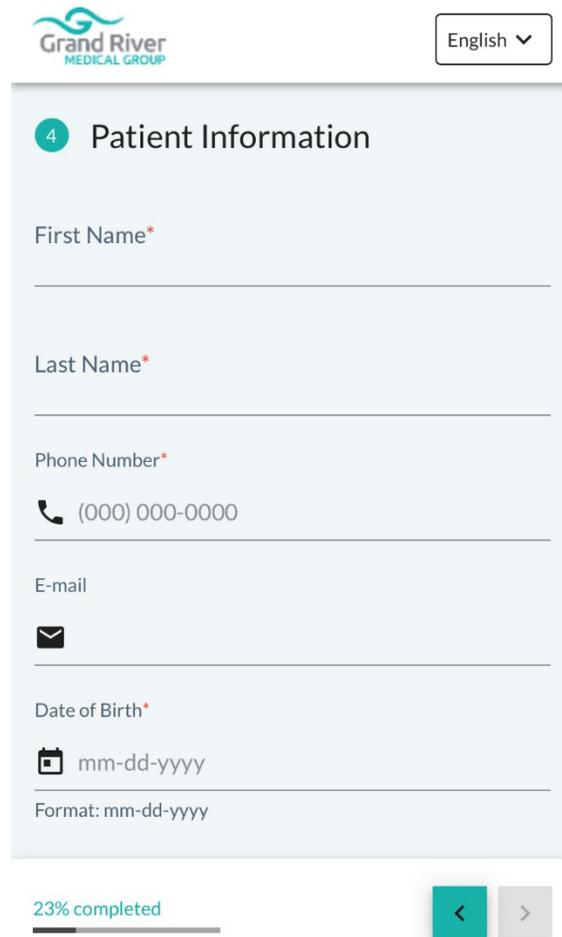


**Step-by-step instructions on how to complete the online scheduling after you  
Click the "[Schedule Now](#)" button on the GRMG Website Page**

## **COMPLETE REGISTRATION/SCHEDULE MY APPOINTMENT**

### **Step 1:**

Begin the Registration Form. Enter your first name and last name (as shown on your driver's license, state issued ID, or birth certificate), phone number, email, date of birth, and home address. If you do not have an email you can skip that step.



The screenshot shows the Grand River Medical Group logo in the top left and a language dropdown menu set to "English" in the top right. The main heading is "4 Patient Information". The form contains the following fields:

- First Name\* (text input)
- Last Name\* (text input)
- Phone Number\* (text input with a phone icon and placeholder "(000) 000-0000")
- E-mail (text input with an envelope icon)
- Date of Birth\* (text input with a calendar icon and placeholder "mm-dd-yyyy")

Below the form, there is a progress indicator showing "23% completed" and two navigation buttons: a teal button with a left arrow and a grey button with a right arrow.

A verification code will be sent to the contact information **we have on file for you**, if you are **NOT** a current GRMG patient (you have NEVER been seen at a GRMG clinic) it will go to the information you enter into the form. Please note that this is being sent to what is on file, not always the phone/email contact you entered on the above Registration Form, be sure to check all phone and email accounts for the verification code. If you do not receive the verification code, please call our Vaccine Scheduling Line (563) 589-4055 (between the hours of 7:30 AM and 5:00 PM Monday-Friday) to request an appointment by phone.

## Step 2:

Once you receive your verification code, enter that info the 5-digit verification code box on your registration form and click “Verify Code”.

The image shows two screenshots from a mobile application. The left screenshot displays a registration form with fields for Last Name, Phone Number, E-mail, and Date of Birth. A red box highlights a message notification at the top that reads: "MESSAGES (844) 786-1495 Your verification code is: 33973". Below the form, a "Code" field contains "33973" and a "VERIFY CODE" button is visible. The right screenshot shows a close-up of the "Code" field with "33973" entered and the "VERIFY CODE" button. Below this, a keyboard is shown with "33973" typed into the input field.

A verification code will be sent to the contact information we have on file for you **IF** you are current GRMG patient or have been seen at GRMG Clinic in the past.

***Please note that this is being sent to what is on file, not always the phone/email contact you entered into the form, be sure to check all phone and email accounts for the verification code. If you do not receive the verification code, please call our Vaccine Scheduling Line (563) 589-4055 (between the hours of 7:30 AM and 5:00 PM Monday-Friday) to request an appointment by phone.***

**Step 3:** Answer a few questions about your current health and vaccine history.

Click “yes” or “no”.

5 Are you feeling sick today?

YES NO

6 Have you ever received a dose of COVID-19 vaccine?

YES NO

7 Have you ever had an allergic reaction to another vaccine (other than COVID-19 vaccine) or an injectable medication?

YES NO

8 Have you ever had a severe allergic reaction (e.g., anaphylaxis) to something other than a component of COVID-19 vaccine, polysorbate, or any vaccine or injectable medication? This would include food, pet, environmental, or oral medication allergies.

YES NO

9 Have you received any vaccine in the last 14 days?

YES NO

10 Have you ever had a positive test for COVID-19 or has a doctor ever told you that you had COVID-19?

YES NO

11 Have you received passive antibody therapy (monoclonal antibodies or convalescent serum) as treatment for COVID-19?

YES NO

**If you answer 'yes', to any of these questions you will be prompted to contact our Vaccine Scheduling Line to discuss your eligibility timeline.**

**If you can answer 'no', to all of the above questions you will be asked to select a date and time for your vaccine appointment. Please answer the questions above honestly, it is important to ensure you receive the vaccine in the appropriate timeline.**

*Continue to Next Page*

**Step 4:**

Select a date and time for your appointment.

Grand River MEDICAL GROUP English ▾

Please select a time. You'll request your appointment on the next page.

Date Range Mar 15, 2021 → Mar 22, 2021

Wednesday, Mar 17

Grand River Medical Group / Vaccine Clinic  
555 JFK Rd Unit 700, DUBUQUE, IA 52002

COVID

|         |         |         |         |
|---------|---------|---------|---------|
| 8:15AM  | 10:45AM | 11:15AM | 11:30AM |
| 11:45AM | 12:00PM | 12:15PM | 12:30PM |
| 12:45PM | 1:00PM  | 1:15PM  | 1:30PM  |
| 1:45PM  | 2:00PM  | 2:15PM  | 2:30PM  |
| 2:45PM  | 3:00PM  | 3:15PM  | 3:30PM  |

Grand River MEDICAL GROUP English ▾

Review and book your appointment below

REQUEST MY APPOINTMENT

Grand River MEDICAL GROUP English ▾

✓

Your appointment has been requested. You'll receive a confirmation text once it's been accepted by the practice.

After you select the date and time for your appointment, you **MUST** click **Request my Appointment**, to complete the process.

At the end of this process you should receive a confirmation text, call or email "thank you your appointment has been successfully scheduled. **If you DO NOT get a confirmation text, PLEASE CALL OUR OFFICE (563) 589-4055. Do not try to schedule another appointment online through the link.**

If at any time in the process you are unable to complete the online scheduling request, please contact our Vaccine Scheduling Line (563) 589-4055.