

If you believe you have met the course outlines for a course in the School of Midwifery you may be eligible for Recognition of Prior Learning (RPL). RPL can be awarded during the first three weeks of the academic year and if approved, will show this course as completed through RPL on your transcript. This process can not be initiated until orientation.

How can I the requirements to qualify for RPL?

To be approved for RPL you must demonstrate that you have met the learning outcomes of the course for which you are applying through previous study. The course must have been completed within five years of applying, and you will need to provide a course outline showing that the learning outcomes were met. This decision is made by the relevant Course Coordinator (CC) and approved by the Midwifery Assessment Committee (MAC). You will be notified of the decision by email.

How to I apply?

To apply, you will need to meet with the course coordinator with your evidence and discuss your previous study. Time has been put aside for this to happen in the **afternoon of the 29th January**. You will need to complete a provided RPL request form which the Course Coordinator will sign and this will be passed to MAC for approval; the transcripts requested on this form can be accessed from your student file. If approved, a processing fee of \$80 will be charged when your course refund is processed. This fee cannot be paid with Studylink funds. Completed forms can be given to Kerrie Wilson, Student Advisor

What if I have met one of the learning outcomes in previous study?

If you believe you have completed as assessment in the last five years that is the equivalent to one of our courses you can apply for Partial Exemption (PE). The same evidence will be required and PE forms will be available at Orientation. There is no course refund or processing fee for PE. PE is offered at the discretion of the Head of School of Midwifery.

What if I forget to apply?

The three week time limit is imposed by external reporting obligations and we are unable to make exceptions. If you do not apply within the first three weeks you will need to complete the course.

Where can I learn about the courses?

Great question! Course information is available on our website under “Programme Content”. Please note that there will be minor curricula changes in 2018 and these will be updated when they have been approved by the appropriate authorities. <https://www.op.ac.nz/study/health-and-community/midwifery/bachelor-of-midwifery/>

You will need:

- ☐ Details of when and where the coursework was completed which can be confirmed with your already provided transcripts.
- ☐ Course outline and/or other details of relevant course
- ☐ To attend RPL session at orientation on Monday (catching up with CC during week as needed).
- ☐ Signature of Course Coordinator
- ☐ Completed form returned to Kerrie Wilson, Student Advisor.

Note for International Students: RPL may impact your Visa requirements – please see Kerrie for further details.

Note for Bioscience study:

If your course was a Level 5 Human Biology course completed in New Zealand of 15 credits or greater we may not need a course outline. Courses we have accepted in the past are:

HUBS 191 & 192 (must have both) – Otago University

Level 5 Human Biology studied as part of NZ Nursing curriculum.

Note for Human Growth and Development:

Partial exemption for SWE may be available for those who have completed Human Growth and Development at tertiary level – portfolio may be required.