To program System Speed Dial Numbers:

Press PROG/HELP Key.

Press the HOLD key.

Press 4 5 6.

Press 1.

Press 7.

Press speed Bin to Program (600-699).

Spell name (for Display) # Key after each letter and press the # key a final time to advance.

Enter the telephone number including a 9 first (such as 9 5326007 or 914024237060) Press the # key to enter.

Hang up.

To put a speed dial number on a spare key on a phone

Press and hold the SPARE/UNUSED key down.

When system prompts you let go of key.

Press the speed code you want on key (600-699).

Press the SPARE/UNUSED key again.

Press the # key to confirm the name displayed or change it and press #.