

CLARK COUNTY SCHOOL DISTRICT REGULATION

4123

ASSIGNMENT: COOPERATING TEACHERS/STUDENT TEACHERS

- I. The Human Resources Division in cooperation with universities and colleges of education will provide field experience placements, including pre-student teaching, student teaching, and internships, to provide the pre-service teacher with opportunities to:
 - A. Relate principles and theories from the identified universities and colleges of education to the district's academic standards, the Elements of Quality and the Standards of Quality:
 - B. Create meaningful learning experiences for all students; and
 - C. Study and practice in a variety of communities, with students of different ages, and with culturally diverse and exceptional populations.

A member of the university or college of education will work cooperatively with appropriate Clark County School District personnel to supervise the activities of student teaching.

- II. Cooperating Teachers
 - A. The Human Resources Development Department will send requested placement for pre-service teachers to appropriate site administrators.
 - B. Site administrators will select appropriate cooperating teachers, based upon the following criteria. The cooperating teacher must:
 1. Have a minimum of two years of successful teaching experience and hold a license and endorsement in the assigned grade level or subject area.
 2. Have a license and endorsement in the assigned grade level or subject area.
 3. Be a professional role model.

- C. Cooperating teachers must agree to attend scheduled cooperating teacher training designed collaboratively by the Human Resources Development Department and the University of Nevada, Las Vegas (UNLV).
- D. Cooperating teachers must comply with all professional requests made by the Human Resources Development Department.
- E. Cooperating teachers will receive stipends provided by the relevant university

III. Student Teachers

- A. Appropriate Human Resources Development Department administrators will collaborate with appropriate university or college of education personnel to determine student teacher assignments.
- B. All student teachers must submit appropriate fingerprint cards and related fees to the Human Resources Development Department administrator at least two months prior to beginning the student teacher assignment. The fingerprint reports from the appropriate law enforcement agencies will be reviewed by a Human Resources Division administrator to determine if a placement will be made.
- C. If a student teacher experiences difficulty in fulfilling mutually-agreed upon goals, responsibilities, and expectations, the following procedures will be requested to be undertaken by the university or college of education:
 - 1. A conference will be arranged with the student teacher, the cooperating teacher, and appropriate Human Resources Development Department administrator and university or college of education personnel to provide direction and support to the student teacher. During the conference, a contract will be drafted and agreed to by all parties.
 - 2. If the problem continues, reassignment or removal from student teaching may be recommended. The principal, cooperating teacher, appropriate university or college of education personnel, and Human Resources Division administrator will determine whether reassignment or removal is necessary.

IV. University Supervisors

- A. University supervisors must attend the district cooperating teacher training sessions.
- B. University supervisors must keep district site administrators and cooperating teacher apprised of developing problems or issues related to the pre-service teachers.
- C. University supervisors must evaluate student teachers using authentic assessment instruments, which are based upon district curricula and the Elements of Quality or the Standards of Quality.
- D. University supervisors must agree to be a part of and conduct themselves as professional members of the district/university team.

Legal Reference:	NRS Chapter 391 Student Teacher/ Counselor/Library Trainee
Review Responsibility:	Human Resources Division
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