

## TIPS FROM THE LOAN CLOSERS

If you have been approved for a loan — Congratulations! We look forward to assisting you during the loan closing process. The key to a successful closing is communication. Feel free to contact your closer regularly during the process. Also, if your deal needs a revision, your underwriter can review any proposed change in loan amount or deal structure. Here is a list of tips to assure a smooth closing:

- Finalize your loan with your underwriter at least two weeks before your closing.
- Read everything closely.
- Communication is key! If the deal changes or the closing date needs changing, let your closer know.
- The purchase agreement is critical for any agency acquisition. It's never too early to start working on these agreements.
- Start gathering documents as soon as you have an approval. Driver's license, R3001 contract,
  office lease agreement, insurance licenses, and General Liability and E&O insurance are
  common requirements among all loan closings.
- If you're not sure who to ask a question, email both your underwriter and your closer.
- Get all required documents signed and returned as soon as you can.
- Follow our checklists we provide you with a list of every page we need signed.

If you have any questions please contact your closer or underwriter, or feel free to contact our entire team at 855-552-LOAN.

Thanks again!

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