If you are using Preview on Macintosh to complete your form, you **MUST** choose to save this as a PDF file. Once you have entered in your info, select Print from the File menu. When the print dialog box appears, select "Save as PDF" in the lower left corner

Applied Jazz Improvisation Request

DePaul University School of Music

Form must be filled out completely by student and given to the Director of Jazz Studies, Dana Hall, for approval.

Quarter:Year <u>20</u>	Student ID#	
Name	Email	
Major	Instrument	
I have taken applied jazz improvisation before:	Yes	No
If yes, please indicate previous instructor:		
I wish to take applied jazz improvisation for:	2 credits	4 credits
Please indicate with whom you wish to study	<i>T</i> :	
Please have the below people sign this form indica	ating their approval o	f this class.
Applied Instructor		Date/
Improvisation Instructor		Date/
Director of Jazz Studies		Date / /

APPLIED JAZZ IMPROVISATION POLICIES

Effective Autumn 2014

- Improv lessons are applied lessons, for two or four credits, specifically focused on improvisation, and may be taken with a faculty member who is not your primary applied instructor, **by permission only.**
- The College Office will register approved applied jazz improvisation forms. Students must have any **financial blocks** removed in order to be registered. If a student has a financial block, *it is the student's responsibility to notify the College Office when the block is lifted.* All financial matters must be resolved before the last day to add classes.
- **Undergraduate** students may take improv lessons, for two or four credits, only in their junior and/or senior years, for a total maximum of two quarters. Improv lessons may not be taken during the quarter in which a degree recital is performed and may not be taken in two consecutive quarters.
- Graduate students may take improv lessons, for two or four credits, for two of the six quarters
 of their degree. Improv lessons may not be taken during the quarter in which a degree recital is
 performed and may not be taken in two consecutive quarters.