

# **AUTHOR INFORMATION PACK**

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# DESCRIPTION

*Ecosystem Services*, associated with the Ecosystem Services Partnership (ESP), is an international, interdisciplinary journal that deals with the science, policy and practice of *Ecosystem Services* in the following disciplines: ecology and economics, institutions, planning and decision making, economic sectors such as agriculture, forestry and outdoor recreation, and all types of ecosystems.

The aims of the journal are:

(1) To improve our understanding of the dynamics, benefits and **social** and **economic** values of **ecosystem services**,

(2) To provide insight in the consequences of **policies** and **management** for ecosystem services with special attention to **sustainability** issues,

(3) To create a scientific interface to policymakers in the field of ecosystem services assessment and practice, and

(4) To integrate the fragmented knowledge about ecosystem services, synergies and trade-offs, currently found in a wide field of specialist disciplines and journals.

Manuscripts should always address ecosystem services and deal with at least one of the following themes:

(a) The link between ecosystem services and social and economic benefits and associated values, including monetary values; i.e. what is the role of ecosystem services in providing and sustaining benefits for humans and how are these benefits and values perceived by public and policy makers?

(b) The link between the levels of ecosystem services and economic, environmental and land use policies and practices; i.e. how is (the sustainability of) ecosystem services in natural, agricultural and urban systems affected by these policies and what are the trade-offs in service provision, and subsequent benefits and economic values, between different policy schemes?

(c) The link between government and business strategies and the sustainability of ecosystem services, i.e. the use of ecosystem services in PES arrangements, biodiversity-offset programs and multiple service land use planning.

Articles may address these topics from different (paradigmatic) perspectives, including basic research, integrated assessment approaches and (ex ante and ex post) policy evaluations. They may be interdisciplinary or draw from specialized fields within economic, ecological, social and political sciences. Systems addressed may range from natural and semi-natural ecosystems to cultivated systems and urban areas and from local to global scales. Article types:

- Original Research Articles (including policy assessments) (< 8000 words)
- Short communications (< 3000 words)</li>
- Review Articles (including policy reviews) (< 12000 words)
- Views and Commentaries (< 1000 words)
- Letters to the Editor (< 800 words)

• Special issue Papers (in principle < 8000 words); Please note: Submission to Special Issue Papers is only (1) by invitation, or (2) as a reaction on a Call for Papers (see Web Page Ecosystem Servces for "open calls")

Audience: academia, governments, non-governmental organisations, business community.

# AUDIENCE

Academia, governments, non-governmental organisations, business community

# **IMPACT FACTOR**

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# **GUIDE FOR AUTHORS**

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We now differentiate between the requirements for new and revised submissions. You may choose to submit your manuscript as a single Word or PDF file to be used in the refereeing process. Only when your paper is at the revision stage, will you be requested to put your paper in to a 'correct format' for acceptance and provide the items required for the publication of your article.

## To find out more, please visit the Preparation section below.

## INTRODUCTION

*Ecosystem Services* is an international, interdisciplinary journal that deals with the science, policy and practice of Ecosystem Services in the *following disciplines*: ecology and economics, institutions, planning and decision making, *economic sectors* such as agriculture, forestry and outdoor recreation, and *all types of ecosystems*.

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Article types:

- Original Research Articles (including policy assessments)
- Short communications
- Review Articles (including policy reviews)
- Views and Commentaries
- Letters to the Editor
- Special issue Papers

## Types of Papers

1. Original Research Articles (including policy assessments)

Research papers report the results of original research, including policy assessments. The material must not have been previously published elsewhere. Original research articles are usually up to 8,000 words.

## 2. Short communications

Short Communications report the results of preliminary studies, partial research results from an ongoing study, results from studies limited in scope, or raise a critical issue or question based on such results. Short communications should follow all the basic requirements of full paper manuscripts, but must not exceed 3,000 words.

## 3. Review Articles (including policy reviews)

Reviews should address topics or issues of current interest. They may be submitted or invited. Review articles are usually up to 12,000 words and must include a Methods section explaining how the literature for review was selected.

## 4. Views and Commentaries

Commentaries are short pieces commenting on topics of interest to the wide readership or present a novel, distinctive, or even personal viewpoint on any subject within the journal's scope. The article should be adequately supported by citations but may focus on a stimulating and thought-provoking line of argument that represents a significant advance in thinking about *Ecosystem Services*. They can be submitted after discussion with the Editor-in-Chief. Maximum 1,000 words.

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Letters to the editor are written in response to a recent article appearing in the journal. Letters should be less than 800 words, with references kept to a minimum (three or fewer references). Authors will also be given an opportunity to respond.

## 6. Special issue Articles

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• A competing interests statement is provided, even if the authors have no competing interests to declare

- Journal policies detailed in this guide have been reviewed
- Referee suggestions and contact details provided, based on journal requirements

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Please write your text in good English (American or British usage is accepted, but not a mixture of these). Authors who feel their English language manuscript may require editing to eliminate possible grammatical or spelling errors and to conform to correct scientific English may wish to use the English Language Editing service available from Elsevier's WebShop.

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Please submit the names and institutional e-mail addresses of several potential referees. For more details, visit our Support site. Note that the editor retains the sole right to decide whether or not the suggested reviewers are used.

## PREPARATION

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There are no strict formatting requirements but all manuscripts must contain the essential elements needed to convey your manuscript, for example Abstract, Keywords, Introduction, Materials and Methods, Results, Conclusions, Artwork and Tables with Captions.

If your article includes any Videos and/or other Supplementary material, this should be included in your initial submission for peer review purposes.

Divide the article into clearly defined sections.

## Figures and tables embedded in text

Please ensure the figures and the tables included in the single file are placed next to the relevant text in the manuscript, rather than at the bottom or the top of the file. The corresponding caption should be placed directly below the figure or table.

## **Peer review**

This journal operates a single blind review process. All contributions will be initially assessed by the editor for suitability for the journal. Papers deemed suitable are then typically sent to a minimum of two independent expert reviewers to assess the scientific quality of the paper. The Editor is responsible for the final decision regarding acceptance or rejection of articles. The Editor's decision is final. More information on types of peer review.

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Regardless of the file format of the original submission, at revision you must provide us with an editable file of the entire article. Keep the layout of the text as simple as possible. Most formatting codes will be removed and replaced on processing the article. The electronic text should be prepared in a way very similar to that of conventional manuscripts (see also the Guide to Publishing with Elsevier). See also the section on Electronic artwork.

To avoid unnecessary errors you are strongly advised to use the 'spell-check' and 'grammar-check' functions of your word processor.

## Article structure

#### Subdivision - numbered sections

Divide your article into clearly defined and numbered sections. Subsections should be numbered 1.1 (then 1.1.1, 1.1.2, ...), 1.2, etc. (the abstract is not included in section numbering). Use this numbering also for internal cross-referencing: do not just refer to 'the text'. Any subsection may be given a brief heading. Each heading should appear on its own separate line.

#### Introduction

State the objectives of the work and provide an adequate background, avoiding a detailed literature survey or a summary of the results.

#### Material and methods

Provide sufficient details to allow the work to be reproduced by an independent researcher. Methods that are already published should be summarized, and indicated by a reference. If quoting directly from a previously published method, use quotation marks and also cite the source. Any modifications to existing methods should also be described.

#### Results

Results should be clear and concise.

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This should explore the significance of the results of the work, not repeat them. A combined Results and Discussion section is often appropriate. Avoid extensive citations and discussion of published literature.

#### Conclusions

The main conclusions of the study may be presented in a short Conclusions section, which may stand alone or form a subsection of a Discussion or Results and Discussion section.

#### Appendices

If there is more than one appendix, they should be identified as A, B, etc. Formulae and equations in appendices should be given separate numbering: Eq. (A.1), Eq. (A.2), etc.; in a subsequent appendix, Eq. (B.1) and so on. Similarly for tables and figures: Table A.1; Fig. A.1, etc.

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## Abstract

A concise and factual abstract is required. The abstract should state briefly the purpose of the research, the principal results and major conclusions. An abstract is often presented separately from the article, so it must be able to stand alone. For this reason, References should be avoided, but if essential, then cite the author(s) and year(s). Also, non-standard or uncommon abbreviations should be avoided, but if essential they must be defined at their first mention in the abstract itself.

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Although a graphical abstract is optional, its use is encouraged as it draws more attention to the online article. The graphical abstract should summarize the contents of the article in a concise, pictorial form designed to capture the attention of a wide readership. Graphical abstracts should be submitted as a separate file in the online submission system. Image size: Please provide an image with a minimum of  $531 \times 1328$  pixels (h × w) or proportionally more. The image should be readable at a size of  $5 \times 13$  cm using a regular screen resolution of 96 dpi. Preferred file types: TIFF, EPS, PDF or MS Office files. You can view Example Graphical Abstracts on our information site.

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## Keywords

Immediately after the abstract, provide a maximum of 6 keywords, using American spelling and avoiding general and plural terms and multiple concepts (avoid, for example, 'and', 'of'). Be sparing with abbreviations: only abbreviations firmly established in the field may be eligible. These keywords will be used for indexing purposes.

## Abbreviations

Define abbreviations that are not standard in this field in a footnote to be placed on the first page of the article. Such abbreviations that are unavoidable in the abstract must be defined at their first mention there, as well as in the footnote. Ensure consistency of abbreviations throughout the article.

## Acknowledgements

Collate acknowledgements in a separate section at the end of the article before the references and do not, therefore, include them on the title page, as a footnote to the title or otherwise. List here those individuals who provided help during the research (e.g., providing language help, writing assistance or proof reading the article, etc.).

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- Use a logical naming convention for your artwork files.
- Indicate per figure if it is a single, 1.5 or 2-column fitting image.

• For Word submissions only, you may still provide figures and their captions, and tables within a single file at the revision stage.

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