

# Program of Instruction

## Course Syllabus

**Course Title:** ICS Overview for Executives/Senior Officials (ICS-402)

**Course Duration:** 4 hours

**Program:** NIMS

**Course Prerequisites:** None

**Course Description:** The purpose of this four hour course is to provide an orientation to the Incident Command System (ICS) for Executives and Senior Officials (including elected officials, city/county managers, agency administrators, etc.). Upon successful completion of this course, the student will have an increased level of understanding of NIMS, the Incident Command System, and how it applies and effects their jurisdictions.

**Course Requirements and/or Recommendations:** These can be divided into three categories: those completed prior to arriving in class (Pre-Course Work), those completed during class, such as homework assignments and quizzes (Course Work), and requirements completed after class but prior to receiving a certificate of completion. (Post-Course Work)

### Summary of Directions

Pre-Course Work: None

Course Work: Participate in interactive lecture, Participates will receive a "Certificate of Completion" after the class. This course does not have a final examination.

Post-Course Work: None

### **Course Policies:**

**Safety Policy:** Students shall understand and follow all instructions pertaining to operational safety, as stated by instructors or as written in course materials. Instructors and students shall be mindful of safety at all times. Conduct judged to be unsafe shall be grounds for dismissal from the course.

**Academic Integrity Policy:** IFSI has the responsibility for maintaining academic integrity so as to protect the quality of the education provided through its courses, and to protect those who depend upon our integrity. It is the responsibility of the student to refrain from infractions of academic integrity, from conduct that may lead to suspicion of such infractions, and from conduct that aids others in such infractions. Any violation of the code of conduct is grounds for immediate dismissal from the course.

**American Disabilities Act:** As guaranteed in the Vocational Rehabilitation Act and in the American Disabilities Act, if any student needs special accommodations they are to notify their instructor and provide documentation as soon as possible so arrangements can be made to provide for the student's needs.

## **Course Content:**

### Module: 1

Title: What is ICS?

#### Terminal Learning Objectives:

Explain the Incident Command System and NIMS

How it affects the community and how they function as Executives/Senior Officials during an incident.

### Module: 2

Title: ICS Organization and Features

#### Terminal Learning Objectives:

Explain the ICS positions and the organizational structure

Why Chain of Command is important

Explain Management by Objectives

Explain the Incident Action Plan

### Module: 3

Title: Unified and Area Command

#### Terminal Learning Objectives:

Explain Unified and Area Command emphasizing on the how they differ from each other

### Module: 4

Title: Coordination and Incident Management Assessment

#### Terminal Learning Objectives:

Explain the role of multiagency coordination centers/EOCs and how it is related to the size or complexity of the jurisdiction involved.

### Module: 5

Title: NIMS Preparedness

#### Terminal Learning Objectives:

Explain why Executives/Senior Officials should ensure that NIMS preparedness is taking place in their jurisdictions

## **Reference List: ICS-402 FEMA Course**

## Course Schedule

<b><u>Event</u></b>	<b><u>Duration</u></b>
Module 1 – What is ICS?	1 hour
Module 2 – ICS Organization & Features	1 hour
Module 3 – Unified & Area Command	1 hour
Module 4 – Coordination & Incident Management Assessment	30 minutes
Module 5 – NIMS Preparedness	30 minutes

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