

MANN ELEMENTARY

STUDENT ASSIGNMENT POLICY

KRS 160.345 (2) (i)3



CRITERIA FOR STUDENT ASSIGNMENT TO CLASSES AND PROGRAMS

The principal (or designee) will assign students to classes and programs in a manner that will:

1. Take each student's social, developmental and academic needs into account.
2. Facilitate the implementation of our school improvement plan.
3. Support the goal of not exceeding the state class size cap except to
 - A. Temporarily accommodate a newly enrolled student or for the current school year with the approval of the SBDM Council.
 - B. A permanent exception may occur when providing an appropriate assignment to a student after meeting with teachers and discovering no other reasonable alternative to meet the student's need.
4. Develop School schedule
5. Organize transportation for AM & PM Kindergarten
6. Have balanced number of males and females

PRIVACY RIGHTS

Information about students under the Rights to Privacy Act shall be held in confidence by the administration and staff during the student assignment process.

(OPTIONAL) PARENTAL REQUESTS

Parent may not request a specific teacher for their child.

(ELEMENTARY) STUDENT ASSIGNMENT PROCEDURES

Primary

In April, all teachers will complete a student profile sheet on all students in their class heterogeneously.

The principal (or designee) will consider those recommendations before making final assignments of current students. The principal will assign students who enter the school after the recommendations and/or final assignments are complete.

POLICY EVALUATION

We will evaluate the effectiveness of this policy through our school improvement planning process.

Date Adopted: 1/14/19

Date(s) Reviewed or Revised: 12/10/18 & 1/14/19

NOTES ON USING THIS POLICY

PROGRAMS AND ASSURANCES: This policy contains language aligned with the program components council members must annually assure are in place. *This language is in italics.*