



Business Operations Project Management Support



Project management support involves helping teams initiate, plan, execute, and complete work to achieve specific project goals. People in these roles ensure projects are on target and that there is alignment across teams. They create tools and processes that help achieve project goals and manage any issues.

Skills Gained

Through Year Up's training, you will:

- Understand project selection criteria and methods of project evaluation
- Define and measure the goals of a project to meet a positive outcome
- Learn and apply tools and techniques to execute a project, including stakeholder management and conflict resolution
- Develop and execute against a project plan

What to Expect

Responsibilities for project management roles include creating project plans, communicating between teams, managing vendors, and identifying and resolving issues throughout execution of the project.

Sample Job Titles

With Year Up's training, you could earn one of the following positions:

- Project Coordinator
- Project Support Intern
- Project Administrator
- Junior Project Manager
- Project Management Coordinator

Internship Companies Include



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