

Position: Facilities Green Building Intern

Reporting: Direct reporting to the Sustainability and Community Outreach Manager

Responsibilities

The Facilities Green Building Intern will support Facebook sustainability programs at Menlo Park and globally. The ideal candidate will have a strong interest and/or experience in green building, including knowledge of healthy and sustainable building materials.

We estimate the internship will comprise approximately 20 to 30 hours per week on Facebook's Menlo Park campus, June 1st (or earlier) through as late as October 2016.

Hourly compensation will be commensurate with experience.

Projects

Sustainability Data:

- Collect global office data on electricity, water, waste, and transportation. Analyze and distribute consolidated data to internal stakeholders.
- Support roll-out of energy and water management software pilot at MPK.

Green Lease:

- Administer sustainability surveys on current global leasing agreements.
- Collect sustainable leasing information during RFPs at global offices.

Healthy and Sustainable Furniture, Fittings, and Equipment:

- Support manufacturer screening through use of Facebook questionnaires.

Construction and Tenant Improvements:

- Identify upcoming projects and connect with project managers to track implementation of Global Guidelines.

Green Cleaning:

- Research and provide recommendations to improve Facebook's green cleaning and procurement guidelines.
- Assist janitorial in rolling out greener products.

Waste:

- Identify opportunities for waste reduction, including reducing employees' use of compostable containers for on-campus meals.

Communications:

- Provide internal communications on Facilities sustainability projects through internal Wiki.

Technical Knowledge

- Theoretical and practical knowledge of methods, practices and principles of green building.
- Familiarity with healthy and sustainable materials.

- Strong interpersonal skills, and an ability to collaborate with internal partners and industry professionals to achieve program goals.
- Detail-oriented work style.
- Excellent project management skills.

Experience and Education

- Undergraduate degree in Environmental Studies or similar field. Masters degree in Environmental Management, Sustainable Management, or similar field a plus.
- Familiarity with LEED rating system and green building strategies. LEED Accredited Professional a plus.
- Familiarity with the Living Building Challenge a plus.

Apply to: Melanie Loftus, Facilities Healthy Materials and Green Building Program Manager, Facebook. Contact her for more info or to apply at mloftus@fb.com.