

Student Council Information Packet (4 pages)

Johnson Elementary School
Petition for Student Council Officer

Student Name	Room
Teacher Name	Grade
Parent Name	Parent phone number
Student or Parent email	

I would like to run for the position of: (Check only one)

_____ **President**

- *Serves as the official student representative at school functions
- *Leads meetings and discussions with the council
- *Acts as the spokesperson for the council

_____ **Vice President**

- *Able and willing to take over for the President, if needed
- *Keeps attendance records and conducts roll call at meetings
- *Passes out, collects, and records service hours submitted

_____ **Secretary**

- *Reads the previous meeting's minutes to the council
- *Write neatly the minutes for the current council meeting
- *Write proposals submitted to the Advisor or Principal
- *Write articles, announcements and letters, as needed

_____ **Treasurer**

- *Keeps an accurate and complete record of money collected and spent
- *Presents the current balance at each council meeting
- *Sees that all expenditures are properly signed and turned in

_____ **Historian/Photographer**

- *Takes photos of school activities, both on and off campus
- *Displays photos in various ways (album, posters, bulletin boards)
- *Passes out, collects and records bylaws submitted
- *Works cooperatively with the Yearbook Advisor, as needed

Duties of Student Council Officers

All Officers

- ✓ Perform service related activities for V. E. Johnson School
- ✓ Set a good example in leadership, courtesy, and school spirit
- ✓ Work cooperatively as a team and help each other as needed
- ✓ Read announcements to the student body
- ✓ Take direction from and confer with the Advisor on all projects

I would like to be a Student Council Officer because:

I would be good at the officer position I chose because:

I have participated in the following: (Check all that apply).

Student Council Classroom helper Helper on campus

- ✓ I agree to attend all Student Council meetings and understand I may miss some recess, class time, or assignments that must be made up.
- ✓ I promise to have "C" grades or higher, satisfactory citizenship and effort grades (Satisfactory or Outstanding)
- ✓ I promise to arrive at school on time and have less than 10% absences or tardies throughout the school year.
- ✓ I will follow all school rules. I will promote the positive qualities of being Safe, Organized, Accountable, and Respectful.
- ✓ I promise to be friendly, kind, and helpful to my classmates and teachers and to try my best to be a good role model of respectful student behavior at all times.
- ✓ I will listen attentively to others at all times.
- ✓ I will respect the opinions, ideas, and comments of others and present my ideas in a kind and courteous way.
- ✓ I will do my best to work cooperatively with others to complete all projects sponsored by Student Council.
- ✓ I will follow through on all Student Council projects that I am in charge of until they are complete.
- ✓ I will help others, as needed.
- ✓ I will be responsible to turn in all paperwork required of a Student Council member.

Election of Student Council Officers Information

Dear Student:

Thank you for your interest in becoming a Student Council Officer for Johnson Elementary School. Please read the following information carefully. If you still wish to run for an office, complete the attached petition, with your signature, a parent/guardian signature, Mrs. Sandy in office, and your teacher's signature. Turn in your petition to your classroom teacher.

- ✓ Student Council is a service organization that promotes leadership skills and school spirit.
- ✓ All current Johnson students in 4th or 5th grade are eligible to run for an office to be effective during their 5th or 6th grade year.
- ✓ All Student Council Officers will maintain a grade point average of "C" in all classes with effort grades of "Satisfactory" or better. All officers must have good attendance and minimal tardies.
- ✓ All Student Council Officers will show respect at all times and set a good example of behavior for the rest of the student body.
- ✓ All Student Council Officers must be able to donate time after school for various Student Council activities.
- ✓ Student Council Officer positions available are: President, Vice President, Secretary, Treasurer and Historian/Photographer.
- ✓ Students who wish to run for an office must turn in a petition with all appropriate signatures.
- ✓ Each candidate may make one poster on regular poster board (24x36 inches).
- ✓ Each candidate may do a speech or skit not to exceed 3 minutes in length.
- ✓ **No candidate is allowed to pass out campaign buttons, flyers, candy or any other "promotional" items of any kind at any time or risk disqualification.**

Your cooperation during this election process is sincerely appreciated! If you are not elected as an officer, please work towards being a classroom representative. The leadership qualities that you are striving for are admirable!

Important Dates

May 1 ALL petitions due to Mrs. Noe

Petitions may be downloaded now from the Johnson Website or obtain a hard copy from the Media Center. Complete the petition and return to your **teacher** to place in Mrs. Noe's Box. Petitions may also be emailed to mgnoe@mpsaz.org or given to Mrs. Noe before school in room 34. **All petitions are due by May 1, 2015.**

April 27-May 5th

One poster per candidate may be hung in the multi-purpose room beginning April 27. (School appropriate content) You must provide your own materials for the poster and hanging of the poster. See Mrs. Lang for assistance. No materials will be provided. Poster is optional. You may mount your poster before school on Monday, April 27-until the day of speeches and skits, May 5. Remove your poster after the speech/election by noon. If left, it will be disposed of.

May 4th

A legible written copy of your speech/skit is due to Mrs. Noe's box by 8:00am May 4th. Turn your speech/skit in to your teacher before 8:00 AM asking your teacher to place in Mrs.

Noe’s box. Advisors will approve it to ensure it is school appropriate. Your speech/skit **must not exceed 3 minutes**. Written speeches/skits may also be submitted via email to mgnoe@mpsaz.org. In the subject line type Student Council Speech.

May 5 Speeches/skits ELECTION DAY

Student Council Speeches 8:00am in the multi-purpose Room. Candidates arrive after morning announcements. Speeches/skit may be up to 3 minutes. A 30 second bell will chime at 2.5 minutes to give a time warning while presenting. Speeches/skits are encouraged to be typed or written legibly. Up to five Johnson students may participate in the presentation and must be from 3rd, 4th, or 5th grade. Skits must contain substance relating to why you would be a good candidate for the chosen office.

May 6, 2015 Student Council Winners announced.

- ✓ I agree to attend the Student Council meetings for Officers and classroom representatives.
- ✓ I will have a serious regard for all matters discussed at the Student Council meetings.
- ✓ I promise to have “C” grades or higher, satisfactory citizenship and effort grades (S or O).
- ✓ I will follow all school rules. I will be punctual to school and meetings.
- ✓ I promise to be friendly, kind and helpful to my classmates and teachers and to try my best to be a good role model of respectful student behavior at all times.
- ✓ I will listen attentively to others at all times.
- ✓ I will respect the opinions of others and present my ideas in a kind and courteous way.
- ✓ I will do my best to work cooperatively with others to complete all projects sponsored by Student Council.
- ✓ I will help others, as needed.
- ✓ I will be responsible to turn in all paperwork required of a Student Council member.
- ✓ I have read the “Election of Student Council Officer’s Information Packet” and this petition and promise to follow all rules.
- ✓ By signing below you understand that if you contest the results of the election, you must declare this to the advisors or principal within 24 hours of the results being announced.

_____ student signature _____ parent signature _____ teacher signature _____ Ms. Sandy- verify attendance

To Be Filled out By Ms. Sandy in Office: Date: _____, 2015

_____percent excused absences
 _____percent unexcused absences
 _____percent excused tardies
 _____percent unexcused tardies

Student: Check when you are done:

_____ On the bulletin board outside of the media center, sign your name on the appropriate page under the office you will be running for. Consider choosing an office that is not already full. Please remove your name if you decide to drop from the election.