

IELTS™

Official Test Center

Burton and
South Derbyshire
College

**“It was a good
experience and
they helped me
a lot.”** Maria



IELTS Test Centre

Burton and South Derbyshire College is proud to be an official IELTS Test Centre!

What is IELTS?

The International English Language Testing System (IELTS) is the world's most popular English language proficiency test for higher education and global migration, with over 2 million tests taken in the last year.

- IELTS assesses all of your English skills – reading, writing, listening and speaking, and is designed to reflect how you will use English at study, at work, and for leisure, in your new life abroad.
- The IELTS test is developed by some of the world's leading experts in language assessment. It has an excellent international reputation, and is accepted by over 9,000 organisations worldwide, including schools, universities, employers, immigration authorities and professional bodies.
- IELTS is the most widely accepted English language test that uses a one-on-one speaking test to assess your English communication skills. This means that you are assessed by having a real-life conversation with a real person. This is the most effective and natural way of testing your English conversation skills.
- You can take IELTS Academic or IELTS General Training – depending on the organisation you are applying to and your plans for the future.

Which version of IELTS is right for you?

Check with the organisations you wish to apply to before you book your test! There are two versions of IELTS to choose from:

- IELTS Academic
- IELTS General Training

Please note that if you are taking IELTS for UK Visa and Immigration (UKVI) purposes then additional options (and rules) are applicable.

Visit www.takeielts.britishcouncil.org/ielts-ukvi for relevant information. Please note that Burton and South Derbyshire College does not offer tests for UKVI purposes.



Contact

If you have any enquiries, please email ielts@bsdc.ac.uk

Tel: **01283 494452**

IELTS Administrator
Burton and South Derbyshire College
Lichfield Street
Burton on Trent Staffordshire
DE14 3RL

Apply for an IELTS Test

Burton and South Derbyshire College IELTS test centre offers tests approximately twice a month. Complete the steps below to book your IELTS Test:

1. Book online, visit www.ielts.britishcouncil.org.bsd to reserve a place straight away (your place will be held for 5 days). Alternatively, paper application forms are available from the IELTS Administrator at the test centre.
2. If you have a disability or other condition, and need us to make special arrangements for your test day, please inform us as soon as possible. If you book online, please make this clear in your application.
3. To complete your booking, please send the following documents direct to the test centre. Failure to send the documents within 5 working days of reserving your place will result in your place being cancelled.
 - a. **Passport or European National Identity Card** – a clear copy of the personal details page(s). This must clearly show your photograph, full name, date of birth, ID number and expiry date. You must then bring the original document with you on the test date, copies will not be accepted, without the original you will not be allowed to sit the test.
 - b. **Payment** – The test fee is £155. Please call 01283 494452 to pay by credit or debit card. Please note that we do not accept American Express. Cheques should be made payable to Burton and South Derbyshire College.

Email: ielts@bsdc.ac.uk

Postal Address: IELTS Administrator, Burton and South Derbyshire College, Lichfield Street, Burton on Trent, Staffordshire, DE14 3RL

Prepare for the IELTS Test

Once you have completed your booking and it has been confirmed by email, you can access the self-study preparation course which offers 30 hours of free online tuition. Visit www.ielts.britishcouncil.org/CandidateLogin.aspx with your email address and IELTS reference number.

Free IELTS practice materials are also available on the Take IELTS website:
www.takeielts.britishcouncil.org/prepare-test/how-prepare-ielts-test

If you wish to purchase resources, they are available from both Cambridge English and the British Council:

www.cambridge.org/gb/search?site=CE&query=IELTS&searchSubmitProducts
www.takeielts.britishcouncil.org/prepare-your-test/ielts-preparation-books-and-study-guides

IELTS preparation courses

Burton and South Derbyshire College offers a range of courses to help you get ready for the IELTS test.

To find out more information about our IELTS preparation courses go to www.bsdc.ac.uk/explore/course and search for 'IELTS', email enquiries@bsdc.ac.uk or call **01283 494400**.

Test Dates

Find our latest test dates by searching 'IELTS test' on our website.



Test Day Arrangements

The IELTS test is a paper based test. Computer based IELTS tests are not currently available in the UK.

All four parts of the test (listening, reading, writing and speaking) are conducted on the same day at the Burton and South Derbyshire College test centre. However, in exceptional circumstances, it may be necessary for the speaking part to take place on another day. If this is the case, candidates will be contacted via email before the test day.

- The confirmation email will contain attached information regarding the test day arrival times and arrangements. Please read it carefully before the test day.
- **Identification** - Please bring your original and current Passport or European National Identity Card with you on the test day. We cannot accept photocopies or any other form of identification, letters from the Home Office or certified copies. Your identification document must be the same as stated on your booking application. If you do not bring the correct identification document, you will not be permitted to sit the test and will not receive a refund.
- **Late Arrivals/Absences** - Candidates who arrive late will not be permitted to sit the test and will not receive a refund.
- **Personal Belongings** - Switch off your mobile phone and any other electronic devices. You will be asked to leave these with other personal belongings, including watches, in a separate room before you register. Please do not bring items of value with you. Glasses will be checked by staff before candidates begin the test to ensure that glasses are not internet enabled.
- You will not be allowed to take food into the test room. You will only be allowed to take a drink in a transparent bottle with any labels removed.
- **Security** - Your photograph will be taken on the test day – this photograph will appear on your Test Report Form to provide increased identity security. Scan samples of your finger print will also be taken.
- The Listening, Reading and Writing tests take 2 hours 40 minutes and there are no breaks between each part of the test.



IELTS Academic

IELTS Academic measures English language proficiency needed for an academic, higher learning environment. The tasks and tests are accessible to all test-takers, irrespective of their subject focus.

Listening* (30 minutes, plus 10 minutes extra to transfer your answer to your answer sheet)
*Four recorded monologues and conversations

Reading (60 minutes)

- Three long reading passages with tasks
- Texts range from descriptive and factual to the discursive and analytical
- Includes non-verbal material such as diagrams, graphs or illustrations
- Texts are authentic (e.g. taken from books, journals and newspapers)

Writing (60 minutes)

- Writing task of at least 150 words where the candidate must summarise, describe or explain a table, graph, chart or diagram
- Short essay task of at least 250 words

Speaking* (11 to 14 minutes)

- Face-to-face interview
- Includes short questions, speaking at length about a familiar topic and a structured discussion

IELTS General Training

IELTS General Training measures English language proficiency in a practical, everyday context. The tasks and tests reflect both workplace and social situations.

Listening* (30 minutes, plus 10 minutes extra to transfer your answer to your answer sheet)
*Four recorded monologues and conversations

Reading (60 minutes)

- Three long reading passages with tasks
- Section 1 contains two or three short factual texts
- Section 2 contains two short, work-related, factual texts
- Section 3 contains one longer text on a topic of general interest
- Texts are authentic (e.g. taken from company handbooks, official documents, books and newspapers)

Writing (60 minutes)

- Letter writing task of at least 150 words
- Short essay of at least 250 words

Speaking* (11 to 14 minutes)

- Face-to-face interview
- Includes short questions, speaking at length about a familiar topic and a structured discussion

*Listening and Speaking components are the same for both versions of the test

Results

Results are usually issued 13 days after the test.

You can view your results online on day 13, before receiving your Test Report Form. Visit www.ielts.britishcouncil.org/CheckResults.aspx with your Identification

number and candidate number issued on the test day. The IELTS Administrator cannot provide you with your candidate number after the test day.

You will receive only one copy of your Test Report Form. The test centre is not permitted to issue a replacement copy in the event of loss or damage. Your Test Report Form will be sent by 2nd Class Royal Mail. If you would prefer to collect your results in person, please email the IELTS Administrator before results are issued. We are not permitted to give results by telephone, fax, email or text.

When completing the booking application, you may request up to five additional copies of the Test Report Form to be sent directly to academic institutions, government agencies, professional bodies or employers. This service is free of charge if requested at the time of booking.

If you request copies after the test date, there will be a charge of £15 per copy and an Application for the Issue of Additional TRFs form must be completed and submitted.

Refunds / Test Date Transfers / Enquiry on Results

- If you need to cancel your test or request a transfer five weeks or more before the test date, the test centre will charge an administration fee of £35. A Request for Refund or Test Date Transfer Form will need to be completed and submitted.
- If you cancel your test within five weeks of the test date for any reason apart from medical ones, you will not be eligible to receive a refund.
- If you cancel your test or request a transfer within five weeks of the test date for medical reasons, you must provide supporting medical evidence within five working days of the test date. Only evidence of serious illness will be considered. Only original medical certificates will be accepted and must state inability to appear for the test on the scheduled test date. A Request for Refund or Test Date Transfer Form will need to be completed and submitted.
- If you did not receive the score you expected, you may wish to apply for your test to be remarked. To have one or more parts of your test remarked, you need to complete and submit an Enquiry on Results form, along with your original Test Report Form and a fee of £60, within 6 weeks of the test date. The appropriate test materials will then be sent to the British Council to be re-marked.
- We will contact you with the outcome of your Enquiry on Results within 8 weeks. If your score increases as a result of the re-mark, the £60 fee will be refunded and you will be issued with a new Test Report Form. If your score does not change, you will not receive a refund and your original Test Report Form will be returned to you.

**“The tutor
supported
me when I
needed him.”**

Joony



Contact us

For more information, visit **www.bsdc.ac.uk/bsdc_ielts**

If you have any enquiries about IELTS preparation courses or exams at **Burton and South Derbyshire College**, please email **ielts@bsdc.ac.uk** or call **01283 494400**

IELTS Administrator

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