

Library Handout

APA CITATION STYLE EXAMPLES

Print sources

Electronic sources

In-text citations & direct quotes

PRINT SOURCES

BOOKS

Author, A. A. (year of publication). Book title: Subtitle also starts with capital letter. Location:

Publisher.

One Author	Nathan, A. J. (1990). China's crisis: Dilemmas of reform and prospects for democracy. New York:
	Columbia University Press.
Two Authors	Ross, C. S., & Dewdney, P. (1998). Communicating professionally: A how-to-do-it manual for library
	applications. New York: Neal-Schuman Publishers.
Three to six authors	Marquart, J. W., Olson, S. E., & Sorensen, J. R. (1994). The rope, the chair, and the needle: Capital
	punishment in Texas, 1923-1990. Austin: University of Texas Press.
More than six	Roeder, K., Howdeshell, J., Fulton, L., Lochhead, M., Craig, K., Peterson, R., et al. (1967). Nerve
authors	cells and insect behavior. Cambridge, MA: Harvard University Press.
No author	Webster's ninth new collegiate dictionary. (1988). Springfield, MA: Merriam-Webster Inc.
Corporate	American Hospital Association. (1993). American Hospital Association guide to the health care field.
author	Chicago: Author.
Editor(s)	Bent, J., & Humphreys, K. K. (Eds.). (1996). Cost Engineering: Vol. 4. Effective Project Management
	Through Applied Cost and Schedule Control. New York: Marcell Dekker, Inc.
Author and	Esquivel, L. (1992). Like water for chocolate: A novel in monthly installments, with recipes
editor or translator	romances, and home remedies (C. Christensen & T. Christensen, Trans.). New York:
	Doubleday.
Edition	Mitchell, T. R., & Larson, J., Jr. (1987). People in organizations: An introduction to organizational
	<i>behavior</i> (3rd ed.). New York: McGraw-Hill.
Books in several volumes	Inge, M. T. (Ed.). (1989). Handbook of American popular culture (2nd ed., Vol. 103). New York:
	Greenwood Press.
Essay or article in a collection	Massaro, D. (1992). Broadening the domain of the fuzzy logic model of perception. In H. L. Pick Jr.,
	P. van den Broek, and D. C. Knill (Eds.), Cognition: Conceptual and methodological issues
	(pp.51-84). Washington, DC: American Psychological Association.
Bulletin or govt. publication	U.S. Attorney General's Commission on Pornography. (1986). Attorney General's Commission on
	Pornography: Final report. Washington, DC: U.S. Government Printing Office.



ENCYCLOPEDIA & DICTIONARY ENTRIES

Author, A.A. (Year). Title of article. In *Title of encyclopedia*. (Volume #, pagination). Location:

Publisher.

Title of article. (Year). In *Title of encyclopedia.* (Volume #, pagination). Location: Publisher.

Signed or initialed	Hensel, J. W. (1999). Technical education. In Encyclopedia Americana (International ed., Vol.
	26, pp.354-356). Danbury, CT: Grolier.
Unsigned	Methane. (1990). In <i>Encyclopedia Americana</i> (International ed., Vol.18, pp. 321-322). Danbury, CT: Grolier.
Dictionary	Merriam-Webster's collegiate dictionary (10th ed.). (1993). Springfield, MA: Merriam-Webster.

MAGAZINE, JOURNAL, AND NEWSPAPER ARTICLES

Author, A.A. (Date of publication). Title of article. *Title of journal, vol.* #(issue #), pagination.

Weekly or Biweekly Magazine- signed	Stone, R. (1999, August 6). A long march to save Africa's dwindling wild lands. <i>Science, 285,</i> 825.
Weekly or Biweekly Magazine- unsigned	The decade of the spy. (1994, March 7). <i>Newsweek, 123,</i> 26-27.
Monthly or Bimonthly Magazine- signed	Frank, M. (1993, June). The wild, wild West. Architectural Digest, 50, 180-185, 193.
Journal Article (consecutive pagination)	Cole, T. B. (1999). Case management for domestic violence. <i>Journal of the American Medical Association, 282,</i> 513-514.
Journal Article (pagination by issue)	Klimosky, R., & Palmer, S. (1993). The ADA and the hiring process in organizations. Consulting Psychology Journal: Practice and Research, 45(2), 10-36.
Online Journal Article	Booth, M. (1997, January 6). Protecting quality under Medicaid managed care. Online Journal of Issues in Nursing. Retrieved November 24, 2003, from http://www.nursingworld.org/ojin/tpc2_4.htm
Newspaper- signed	Trachtenberg, J. A. (1994, April 10) What's in a movie soundtrack? Catchy tunes and big business. <i>Wall Street Journal</i> [Eastern Edition], p. B1.
Newspaper or editorial- unsigned	Southpaws: Today, think of those with a different side. (1999, August 13). <i>The Detroit Free Press,</i> p. A10.
Review	Schillinger, L. (1999, August 8). Arbor days [Review of the book Life in the treetops: Adventures of a woman in field biology]. The New York Times Book Review, 104, 4.



MISCELLANEOUS AND UNPUBLISHED

Opposing Viewpoints	Loos, R. (1996). Hunting animals is morally acceptable. In A. Harnack (Ed.), <i>Animal rights: Opposing viewpoints.</i> (Reprinted from <i>The Conservationist,</i> 10-15, 1993, October)
Brochure/ Pamphlet	National Cancer Institute. (2000, June). <i>Cancer research - because lives depend on it</i> [Brochure]. Bethesda, MD: Author.
Paper presented, speech delivered, but not published	Torline, D. R. (1993, November). <i>Handling difficult people: Quadrant theory approach.</i> Paper presented at the meeting of Baker College Travel Club, Flint, MI.
Interview Letters, memos Personal email Conversation	Do not include in reference list; cite in text only. Examples of in-text citations in next section.
Doctoral dissertation	 Taylor, A. S. (1986). Dual career couples and geographic transfer: Executive's reaction to commuter marriage and attitude toward the move. <i>Dissertation Abstracts International, 47,</i> 10B. (UMI No. AAA8701827)
Annual Report	Home Depot. (2001). Home Depot 2000 Annual Report. Atlanta, GA: Author.



ELECTRONIC RESOURCES

LIBRARY DATABASES

Print sources

Author, A. A. (Year). Title of the article. Name of the Periodical, vol., page-page. Retrieved <Month

Day, Year> from <name of the database>.

InfoTrac	Marino, S. (1999). The difference between managing and leading. <i>Industry Week, 248</i>(11),10. Retrieved June 21, 1999, from General Reference Center Gold database.
ProQuest	Amatori, F. (1999, Summer). European business: New strategies, old structures. <i>Foreign</i> <i>Policy</i> , <i>115</i> , 78-89. Retrieved June 30, 1999, from ABI/INFORM Global database.
NewsBank	Oppenheimer, M. (2001, June 15). His words redefined a nation's expectations. <i>The Hartford Courant,</i> p. A1. Retrieved January 16, 2004, from NewsBank on-line database.
Facts on File	 Safe drinking water act signed. (1996, August 22). Facts On File World News Digest. Retrieved May 5, 2003, from Facts.com database. Issues and controversies: Racial disparities. (1996, January 13). Issues and Controversies on File. Retrieved May 5, 2003, from Facts.com database.
CQ Press	Hatch, D. (2003, June 6). Drug company ethics. <i>The CQ Researcher Online, 13</i> , 521-524. Retrieved July 7, 2003, from CQ Press database.
E-Book	Zeinert, K. (1997). <i>Those courageous women of the Civil War</i> . Brookfield, CT: Millbrook Press. Retrieved March 6, 2001, from netLibrary: http://www.netLibrary.com/

ELECTRONIC MEDIA

Author A. A. <if available>. (Date of publication; write n.d. If there is no date). *Document title or description.* Retrieved on date retrieved <month, day, year>, from <URL>.

Encyclopedia article on CD- ROM	Management and control of companies. (1999). In <i>Encyclopaedia Britannica</i> . Retrieved from Encyclopaedia Britannica (CD-ROM, Fall 1998 release).
Non-print medium	Richter, J. (Producer), & Hausmann, J. (Director). (1985). Cezanne: <i>The man and the mountain</i> [Motion picture]. United States: Home Vision
	Safer, M. (Narrator). (1993, September 19). Yesbut is it art? [Television broadcast]. New York: Central Broadcasting Service.



WWW RESOURCES

Author A. A. <if available>. (Date of publication; write n.d. If there is no date). Title of article or chapter. In *Book Title* (omit "In" for articles). Retrieved on date retrieved <month, day, year>, from <URL>.

Internet article based on a print	Honeycutt, E. D., Glassman, M., Zugelder, M. T., & Karande, K. (2001, July).
source	Determinants of ethical behavior: A study of auto salespeople [Electronic version].
	Journal of Business Ethics, 32(1), 69-79.
Chapter or a	The Foundation for a Better World. (2000). Pollution and banana cream pie. In Great
section of an online document	chefs cook with chlorofluorocarbons and carbon monoxide (Chap. 3). Retrieved
	July 13, 2001, from http://www.bamm.com/cream/pollution/bananas.htm
Article in an	Booth, M. (1997, January 6). Protecting quality under Medicaid managed care. Online
internet-only journal	Journal of Issues in Nursing. Retrieved November 24, 2003, from
journal	http://www.nursingworld.org/ojin/tpc2_4.htm
Daily newspaper	Hilts, P. J. (1999, February 16). In forecasting their emotions, most people flunk out.
article, electronic version	New York Times. Retrieved November 21, 2000, from http://www.nytimes.com
Article in an	Adler, J. (1999, May 17). Ghost of Everest. Newsweek. Retrieved May 19, 1999, from
electronic magazine (e-zine)	http://newsweek.com/nw-srv/issue/20_99a/printed/int/socu/so0120_1.htm
	Kirby, A. (1999, February 11). Apes in line for legal rights. BBC News. Retrieved June
	10, 2000, from http://news.bbc.co.uk/1/hi/sci/tech/277031.stm
Article from an	Bergman, P. G. & Editors of Encyclopedia Britannica Online. (1994-1999). Relativity.
online encyclopedia	Encyclopedia Britannica Online. Retrieved August 4, 1999, from Encyclopedia
	Britannica Online on the World Wide Web:
	http://search.eb.com/bol/topic?eu=117376&sctn=1
Document on an	Gordon, C. H., Simmons, P., & Wynn, G. (2001). Plagiarism: What it is, and how to
academic department Web	avoid it. Retrieved July 24, 2001, from Biology Program Guide 2001/2002 at the
site	University of British Columbia Web site:
	http://www.zoology.ubc.ca/bpg/plagiarism.htm
Dissertations from	Embar-Seddon, A. R. (2000). Perceptions of violence in the emergency department.
an online database	[Abstract]. Dissertation Abstracts International, 61 (02), 776A. Retrieved
	August 23,2001, from http://wwwlib.umi.com/dissertations/fullcit9963641
Government	U.S. Public Health Service. (2000). Report of the surgeon general's conference on
report obtained online	children's mental health: A national section agenda. Washington, DC: U.S.
	Department of Health and Human Services. Retrieved August 25, 2001, from
	http://www.surgeongeneral.gov/chilreport.htm
·	



WWW RESOURCES Continued

Report on a private organization's Web site	Nike, Inc. (2001) Annual Report 2001. Retrieved September 13, 2001, from the Nike, Inc. Web site http://www.nike.com
Technical or research report	University of California, San Francisco, Institute for Health and Aging. (1996, November). <i>Chronic care in America: A 21st century challenge</i> . Retrieved September 9, 2000, from the Robert Wood Foundation Web site: http://www.rwjf.org/library/chrcare
Articles with no author and/or publication date available	 <i>Computer based ergonomics</i>. (n.d.). Retrieved September 26, 2001, from http://www.ergoweb.com United States Sentencing Commission. (n.d.). <i>1997 sourcebook of federal sentencing</i> <i>statistics</i>. Retrieved December 8, 1999, from http://www.ussc.gov/annrpt/1997/sbtoc97.htm Greater Hattiesburg Civic Awareness Group, Task Force on Sheltered Programs. (n.d.). <i>Fund-raising efforts</i>. Retrieved November 10, 2001, from http://www.hattiesburgcag.org



IN-TEXT CITATIONS & DIRECT QUOTATIONS

One work/one	Nathan (1999) observes that
author	or
	An earlier work on democracy in China (Nathan, 1990, p. 28) points out that
One work/ multiple authors	first citation: Marquart, Olson, and Sorensen (1994) concluded
	subsequent first citation: Marquart et al (1994) concluded
	in subsequent citations after first citation, same paragraph: Marquart et al concluded
	six or more authors, first and subsequent citations: Roeder et al. (1967) proposed
Groups as	first in-text citation: (American Hospital Association [AHA], 1993)
authors (use of acronyms)	subsequent in-text citations: (AHA, 1993)
No author/	New definitions for scientific terms now include debated concepts (Webster's ninth new
anonymous author	<i>collegiate dictionary</i> , 1988, p. 10)
	According to the polls, public opinion is split on several issues ("Southpaws," 1999, p. 13)
Multiple works	Several works (Nathan, 1990; Ross & Dewdney, 1998) demonstrate
cited in one parenthesis	Recent reports (American Medical Association [AMA], 2003, 2004, in press)
Specific parts	A recent work on organizational behavior (Mitchell & Larson, 1987, p. 33)
(page, section, paragraph),	The analysis on trends in domestic violence (Cole, 1999, chap. 3) shows
print/electronic	The Great Ape Project [GAP] has stirred controversy in the UK (Kirby, 1999, Shared Path
documents	section, para. 6).
Personal	A. P. Smith also claimed that many of her students had difficulties with APA style (personal
communication (interview,	communication, November 3, 2002).
email, memo,	George Soros outlined several problems (personal communication, October 23, 1966)
phone conversation	A recent memo (Michael Smith, personal communication, September 20, 2004)
etc.)	
Direct quotes, v	various forms
	Marino (1999) disagrees with the common definitions of "leadership" and "management," and
quotation with author's name	offered the following explanation: In my opinion, managers and leaders have significantly
in text:	different personalities and there should be no confusion about what those differences are, or
	how the functions performed by managers and leaders differ. There are many simpler, shorter
	starker, and more significant ways to describe those innate differences. (p. 10)
Direct	In contrast to commonly held definitions, "managers and leaders have significantly different
quotation with author's name	personalities and there should be no confusion about what those differences are, or how the
in parentheses:	functions performed by managers and leaders differ" (Marino, 1999, p. 10).

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<i> </i> Baker
College

Direct quotation in text (40 words or fewer)	Kirby (1999) reports that some critics have accused activists in the Great Ape Project of "exaggerating the supposed similarities of the apes [to humans] to stop their use in experiments" (Shared Path section, para. 6).
Block quotation (40 words or more)	 Kirby (1999) reports on the controversy surrounding the proposed rights for apes: Dr. Goodall says GAP is not about human rights, but about starting to extend to other species "certain basic rights that we extend to the human family". Some say that, because the apes look like us, we cease to be objective and start seeing similarities where none exist. Others believe GAP is exaggerating the supposed similarities of the apes to stop their use in experiments. Some of these counter arguments are featured in this week's New Scientist. (Shared Path section, para. 4)

For further reference, consult:

American Psychological Association. (2001). Publication manual of the American Psychological Association (5th

ed.). Washington, DC: Author.

Rev. 9/05.