



For Office Use Only

Posted By: \_\_\_\_\_ Date Posted: \_\_\_\_\_

Office of the Registrar

## Undergraduate Request for Transfer Credit

### STUDENT INFORMATION

Student ID: \_\_\_\_\_ Name: \_\_\_\_\_  
Last Name First Name Middle Name  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Matriculation Term and Year: ☐ Fall ☐ Spring ☐ Summer 20\_\_\_\_

### UNIVERSITY INFORMATION

Institution Attended: \_\_\_\_\_ City, State/Province, Country of Institution: \_\_\_\_\_

### TRANSFER COURSE INFORMATION

Transfer Course Information							Equivalent Rice Course					Department Transfer Credit Advisor Approval	
<small>Course information should be entered by the student and must be copied identically from transcript.</small>							<small>Course Information should be from the Course Catalog.</small>					<small>List of advisors available at: <a href="http://rice.edu/advising">rice.edu/advising</a></small>	
<small>Permission from the Dean of Undergraduates must be secured in writing if registering for transfer courses during a semester that the student is enrolled at Rice.</small>							<small>*Credit hours determined by OTR.</small>						
Term and Year Taken	Subject Code	Course Number	Course Title	Quarter or Semester Hours	Credit Hours	Grade	Subject Code	Course Number	Course Title	Credit Hours*	Attribute	Approval	
				<input type="checkbox"/> Quarter <input type="checkbox"/> Semester								<small>Printed Name and Campus Extension</small>	
				<input type="checkbox"/> Quarter <input type="checkbox"/> Semester								<small>Approval Signature</small> <small>Date</small>	
				<input type="checkbox"/> Quarter <input type="checkbox"/> Semester								<small>Printed Name and Campus Extension</small>	
				<input type="checkbox"/> Quarter <input type="checkbox"/> Semester								<small>Approval Signature</small> <small>Date</small>	
				<input type="checkbox"/> Quarter <input type="checkbox"/> Semester								<small>Printed Name and Campus Extension</small>	
				<input type="checkbox"/> Quarter <input type="checkbox"/> Semester								<small>Approval Signature</small> <small>Date</small>	

### STUDENT SIGNATURE

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_