



Parking Services Lost /Stolen Permit Report

IMPORTANT! Persons in possession of a stolen parking permit or using a permit that has been reported lost or stolen may be guilty of a crime and may be subject to arrest and prosecution. Anyone who knowingly makes a false lost/stolen report may be subject to University discipline and/or revocation of parking privileges.

Applicant's Information

University ID Number	<input type="text"/>
Last Name	<input type="text"/>
First Name	<input type="text"/>
MI	<input type="text"/>
Department	<input type="text"/>
FS #	<input type="text"/>
Extension	<input type="text"/>
Check One <input checked="" type="checkbox"/>	<input type="checkbox"/> Faculty <input type="checkbox"/> Staff <input type="checkbox"/> Student <input type="checkbox"/> Other
If Other, please explain	<input type="text"/>

Permit Information

My Decal was: ☒

☐ Lost ☐ Stolen ☐ Not Returned to PS ☐ Damaged

Date missing

Permit (Decal #1):

Permit (Decal #1) No.	Permit Type
<input type="text"/>	<input type="text"/>
Exp.	<input type="text"/>
Police Report #	Agency
<input type="text"/>	<input type="text"/>

Permit (Decal #2):

Permit (Decal #2) No.	Permit Type
<input type="text"/>	<input type="text"/>
Exp.	<input type="text"/>
Police Report #	Agency
<input type="text"/>	<input type="text"/>

My Prox Card/Flash Pass was: ☒

☐ Lost ☐ Stolen ☐ Not Returned to PS ☐ Damaged

Prox Card/Flash Pass Number

Police Report #	Agency
<input type="text"/>	<input type="text"/>

Explanation

Please provide explanation as to what happened to your permit/prox card. Please be specific.

I understand that my permit/prox card will be cancelled and reported to Parking Enforcement. If the reported permit is found in use, by myself or any other user, the user is subject to the following: Vehicle impounding, possible arrest and/or citation and/or payment of all parking fees from the date the permit was reported lost/stolen and other University disciplinary action including referral to the Dean of Students Office for student violators. Periodic field audits are conducted to detect lost/stolen permits.

The above information and statement are true and accurate to the best of my knowledge and I agree to the above stated conditions.

X

Signature Required

Date

PLEASE READ THE ABOVE INFORMATION PRIOR TO SIGNING

A nonrefundable replacement fee may be charged for items reported lost or stolen. Should you recover your permit or prox card, you MUST return it to Parking Services IMMEDIATELY to prevent possible invalid use.

Office Use Only

Report taken by	Date
Comments	
<input type="checkbox"/> Fee Waived <input type="checkbox"/> Fee Assessed	