



RICE UNIVERSITY RECREATION CENTER

STUDENT EMPLOYMENT APPLICATION

PERSONAL INFORMATION

Name: _____

SSN: _____

Date of Birth: _____

Email Address: _____

Local Address: _____

Permanent Address: _____

Phone: _____

GENERAL INFORMATION

Year of Study: FR ☐ SO ☐ JR ☐ SR ☐ GR ☐

Anticipated date of graduation: _____

College: _____ Major: _____

Requested semester for employment (Check all that apply): Fall ☐ Spring ☐ Summer ☐

Do you qualify for Federal Work Study? Yes ☐ No ☐

*Federal Work Study is not required for employment.

Are you presently employed on Campus? Yes ☐ No ☐

Are you presently applying for other positions with the Recreation Center?

Yes ☐ No ☐ Position(s): _____

For which position are you applying for on this application? _____

How many hours are you interested in working? _____



QUALIFICATIONS/WORK EXPERIENCE

Attach a current copy of your resume, a cover letter, and copies of all up to date certifications.

LIST YOUR LAST TWO EMPLOYERS – BEGIN WITH THE MOST RECENT:

Company/ Organization: _____
Position: _____
Start Date: _____
End Date: _____
Reason for leaving: _____
Name & Phone of supervisor: _____

Company/ Organization: _____
Position: _____
Start Date: _____
End Date: _____
Reason for leaving: _____
Name & Phone of supervisor: _____

WORK AVAILABILITY

Attach a current copy of your availability between 1pm and 6pm Monday through Friday.



SUPPLEMENTAL INFORMATION

The following questions are to be handed in with your application. Feel free to use additional paper.

1. Please describe an experience you have had that exemplifies outstanding customer service for you.
2. Please describe your experience with outdoor recreation equipment such as camping equipment, backpacking gear, canoes/kayaks, etc.
3. Please outline the process you would follow while planning your next outdoor adventure?

I understand that any false or misleading information given in this application will automatically disqualify this application from the employee pool or result in termination of employment.

Signature of Applicant: _____ Date: _____



The following are sample interview questions. You do NOT need to answer them for this application.

Please prepare yourself by considering them prior to the interview.

- *What is your strongest personality trait? What do you feel you need to work on?*
- *Give an example of a time you have been compassionate.*
- *Have you ever been in a leadership role? If so, what was that role and how do you feel you performed?*