

UCLA Fee Reduction Request



Instructions

Certain qualified undergraduate students, when properly approved by the dean of their School/College for enrollment in 10 units or less, may be eligible for a one-half reduction in tuition (and nonresident supplemental tuition, when applicable). Consult the College or school for eligibility requirements. See current term fees and the Reduced Fee Programs portion of the Registration section of the current *Schedule of Classes* online at <http://www.registrar.ucla.edu/schedule/>.

Complete this form and file it with the appropriate School/College office, with any required verification, by Friday of the second week of the term (College of Letters and Science: CAC-A316 Murphy Hall, AAP-1205 Campbell Hall, Honors-A311 Murphy Hall; Henry Samueli School of Engineering and Applied Science, 6426 Boelter Hall; School of the Arts and Architecture, 2200 Broad Art Center; School of Nursing, 2-137 Factor Building; School of Theater, Film, and Television, 103 East Melnitz Building). **The student must be enrolled in 10 units or less by Friday of the third week of classes** or be billed for excess units. If the student enrolls in or receives credit for more units than approved, a bill will be issued for repayment of the amount by which fees were reduced. This deadline should not be confused with the fourth-week drop deadline for non-impacted courses.

Student Information (please print clearly)

Full Name (Last, First Middle)			9-Digit UCLA ID	
Current Mailing Address - Street			E-mail Address	
City	State	Zip/Postal Code	Province (Canada only)	
Country	Telephone		Major	
School/College <input type="checkbox"/> Letters and Science <input type="checkbox"/> HSSEAS <input type="checkbox"/> Arts and Architecture <input type="checkbox"/> Theater, Film, and Television <input type="checkbox"/> Nursing				

Reduction Request (Check one or both boxes, as appropriate. Mark all terms for which you are requesting the reduction.)

Tuition Reduction
 Nonresident Supplemental Tuition Reduction
 Fall 20____ Winter 20____ Spring 20____
 Fall 20____ Winter 20____ Spring 20____

Reason for Request

Proposed Study List

- 1
- 2
- 3

I have read the procedures shown above. I understand that I will be billed for additional fees if I subsequently enroll in or receive credit for more units than approved by this request. I certify that I am or will be enrolled in 10 units or less as of Friday of the third week of classes.

 Student Signature Date

Action by School/College (Check a box on one or both lines, as appropriate.)

Approved
 Denied
Tuition Reduction
 Fall 20____ Winter 20____ Spring 20____

Approved
 Denied
Nonresident Supplemental Tuition Reduction
 Fall 20____ Winter 20____ Spring 20____

REGISTRAR'S OFFICE USE ONLY

	FALL	WINTER	SPRING
ENROLLED UNITS			
VERIFIED			
DEFERRED/REFUND			
CODE INPUT DATE			