



# PETITION *for* RESIDENT CLASSIFICATION

UC IRVINE • UNIVERSITY REGISTRAR

www.reg.uci.edu  
(949) 824 - 6124

## Deadlines

### Filing a Petition

The Petition for Resident Classification must be received at the University Registrar by 5:00 PM on the deadline date. **LATE PETITIONS WILL NOT BE ACCEPTED.**

### Petition for Resident Classification filing periods by term:

#### Undergraduate / Graduate Students

Fall Quarter 2016  
Jun 1 - Sep 1, 2016

Winter Quarter 2017  
Oct 12 - Dec 1, 2017

Spring Quarter 2017  
Jan 11 - Mar 1, 2017

Fall Quarter 2017  
Jun 1 - Sep 1, 2017

#### Law Students

Fall Semester 2016  
May 23 - Jul 15, 2016

Spring Semester 2017  
Oct 12 - Dec 2, 2016

Fall Semester 2017  
May 22 - Jul 14, 2017

## Procedures

### Who should file this Petition?

If you are a nonresident student for tuition purposes, and you wish to be classified as a California resident, you must file a Petition for Resident Classification by the deadline date for the applicable quarter. You should consult the Residence Officer for information regarding your residence status at the University Registrar, 215 Aldrich Hall, Irvine, CA 92697-4975, (949) 824-6124, or E-mail: [regres@uci.edu](mailto:regres@uci.edu).

### How do I file a Petition?

1. Download or open a Petition for Resident Classification from the University Registrar web site.
2. Complete the petition on line, print, sign and date. **Respond to ALL questions.**
3. Drop off your completed petition, or mail it to the University Registrar. Normal hours are 8am to 5pm Monday through Friday. No appointment is required.

### Documentation IS REQUIRED

You must provide photocopies of all documentation relevant to your demonstration of intent as indicated on your Petition for Resident Classification. All documentation should identify you by name and be dated (*see reverse side*).

**IMPORTANT:** Documentation will not be accepted after the last day of the term for which you are petitioning for classification as a resident. If you fail to provide photocopies of any or all of the required documentation by the end of the applicable term, your petition will be denied and you will remain classified as a nonresident for that term. If you are unable to provide the required documentation by the end of the term for which you are petitioning, and you wish to file a petition for any future quarter, you must file a new Petition for Resident Classification by the applicable deadline.

## Requirements

1. **Physical Presence:** Documentation that you have been physically present in California for more than 12 months (366 days) immediately prior to the residence determination date of the quarter you wish to be classified as a resident.
2. **Intent:** Documentation that you established residential ties to the state of California and relinquished all out-of-state ties shortly after your arrival in California (*see other side*).
3. **Financial Independence ( for students under 24 years of age who are not dependent on a California resident parent):** Documentation which demonstrates that you have been self-supporting and not claimed as a dependent for income tax purposes for the two preceding calendar years (*contact the Residence Officer for more information*).

## Required Documentation

### IMPORTANT INFORMATION:

It is the responsibility of the student to provide photocopies of all documentation relevant to his/her demonstration of intent. The intent to reside permanently in California must be demonstrated for the required period of physical presence (366 days) in California. Residence classification is determined on the basis of the concurrence of physical presence and the intent to reside permanently in California. Documentation of intent is always required of the student and is required of the California resident parent(s) upon whom the student is financially dependent. **Your petition cannot be accepted without photocopies of documentation (see list of required documentation below). All the listed documents below are required.** \*\*

Failure to establish legal ties with the state of California shortly after your arrival in California or the maintenance of legal ties with your previous state of residence will be viewed as inconsistent with the intent to reside permanently and could jeopardize the success of your petition to reclassify as resident of the state of California.

**Provide a photocopy of the following documents** (All the listed documents below are required \*\*):

**\*\* If you are unable to provide a photocopy of a document listed below, you must submit a written statement explaining the lack of the required document(s).**

1. California driver's license or California ID card (<http://www.dmv.ca.gov/>)
2. California vehicle registration (<http://www.dmv.ca.gov/>)
3. California voter registration (Contact your county's Registrar of Voters for verification. For Orange County: (714) 567-7600.)
4. Your most recent California State Income Tax Return and Federal Income Tax Return.
5. Your current and previous lease or rental agreement (pages showing duration of lease and signature only).
6. A copy of pay receipts and/or W-2 forms documenting employment held within the preceding 12 months.
7. Graduate students, under the age of 24 by December 31 of the calendar year of the term for which the petition is submitted, must submit copies of their parent's income tax returns for the previous calendar year or a letter from their department verifying employment at UC 49% or more time.
8. If you are not a U.S. citizen, you must provide documentation from the Immigration and Naturalization Service which demonstrates your legal status for a minimum of 366 days prior to the residence determination date of the term for which you are seeking classification as a resident. If you are under 19 years of age, you must also provide documentation of your parents' status (contact the Residence Officer if you have any questions about your legal status).
9. Proof of your physical presence during the 12 months preceding the quarter you wish to be reclassified, including the months of June, July, August, and September, such as employment verification, summer school enrollment, and bank statements.
10. Undergraduate student under the age of 24: Provide the above items for your parents as well if they claim to be CA residents.

Relevant documentation is not limited to the above items. The more indicia obtained, the stronger one's demonstration of intent. Additional documentation may be required on or after the time you file your Petition for Resident Classification. Evidence must consistently show that your primary residence has been established in California and relinquished outside of California. All information supporting a claim of California residence will be considered in the reclassification determination. Students deemed to be in the state solely for educational purposes are not eligible for resident status, regardless of their length of stay in California.

### IMPORTANT NOTICE

The student is cautioned that this summation is not a complete explanation of the laws regarding residence. Applicable sections of the Education Code and the regulations adopted by The Regents of the University of California are available for inspection at the University Registrar. Please note that changes may be made in the residence requirements between the publication date of this statement and the relevant determination date. Non-citizen students must consult the Residence Officer for information regarding specific criteria for determining residence eligibility for alien students.

**DETACH THIS PAGE AND KEEP FOR YOUR RECORDS**



# PETITION for RESIDENT CLASSIFICATION

## UC IRVINE • UNIVERSITY REGISTRAR

**FOR REGISTRAR USE ONLY** Resident  Nonresident

By: \_\_\_\_\_ Date: \_\_\_\_\_

Specify Term: 

Complete this Petition for Resident Classification online, then print, sign and date. Bring your completed petition at the University Registrar on or prior to 5 PM of the stated deadline for the quarter you wish to change your residence classification.

**PLEASE NOTE:** You are not eligible to change your classification for a quarter in which late registration fees are in effect.  
**LATE PETITIONS WILL NOT BE ACCEPTED.**

Print full name (Last, First, Middle) \_\_\_\_\_ Student ID# \_\_\_\_\_

Present Mailing Address (Line 1) \_\_\_\_\_ UCI Email \_\_\_\_\_ Age \_\_\_\_\_

Present Mailing Address (Line 2) \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_ Date of Birth \_\_\_\_\_

**Legal Status** **Proof of legal status is required**

- 1) Are you a citizen of the United States? .....  YES  NO
- 2) If not, have you been awarded:
  - a) Permanent Residence? .....  YES  NO  
Date Awarded: \_\_\_/\_\_\_/\_\_\_ A#: \_\_\_\_\_
  - b) Employment Authorization? .....  YES  NO  
Date Awarded: \_\_\_/\_\_\_/\_\_\_
  - c) Temporary Residence? .....  YES  NO  
Date Awarded: \_\_\_/\_\_\_/\_\_\_
  - d) United States Visa? .....  YES  NO  
Visa Type: \_\_\_ Valid From: \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

**Physical Presence**

- Specify dates of physical presence in California:  
From: \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_  
or  Continuously since birth
- Have you been absent from California for more than six weeks during the past 12 months?  
 YES  NO
- If yes, you must attach a written statement explaining your absence(s) (include specific dates).**

**Intent****1) Financial Information**

- |  | 2016   | 2015   |
|--|--|--|
| a) Did you/will you file an income tax return as a <b>California Resident or Part-Year Resident?</b> ..... <input type="checkbox"/> YES <input type="checkbox"/> NO                  | <input type="checkbox"/> YES <input type="checkbox"/> NO | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| b) Did you/will you file an income tax return as a <b>Resident of another state?</b> ..... <input type="checkbox"/> YES <input type="checkbox"/> NO<br>If yes, specify states: _____ | <input type="checkbox"/> YES <input type="checkbox"/> NO | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| c) Employment Status   |  |  |
| Were you employed in California?..... <input type="checkbox"/> YES <input type="checkbox"/> NO   | <input type="checkbox"/> YES <input type="checkbox"/> NO | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Were you employed outside of California?..... <input type="checkbox"/> YES <input type="checkbox"/> NO   | <input type="checkbox"/> YES <input type="checkbox"/> NO | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| <b>If yes, provide a written explanation.</b>  |  |  |
| d) Did you receive loans, scholarships, or benefits That required residence outside of California?..... <input type="checkbox"/> YES <input type="checkbox"/> NO                     | <input type="checkbox"/> YES <input type="checkbox"/> NO | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| <b>If yes, provide a written explanation.</b>  |  |  |

- e) Did you/will you live with your parents for more six weeks in:
- |   |   |
|---|---|
| 2016 <input type="checkbox"/> YES <input type="checkbox"/> NO | f) Source of your financial support in: |
| 2015 <input type="checkbox"/> YES <input type="checkbox"/> NO | 2016 : _____                            |
|   | 2015 : _____                            |

- g) Did you/will you receive more than \$750 in financial Support from your parents in:
- |   |  |
|---|--|
| 2016 <input type="checkbox"/> YES <input type="checkbox"/> NO | h) Did your/will your parents claim you as an exemption on their state and federal tax returns in: |
| 2015 <input type="checkbox"/> YES <input type="checkbox"/> NO | 2016 <input type="checkbox"/> YES <input type="checkbox"/> NO                                      |
|   | 2015 <input type="checkbox"/> YES <input type="checkbox"/> NO                                      |

- i) Marital Status
- Single
- Married or Registered Domestic Partner Date: \_\_\_/\_\_\_/\_\_\_ State married in : \_\_\_\_\_
- Divorced or Partnership Terminated Date: \_\_\_/\_\_\_/\_\_\_ State divorced in : \_\_\_\_\_

**2) Driver License & Motor Vehicle Information**

- a) Do you have a driver's license?....  YES  NO
- Which State  Date Issued: \_\_\_/\_\_\_/\_\_\_  
Last Renewed: \_\_\_/\_\_\_/\_\_\_
- If you do not drive, do you have a California identification card?....  YES  NO  
Date Issued: \_\_\_/\_\_\_/\_\_\_
- b) Do you have a motor vehicle? ....  YES  NO  
Which state is it registered with? \_\_\_\_\_  
Date of Registration: \_\_\_/\_\_\_/\_\_\_

**3) Voter Registration Information**

- a) Are you registered to vote? .....  YES  NO  
Which state are you registered with? \_\_\_\_\_  
Date of Registration: \_\_\_/\_\_\_/\_\_\_
- b) Have you voted within the last fifteen months? .....  YES  NO  
Which state did you vote? \_\_\_\_\_

**4) Bank Information**

- a) Checking Account: Date established: \_\_\_/\_\_\_/\_\_\_  
Bank Name : \_\_\_\_\_  
Acct Mailing Address (state only) : \_\_\_\_\_
- b) Savings Account: Date established: \_\_\_/\_\_\_/\_\_\_  
Bank Name : \_\_\_\_\_  
Acct Mailing Address (state only) : \_\_\_\_\_

- 5) What state do you regard as your permanent home? \_\_\_\_\_  
How long has it been your home? \_\_\_\_\_  
Do you plan to remain in California after you complete your education?  YES  NO

## Military Information

Are you or is your spouse currently on active duty in the U.S. military?

If yes, where are you stationed at? .....

If you were stationed **OUTSIDE** of California, what is your

State of Legal Residence (not "home of record") on military Records?....

Student (yourself)

YES  NO

Spouse

YES  NO

From \_\_\_\_\_ To \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

**If you are under 24 years of age, please complete the remainder of this page. If not, continue to the next page.**

## Parent Information

1) Are your parents divorced or permanently separated?  YES  NO If yes, with whom did you live with last?  Father  Other

Dates of Residence with parent: ..... From \_\_\_\_\_ To \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

2) If your parent(s) are deceased, please provide the date and place of death, **Otherwise provide all information required below.**

Father: (Date) \_\_\_\_\_ (Place) \_\_\_\_\_ Mother: (Date) \_\_\_\_\_ (Place) \_\_\_\_\_

### 3) Information on Student's Father:

Print full name (Last, First, Middle) \_\_\_\_\_

Present Mailing Address (Number, Street, Apt#) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

#### a) Physical Presence

Does your father claim to be a Resident of California?  YES  NO **If no, skip to section #4**

Date California became your father's permanent home .....: \_\_\_\_/\_\_\_\_/\_\_\_\_

Have your father been absent from California for more than six weeks during the past 12 months? .....  YES  NO

**Important:** If yes, attach a written statement explaining his absence(s) (include specific dates).

#### b) Legal Status

Is your father a citizen of the United States?  YES  NO

Has your father been awarded:

-- Permanent Residence?.....  YES  NO

-- Employment Authorization?.....  YES  NO

-- Temporary Residence?.....  YES  NO

-- United States Visa?.....  YES  NO

If NO, complete the following questions regarding your legal status in the U.S.

First Awarded: \_\_\_\_/\_\_\_\_/\_\_\_\_ Last Renewed: \_\_\_\_/\_\_\_\_/\_\_\_\_ A#: \_\_\_\_\_

First Awarded: \_\_\_\_/\_\_\_\_/\_\_\_\_ Last Renewed: \_\_\_\_/\_\_\_\_/\_\_\_\_

First Awarded: \_\_\_\_/\_\_\_\_/\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

First Awarded: \_\_\_\_/\_\_\_\_/\_\_\_\_ I94 Entry Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Visa Type: \_\_\_\_\_

#### c) Driver License & Motor Vehicle Information

Does your father have a driver's license?

YES  NO

Which State \_\_\_\_\_ Date Issued: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_ Last Renewed: \_\_\_\_/\_\_\_\_/\_\_\_\_

If your father does not drive, does he have a California identification card?

YES  NO

Date Issued: \_\_\_\_/\_\_\_\_/\_\_\_\_

Does your father have a motor vehicle?....  YES  NO

Which state is it registered with? \_\_\_\_\_

Date of Registration: \_\_\_\_/\_\_\_\_/\_\_\_\_

#### d) Banking Information

a) Checking Account: Date established: \_\_\_\_/\_\_\_\_/\_\_\_\_

Bank Name : \_\_\_\_\_

Acct Mailing Address (state only) : \_\_\_\_\_

b) Savings Account: Date established: \_\_\_\_/\_\_\_\_/\_\_\_\_

Bank Name : \_\_\_\_\_

Acct Mailing Address (state only) : \_\_\_\_\_

#### e) Tax Information

Did your father file a California income tax return for:

Last Year  YES  NO

This Year  YES  NO

#### f) Military Information

Is your father currently on active duty in the U.S. military?  YES  NO

If yes, where is your father station at? ..... From \_\_\_\_\_ To \_\_\_\_\_

If your father was stationed **OUTSIDE** of California, what is your father's State of Legal Residence (not "home of record") on

military Records?.... \_\_\_\_\_

## 4) Information on Student's Mother:

Print full name (Last, First, Middle) \_\_\_\_\_

Present Mailing Address (Number, Street, Apt#) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

#### a) Physical Presence

Does your mother claim to be a Resident of California?  YES  NO **If no, skip to the next page.**

Date California became your mother's permanent home .....: \_\_\_\_/\_\_\_\_/\_\_\_\_

Have your mother been absent from California for more than six weeks during the past 12 months? .....  YES  NO

**Important:** If yes, attach a written statement explaining his absence(s) (include specific dates).

#### b) Legal Status

Is your mother a citizen of the United States?  YES  NO

Has your mother been awarded:

-- Permanent Residence?.....  YES  NO

-- Employment Authorization?.....  YES  NO

-- Temporary Residence?.....  YES  NO

-- United States Visa?.....  YES  NO

If NO, complete the following questions regarding your legal status in the U.S.

First Awarded: \_\_\_\_/\_\_\_\_/\_\_\_\_ Last Renewed: \_\_\_\_/\_\_\_\_/\_\_\_\_ A#: \_\_\_\_\_

First Awarded: \_\_\_\_/\_\_\_\_/\_\_\_\_ Last Renewed: \_\_\_\_/\_\_\_\_/\_\_\_\_

First Awarded: \_\_\_\_/\_\_\_\_/\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

First Awarded: \_\_\_\_/\_\_\_\_/\_\_\_\_ I94 Entry Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Visa Type: \_\_\_\_\_

#### c) Driver License & Motor Vehicle Information

Does your mother have a driver's license?

YES  NO

Which State \_\_\_\_\_ Date Issued: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_ Last Renewed: \_\_\_\_/\_\_\_\_/\_\_\_\_

If your mother does not drive, does he have a California identification card?

YES  NO

Date Issued: \_\_\_\_/\_\_\_\_/\_\_\_\_

Does your mother have a motor vehicle?....  YES  NO

Which state is it registered with? \_\_\_\_\_

Date of Registration: \_\_\_\_/\_\_\_\_/\_\_\_\_

#### d) Banking Information

a) Checking Account: Date established: \_\_\_\_/\_\_\_\_/\_\_\_\_

Bank Name : \_\_\_\_\_

Acct Mailing Address (state only) : \_\_\_\_\_

b) Savings Account: Date established: \_\_\_\_/\_\_\_\_/\_\_\_\_

Bank Name : \_\_\_\_\_

Acct Mailing Address (state only) : \_\_\_\_\_

#### e) Tax Information

Did your mother file a California income tax return for:

Last Year  YES  NO

This Year  YES  NO

#### f) Military Information

Is your mother currently on active duty in the U.S. military?  YES  NO

If yes, where is your mother station at? ..... From \_\_\_\_\_ To \_\_\_\_\_

If your mother was stationed **OUTSIDE** of California, what is your mother's State of Legal Residence (not "home of record") on

military Records?.... \_\_\_\_\_

## Summer Physical Presence

Briefly explain your physical presence during the summer months of June, July, August and September *immediately preceding* the quarter you wish to be classified as a resident for tuition purposes. If you will remain physically present in California during the summer months, please indicate this fact. **You must include all dates of departure and return for any absence from California during the 366 day period immediately preceding the beginning of the term for which classification as a resident is requested.**

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**If you intend to leave the state of California during the summer months immediately preceding the term for which you wish to be classified as a resident, complete the remainder of this form. If you will remain physically present in the state of California, please sign and date below.**

Are you leaving California for employment purposes?  YES  NO

If yes, did you attempt to find employment in the state of California prior to accepting employment outside of California?  YES  NO  
*If you did attempt to find employment in California, please submit verification of your search for employment in California.*

With whom will you live while outside of California (e.g. with your parents, in an apartment, etc.)?

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Where will you keep your personal belongings while outside of California?

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I declare under penalty of perjury under the laws of the State of California that the statements on this page and any attachments submitted by me in connection with the determination of my residence are, and each of them is, true and correct.

Student Signature: \_\_\_\_\_

Signed in (city/county): \_\_\_\_\_ Date: \_\_\_\_\_