



**HARVARD
GRADUATE SCHOOL OF EDUCATION**

Office of the Registrar

NAME CHANGE REQUEST

Name which currently appears on your official records:

First name

Middle name

Last name

ID# _____

Degree program: _____

Dates of attendance: _____

New name which should appear on all official records*:

First name: _____

Middle name: _____

Last name: _____

Student's signature

Date

**Federal reporting regulations require that only legal names appear in official school records.
Please attach a copy of your updated social security card.*

For office use only

Copy to:

Records Corrected:

- Student Data*
- Financial Aid*
- CSO*
- Academic Services (Ed.D.'s)*
- Alumni Records*

- Computer*
- Back Page*
- Course Enrollment*
- Folder*